**JOB ANNOUNCEMENT**

**TITLE:** GARDEN MANAGER  
**DEPARTMENT:** Ranch Operations  
**REPORTS TO:** Director of Operations  
**STATUS:** Hourly, Agricultural, Residential Position  
**COMPENSATION:** $9/hour plus Room & Board and a comprehensive benefit package including paid vacation & holidays, health & dental benefits, and life insurance.  
**RESIDENCE:** Rustic single occupancy house  
**SCHEDULE:** Full Time - Evening and weekend hours required. Work week is Tuesday through Saturday.

**SUMMARY:**
Reporting to the Director of Operations, the Garden Manager is an integral member of the Ranch Operations Team. Specific responsibilities include all aspects of maintaining a certified organic garden, native plant restoration, teaching and training Slide Ranch Teachers-in-Residence (TIRs), work with program staff to utilize the garden as a teaching environment for youth education, train and manage garden volunteers, and provide sufficient produce for daily program lessons as well as for resident staff consumption. The Garden Manager coordinates regularly with the Ranch Operations Team and TIRs to assist or seek help with chores as needed or directed. This position requires living on-site in housing provided by Slide Ranch.

**QUALIFICATIONS**
- Commitment to sustainable farming and environmental education
- Proven experience teaching gardening methods and techniques, as well as leading gardening workshops
- Proven experience with cultivating and maintaining food and flower gardens using organic/sustainable methods, experience French Biointensive methods a plus
- Proven experience in planting, maintaining and harvesting production garden serving 20+ residents and weekly program needs of this scale
- Proven experience in creating and maintaining farm operations logs, tracking harvests, and developing planting plans and crop rotation schedules for successful and sustainable farm operations as well as to meet reporting and application requirements for organic certification
- Experience gardening without use of motorized implements
- Experience with native plant restoration and trail maintenance a plus
- Ability to lift 50 lbs. and perform strenuous outdoor tasks related to garden maintenance
- Excellent verbal and written communication skills
- Self-starter with excellent organizational and time management skills
- Computer proficiency in Microsoft Office (Word, Excel, Outlook)
- Teaching experience required, experience teaching youth in gardens a plus
- Positive attitude that generates interest and excitement in farming and Slide Ranch for all staff and visitors
- Ability to work closely and collaborate with a wide variety of people, including children, families and volunteers
- Acceptable DMV record and valid driver's license required
- High school diploma or equivalent and three to five years horticultural experience

**RESPONSIBILITIES** include but are not limited to:
- **Garden & Food:** Maintains the Slide Ranch garden in a sustainable, bountiful, attractive, safe and accessible manner, consistent with available budget and aligned with the teaching mission of Slide Ranch, with particular focus on the following:
  - Responsible for all aspects of maintaining organic certification of garden
  - Develops and implements annual planting and harvesting calendar
- Responsible for routine garden maintenance including: soil preparation, garden bed and trellis construction, crop rotation, propagation, watering, transplanting, weed and pest control, mulching, pruning and feeding of all plants and fruit trees
- Designs and maintains watering, irrigation and garden drainage systems
- Manages all composting activities in garden and around ranch
- Trains and supervises Teachers-in-Residence on all garden chores
- Maintains garden tool shed and tools in clean and safe working order
- Orders all tools and supplies needed for garden and plant restoration work
- Grows produce sufficient for daily program cooking lessons, as well as for 20-person residential staff consumption. Supplements garden produce with routine purchase of produce from local farmer’s markets
- Responsible for weekly local farmer’s market shopping trip
- Prepares garden and provides produce (including flowers) for special programs and events
- Maintains signage, garden paths, bridges and hiking trails throughout ranch

- Teaching:
  - Responsible for year-long garden education curriculum and weekly lesson plans for interns
  - Leads regular garden work sessions with interns, volunteers and staff
  - Prepares and leads regular training sessions for interns and staff in gardening techniques and methods.
  - Educates interns on gardening techniques appropriate to teach basic gardening skills to our program participants
  - Collaborates with Program Staff to design and implement hands-on learning activities and projects in the garden for preschool through high school groups
  - Supervises teaching interns’ work in the garden and leads teaching programs and garden workshops
  - Trains and orients all interns, volunteers and staff on proper use of garden tools

- Other Responsibilities:
  - Participates in all farm chores, including chore coverage during holidays, and as needed
  - Responsible for leading and managing Slide Ranch individual and group garden volunteers, including running regular volunteer program for garden, plant restoration and trail maintenance
  - As a member of residential community at Slide Ranch, participates in residential chores, meetings, cleanup and cooking and helps coordinate residential training as needed
  - Meets regularly with the Director of Operations and Ranch Operations team to discuss facilities, programming and garden needs
  - Attends regular Ranch Operations & Program Teams joint meetings to coordinate scheduling, intern and program needs
  - Responsible for coordination with Golden Gate National Recreation Area on protection and restoration of native plant habitats. This may include invasive plant removal, seed collection and plant propagation and/or planting of plants grown by offsite native plant nurseries
  - Attends bi-weekly staff meetings. Prepares garden reports for staff and Board of Director meetings, as needed.
  - This position will require working evenings and weekends. Work week is Tuesday through Saturday.
  - As part of the Ranch Operations Team, covers various ranch chores, including goat-milking and other animal husbandry chores, seasonally and on occasional holidays.

COMPENSATION:
This is a full time, residential, agricultural position. Room and board, health and dental benefits, paid holidays and vacation are provided. Additional hourly pay is $9/hour. Food is mainly organic and housing is on-site and rustic, in a spectacular location on the coast just north of San Francisco.
SLIDE RANCH BACKGROUND:
Slide Ranch is a 501(c)3 nonprofit organization dedicated to planting kids in nature. Through our hands-on, farm-based environmental education for San Francisco Bay Area youth and families, we cultivate healthy bodies and minds and foster future generations of environmental stewards. By farming, cooking, caring for animals and exploring wilderness and the coast, we teach people of all ages to see the connection between their own health, a healthy food system and a healthy environment. Slide Ranch serves more than 8,000 program participants a year, with a special emphasis on low-income, urban populations who have limited opportunities for nature-based learning. Our educational farm and environmental preserve is located on the rugged and beautiful Marin County coast, just a thirty minute drive north of San Francisco, both isolated from and accessible to the urban San Francisco Bay Area. We work in rustic former farm buildings on our 134-acre site. We farm approximately ¾ of an acre on a hilly, terraced site with raised beds.

TO APPLY:
No phone calls please. Please mail, email, or fax resume with cover letter and 3 references with contact information to:
   Mail:  Slide Ranch, 2025 Shoreline Highway, Muir Beach CA 94965
   Email: hiring@slideranch.org (Please include Garden Manager in the Subject line)
   Fax:  415-381-5762.
For more information about our programs, please visit www.slideranch.org.

EQUAL OPPORTUNITY EMPLOYER:
Slide Ranch provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran, in accordance with applicable federal, state and local laws.