One time Installation for ONESOURCE
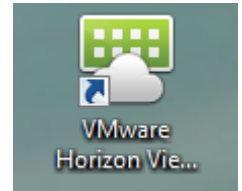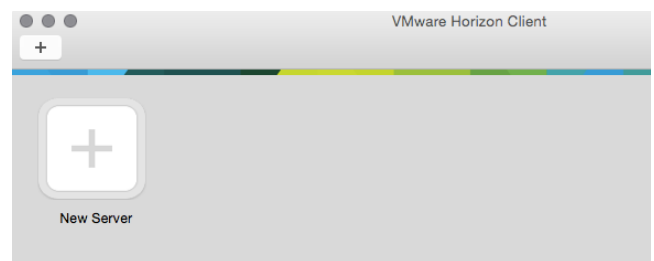
For Home/Office (Windows & Mac) or iPad/Tablet

❶ Install the VMware View Client (similar to Citrix):
Go to https://vdi.memorialhermann.org and choose your installer for your Operating system. **Note:** Go to Apple App store or Google Play store to download app for your mobile device.

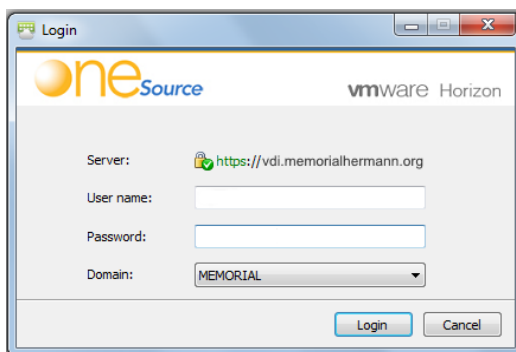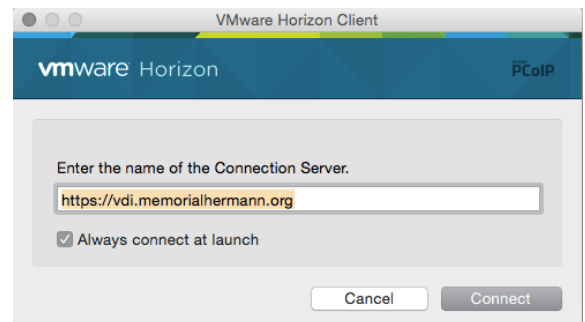❷ Open the VMware Horizon View Client Application.

❸ Click the **+** to add a new server and type
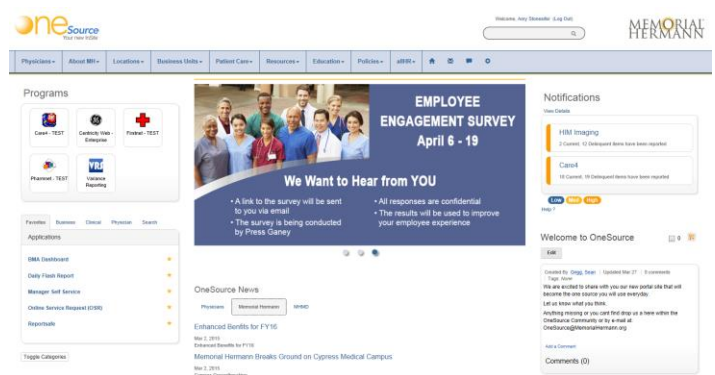https://vdi.memorialhermann.org

Note: The Windows 7/8 install will automatically configure the VM ware client to connect to Memorial Hermann's OneSource Portal. Other installers will require you to manually enter the server address.
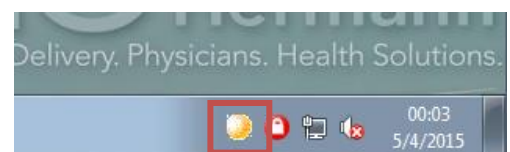
❹ Once the client has been configured, double-click the vdi.memorialhermann.org icon. And you will be prompted to log in.

❺ A Windows virtual desktop will launch and an Internet Explorer window will automatically open to OneSource. OneSource will function identically as it would on campus.

Reminder: click on the Yellow "o" to disconnect from the server.

Note: Office staff at physician offices should still use PhysicianLINK until further instructed. Please refer to the Physician Training & Support site in OneSource for more detailed information.

Please contact the Physician Support Center at 713-704 DOCS (3627) with any questions.