

2014

# KIWANIS

## FAMILY CONFERENCE

**DYNAMIC GROUP RELATIONSHIP BUILDING FOR THE KIWANIS FAMILY! OPEN THIS YEAR TO KIWANIS, CIRCLE K, KEY CLUB, AKTION AND BUILDERS CLUB MEMBERS!**



THIS FUN AND EXCITING WEEKEND ONLY TAKES PLACE ONCE A YEAR AT BLACK MOUNTAIN, NC! OVER 200 MEMBERS OF THE ENTIRE



KIWANIS FAMILY, FROM ALMOST EVERY DISTRICT, WILL GATHER FOR LEADERSHIP, BONDING, AND FAMILY SPIRIT. IT WILL BE A HIGHLIGHT OF YOUR YEAR, AND SOMETHING YOU'LL REMEMBER FOR LIFE! DON'T MISS

THIS OPPORTUNITY FOR TERRIFIC FELLOWSHIP AND FUN!



REGISTER TODAY!



# NOVEMBER 7 - 9, 2014

# BLACK MOUNTAIN, NC

# YMCA

## BLUE RIDGE ASSEMBLY



Nestled in the beautiful Blue Ridge mountains near Asheville, North Carolina, YMCA Blue Ridge Assembly is a full-service conference center situated on 1200 acres of woodland beautified by mountain streams, wildflowers, ridges, valleys and spectacular views. Whether you are planning a conference, family reunion, youth retreat, government meeting or an outdoor environmental education program, YMCA Blue Ridge Assembly offers exceptional facilities and services to meet your needs.



Our accommodations provide the comfort and convenience necessary to insure a successful conference, reunion or training experience. Dining and meeting areas are nearby. Meals are served buffet-style so that everyone can take a break from cooking. Blue Ridge Assembly is a year-round conference center; relaxing is easy.



YMCA Blue Ridge Assembly was founded in 1906 as a YMCA student conference center.



The Assembly is listed in the National Register of Historic Places and serves 20,000 guests annually. Your satisfaction is the measure of our success. Attention to detail in guest services, housekeeping, maintenance, food service, program and environmental education keeps groups returning year after year.



## **YMCA BLUE RIDGE ASSEMBLY**

### **ADDRESS AND LOCATION INFORMATION**

**PLEASE USE GOOGLE MAPS  
FOR DIRECTIONS FROM YOUR LOCATION**

**YMCA BLUE RIDGE ASSEMBLY  
84 BLUE RIDGE CIRCLE  
BLACK MOUNTAIN, NC 28711**

**PHONE 828.669.8422**

**FAX 828.669.8497**

# 35th ANNUAL KIWANIS FAMILY CONFERENCE



TO: Kiwanis International President and Board  
Kiwanis District Governors 2014-2015  
Circle K District Governors and Administrators  
Key Club District Governors and Administrators  
Builders Club Administrators  
Aktion Club Administrators  
Kiwanis District Secretaries  
Key Club & CKI International Boards

FROM: Gary Cooper, 2014- 2015 Carolinas District Kiwanis Governor  
J. Scott Johnson, Conference Coordinator

The Carolinas District of Kiwanis International is pleased to invite you to attend the 35th Annual Kiwanis Family Conference the weekend of November 7– 9, 2014! This conference will be held once again at the YMCA BLUE RIDGE ASSEMBLY CONFERENCE CENTER, located just off Interstate 40, approximately 15 miles east of Asheville, North Carolina, in Black Mountain, N.C. This year's program and theme will educate and motivate all participants in a forum of fun and fellowship.

This packet contains all the information needed to attend Kiwanis Family Conference. Please copy and distribute to the Service Leadership teams within your district. This information and registration packet serves as your district's official invitation to attend the 35th annual Kiwanis Family Conference; if any district does not wish for members from its Kiwanis family to attend, please notify the conference coordinator at the address below.

The Asheville Airport (AVL) is located approximately 30 miles from the conference center. For those of you flying into Asheville and needing transportation, we will be happy to offer transportation provided that you have given us your flight information and have remitted \$20 extra for this service. For the last few years, many districts have flown to/from Charlotte, NC (CLT) and rented cars or vans. Charlotte is a 2 hour drive from Black Mountain. We do not provide any ground transportation to/from the Charlotte airport.

The weather at the first of November in the mountains should be beautiful. However, bring a warm sweater or other appropriate clothing as it could be cold, particularly at night. The dress for the ENTIRE weekend will be casual.

The conference fees for the weekend are per person rates; each rate includes rooming for two nights, five meals, a pizza party, conference facilities and program materials. Please note the deadline dates. Registrations **received after October 15, 2014**, will be processed on a space available basis, and should include a \$10.00 per person late fee. All registrations will be confirmed in writing. Refunds of registration fees can be made through October 15, 2014, but not after.

Cost for weekend, per person:

Kiwanis members/parents/chaperones: Single Room: \$230 - Shared Room: \$195 per person.

Aktion Club members and chaperones: Single Room: \$230 - Shared Room: \$195 per person.

CKI, Key Club, or Builders Club members: \$175 each (sharing rooms with other same gender members of the same organization).

Please mark your calendar now and plan to join us at Black Mountain, N.C.! Should you have any questions, please feel free to call or email; we look forward to seeing everyone on November 7, 2014!

**J. Scott Johnson**  
**2008 Pinecrest Drive**  
**Greenville, NC 27858**  
**704-968-1051**  
**JSJKEY@gmail.com**

## Required Forms

All participants will be required to complete release forms in order to attend the conference. These forms will be sent from conference officials to the individual completing the registration form and sending it in with payment. Please ask that person for your required forms if it is someone other than yourself. Every attendee should complete the appropriate release form; all Service Leadership students, regardless of age, are required to complete a medical release form as well. All forms should be mailed prior to October 15, 2014 or brought with you to the conference. COMPLETED forms are required for attendance, and some release forms do require notarization for attendees under the age of 18.

## Chaperones

Chaperones will be required for any Builders Club members attending - 1 adult Builders Club advisor for each 8 Builders Club members from a district. Chaperones will be provided for any Key Club member attending this conference, from any Key Club District. Key Club Chaperones will be District Administrators, Assistant District Administrators, or adults selected by the Carolinas District Key Club Committee.

## Arrival and Departure

All Conference attendees must register and stay at the Blue Ridge YMCA. Arrival time at conference should be between 2:00 pm and 5:00 pm, Friday, November 7, 2014. Departure time is to be between 10:00 am and 12:00 pm, Sunday, November 9, 2014.

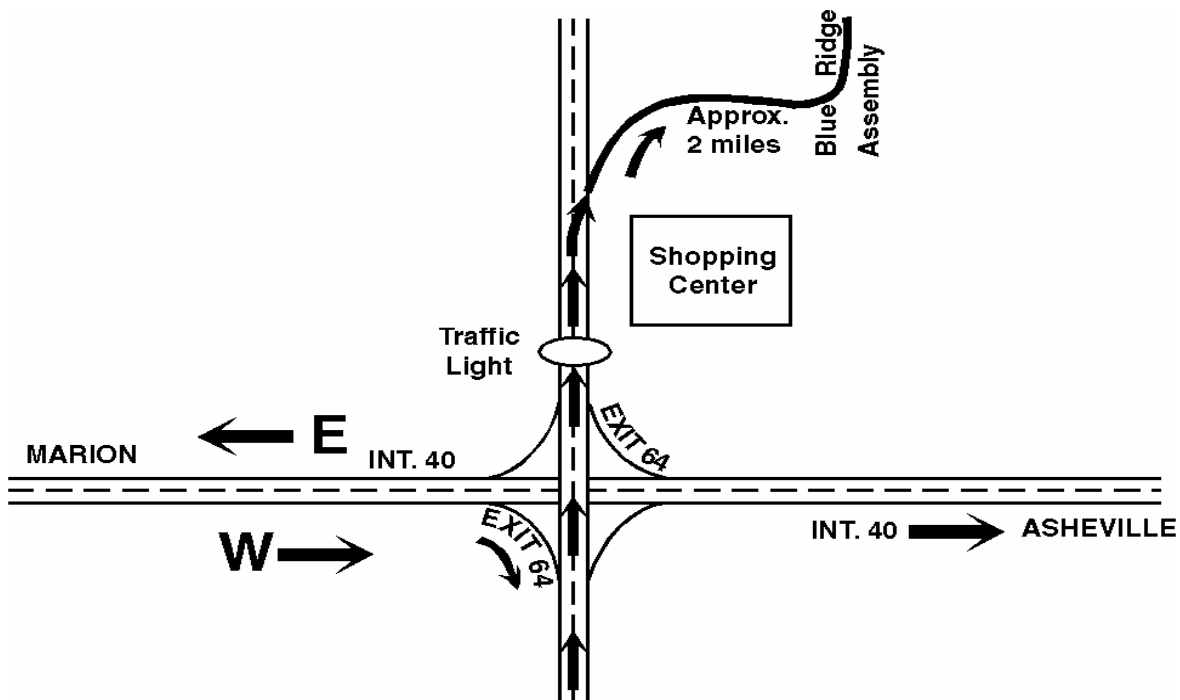
## Airport Transportation

If you are including additional funds (\$20.00 per attendee) for round trip Asheville airport transportation, please indicate on the registration form and email your flight itinerary asap to Scott at [jsjkey@gmail.com](mailto:jsjkey@gmail.com).

**ALL REQUESTS FOR AIRPORT TRANSPORTATION MUST BE IN BY OCTOBER 15, 2014!!!!**

## Driving Directions

The small map below will help with your arrival at the conference center. Please refer to GOOGLE MAPS for specific directions from your location.



### **HAVE QUESTIONS?**

Still have questions about Kiwanis Family Conference? (rates, reservations, finances, etc.)  
Contact Scott Johnson at (704) 968-1051 or email [JSJKEY@gmail.com](mailto:JSJKEY@gmail.com)

# KIWANIS FAMILY CONFERENCE



**35th ANNUAL KIWANIS FAMILY CONFERENCE  
SPONSORED BY THE CAROLINAS DISTRICT OF  
KIWANIS INTERNATIONAL  
BLUE RIDGE YMCA  
BLACK MOUNTAIN, NORTH CAROLINA  
NOVEMBER 7- 9, 2014  
REGISTRATION PROCEDURES**

**Mail the Registration Form and Fees  
to be received by October 15, 2014 to:  
J. Scott Johnson  
2008 Pinecrest Drive  
Greenville NC 27858**

## **Conference Rates:**

The Conference registration includes two nights' lodging at the YMCA, five meals, a pizza party, conference souvenirs, conference facilities and materials.

Kiwanis members/parents/chaperones:

Single Room: \$230 -- Shared Room: \$195 each.

Aktion Club members/chaperones:

Single Room: \$230 -- Shared Room: \$195 each.

CKI, Key Club and Builders Club members:

\$175 each (sharing rooms with other same gender members of the same organization).

**ALL CHECKS FOR CONFERENCE REGISTRATION  
SHOULD BE MADE PAYABLE TO:  
CAROLINAS DISTRICT KEY CLUB**

## **REGISTRATIONS MUST INCLUDE PAYMENT**

## **Late Registration:**

Late registrations will be accepted only on a space available basis. Registrations received after October 15, 2014, should include a \$10 per registrant late fee. Registration is limited to the first 250 people! Register early.

## **Refunds:**

**We are able to refund any registration fees through October 15, 2014.** Clubs and districts may substitute members of the same gender for students who are unable to attend the Conference after their registration has been mailed. Changes in registrations will be accepted during the Conference registration, Friday, November 7, 2014, from 3:00 pm until 5:00 pm. Substitutes must also be from the same organization (Kiwaniis member for Kiwanis member, CKI member for CKI member, Key Club member for Key Club member, Builders Club member for Builders Club member, Aktion Club member for Aktion Club member).

## **KIWANIS FAMILY CONFERENCE CODE OF CONDUCT**

**The Carolinas District of Kiwanis sincerely hopes that everyone enjoys this conference. To insure the comfort and pleasure of everyone, the following Code of Conduct has been established which each individual is expected to follow.**

The consumption and/or possession of any alcohol or non-prescription drugs or narcotics by any person in violation of state law shall constitute a crime and shall be dealt with by the Carolinas District Kiwanis and Conference Officials immediately and severely; not only will the violator be discharged from the Conference, but the said violator will be subject to arrest by local law enforcement officers.

A retiring hour will be observed and enforced (to be announced each day). Kiwanis Sponsored Youth members are expected to be in their own rooms at this hour, and are expected to remain there until at least 6:00 a.m. Unnecessary noise at any hour is prohibited.

Care shall be taken not to deface or destroy any property, or to throw objects from windows. The placing of signs or messages on windows, doors or walls is prohibited. No materials may be affixed to any walls. Any damages will be paid for by the individual responsible. (The costs for damages will rest solely with the residents of the damaged room(s), including missing items.)

Attendees are required to attend all sessions and activities in their entirety.

No female Kiwanis Sponsored Youth member shall be allowed in the sleeping room of any male Kiwanis Sponsored Youth member, and no male Kiwanis Sponsored Youth member may be in the sleeping room of any female Kiwanis Sponsored Youth member.

All Attendees are expected to abstain from any activity of a sexual nature regardless of the location.

No one member may change room assignments without proper permission from the conference coordinator.

The use of tobacco products will not be permitted at any time during the conference.

**This Code of Conduct is effective as of the time you arrive at the event until you depart.**

**Infractions of the Conference Code of Conduct will be reported to the conference leaders and adult chaperones. Appropriate action will be taken by them, as necessary, including the dismissal of any person from the conference and conference facilities. Notification may be made to parents, school authorities and the sponsoring Kiwanis Club and District.**

**Any violations of the Code of Conduct or of any state law shall constitute a complete forfeiture of all pre-paid conference expenses or registration costs and the violator shall be immediately asked to leave the conference. NO REFUND of any kind shall be made notwithstanding when the violation shall occur or when the violator is asked to leave.**



## HOW TO COMPLETE THE REGISTRATION FORM

- ⇒ Fill out the required information at the top of the form. Make sure you include the complete contact information for the person to whom we should send registration receipt and confirmation, including address, mobile and/or landline phone numbers, and email address. If we have questions regarding the registration, we will call this person for clarification.
- ⇒ In order: indicate the name of the organization represented; room type requested [K (Key Club), C (CKI), B (Builders Club), KD (Kiwanis/parent/chaperone double), KS (Kiwanis/parent/chaperone single), AD (Aktion Club double), or AS (Aktion Club single). Next, list each person who is attending the conference as a part of your group (Kiwanis/parent/chaperones, please note any share requests), Next, provide any position currently held in the organization and the registrant's gender [F (female) or M (male)].
- ⇒ Best possible matches will be made for roommates. In general, when possible, districts and/or clubs will be housed together. CKI members will be housed with other CKI members, Key Club members will be housed with other Key Club members, and Builders Club members will be housed with other Builders Club members. Kiwanis/parent/chaperones requesting shared accommodations will be matched (when possible) with other same gender Kiwanis/parent/chaperones if a roommate is not specified. Aktion Club members/chaperones requesting shared accommodations will be matched (when possible) with other same gender Aktion Club members/chaperones if a roommate is not specified. Kiwanis/parent/chaperones and/or Aktion Club member/chaperones often can not be matched; if you wish to room with someone to lower costs, make your request early; if a Kiwanis/parent/chaperone match or Aktion Club member/chaperone can not be made, we will place you in a single and request the additional funds for this room type on arrival.
- ⇒ Write in the number of each registration type on the lines at the bottom of the registration form for which you are paying and multiply by the appropriate registration amount. Enter these figures on your registration form. Total the amounts and enter the amount in the box for "Total Amount Enclosed".
- ⇒ Please have students, parents, Kiwanis Clubs, etc., write conference registration checks to you or your district/club so that you can write one check for your districts registration.
- ⇒ If you are including additional funds (\$20.00 per attendee) for airport transportation, please indicate on the registration form and complete the Airport Transportation Form. All requests for airport transportation must be received by October 15, 2014.
- ⇒ Please write one check for the **TOTAL AMOUNT** made payable to Carolinas District Key Club and mail it with the registration form to:

**J. Scott Johnson**  
**Kiwanis Family Conference**  
**2008 Pinecrest Drive**  
**Greenville NC 27858**

