



# SUMMER TRAINING PROJECT

Campus Outreach Minneapolis

## 2010 STP Info Sheet

### Total Cost of Project:

- \$1600 (Transportation not included)
- \$1850 – CO provides Transportation
- \$1600 - provide transportation to others as part of CO caravan

### Dates

Friday, May 7<sup>th</sup> - Mandatory Project Prep Party North campus – 6:00 p.m. (bring computers)

Sunday, May 23<sup>rd</sup> – Leaders Caravan leaves – 6:00 a.m. from DT campus

Monday, May 24<sup>th</sup> – Leaders arrive at SBP by 5:00 p.m.

Wednesday, May 26<sup>th</sup> – participant caravan leaves – 6:00 a.m. from DT campus

Thursday, May 27<sup>th</sup> – participants arrive at SBP by 5:00 p.m.

Friday, May 28<sup>th</sup> – Job-hunt day

Friday, June 18<sup>th</sup>- Sunday, June 20<sup>th</sup> – Parents' Weekend

Saturday, June 19<sup>th</sup> – Family Social – 7:00 p.m.

Thursday, July 29<sup>th</sup> – Project departure – 6:00 a.m.

### What to Bring

1. Support Giving and Tracking
2. Two forms of ID
3. Parent Consent Form
4. Insurance Information
5. Enough money for first two weeks of rent and transportation charge

### Project Address

Attention: CO STP [Your Name here]

131 North Waccamaw Drive

Murrells Inlet, SC 29576-8035

*Local: (843) 651-2500*

### Campus Outreach Minneapolis

720 13<sup>th</sup> Ave South | Minneapolis, MN 55415

[www.cominneapolis.org](http://www.cominneapolis.org) | [office@cominneapolis.org](mailto:office@cominneapolis.org)



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## 2010 Summer Training Project Fact Sheet

### Key Dates for the Summer Training Project (all events required by project participants):

1. Friday, May 7<sup>th</sup> – SBP Preparation Party @ BBC North 6:00 p.m.
  2. Sunday, May 23<sup>rd</sup> – Project leaders leave for Garden City 6:00 a.m.
  3. Wednesday, May 26<sup>th</sup> – Project participants leave for Garden City 6:00 a.m.
  4. Thursday, July 29<sup>th</sup> – STP Ends
- 
1. **Arrival** -You should arrive in Garden City at The Ocean View Motel on **Thursday, May 27th 2010** between 3:00 PM - 5:00 PM. *(Project leaders will travel down with the staff on Sunday, May 23<sup>rd</sup>)*
    - The Ocean View Motel is located at 131 N Waccamaw Dr. Murrell's Inlet, SC 29576
    - Notify your Campus Director of your arrival date if not at the scheduled time.
    - You will be given information about the project caravan at the STP preparation party
  2. **Departure** - The Project will be over on **Thursday, July 29<sup>th</sup>** at 6:00 a.m.
  3. **Housing** - You will be living in a hotel that is one block from the beach.
    - You will be living in apartment-style housing with anywhere from 4 to 6 people with one bathroom and a kitchenette. All facilities are air-conditioned.
    - You may bring your own linens for the summer. However, there is no guarantee what size bed you will be sleeping on. While most of the beds are double mattresses, students most often purchase sheets after you get to the Summer Training Project.
    - Two nights per week we have a project meal that is included in the cost of the project. Breakfasts are on your own in the rooms and lunches at the work place. Some rooms choose to share their grocery expenses.
  4. **Cost** - as you know, the cost of the Project is **\$1,600.00**
    - **Those who bring cars to Project will be reimbursed for gas costs on the way to Myrtle Beach and on the way back at the end of the summer if they allow Campus Outreach to assign other students to accompany them on both trips. Those who bring their own cars may not allow other students to ride with them unless approved by Campus Outreach if they wish for Campus Outreach to reimburse their gas expenses.** Student car owners must save all receipts and hand them in no more than one week after the trip. Students who are not coming to the project or returning from it at the set times are responsible for their own travel costs. Please indicate on the online confirmation form if you wish to take your own car and indicate if you would like for Campus Outreach to assign other students to ride with you and reimburse your travel expenses. If you select this option, **please save all of your receipts. We cannot reimburse you without a receipt.**
    - **If a student wishes for Campus Outreach to provide travel down to the Training**



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**Project and back to Minneapolis at the end of the summer they must pay an additional \$250.** This cost will cover gas expenses and lodging expenses on the trips down and back. If you wish to utilize this option please fill out the enclosed transportation form.

- The cost of the Training Project includes both the rent for the motel, some meals and socials, and other overhead costs.
  - You will be charged around \$185 each week if you decide to pay week-to-week.
  - **Please bring enough money to cover the first two weeks until you are able to draw your first paycheck. Most businesses have you employed 2-3 weeks before you get paid. Students who are raising support must bring all the support collected at that point and turn it in.**
  - Students will be instructed on all support raising procedures on April 11. **DO NOT** begin raising financial support before this date.
  - If for any crucial reason you have to arrive late or leave early, the total cost is still the same (unless previously discussed with the Project Director, Matt Reagan).
5. **Jobs** - Many contacts have already been made, but it is still your responsibility to secure your job.
- All jobs must meet the requirements on the job policy sheet (will be given at preparation party) before it will be accepted. It must also be approved by the Jobs Coordinator, Eric Lonergan or the Project Director, Matt Reagan.
6. **Mail** - Your mailing address this summer will be:
- OCEAN VIEW MOTEL**  
**Attention: Campus Outreach STP (Your name)**  
**131 N. Waccamaw Dr**  
**Murrells Inlet, SC 29576**
7. Please try to pack lightly.
- There is ***not*** a lot of storage area in the rooms, so bring only what is necessary for the summer.
  - In selecting your swimwear, please choose something that is modest.
    - Girls – please only bring one-piece and/or modest tankini bathing suits.
8. **Authorization Form** – Upon confirmation, we will send an *Authorization and Consent Form* to your parent(s) that must be completed for you to be a part of the Project.
- Please have your parent(s) fill out this form in its entirety.
  - **VERY IMPORTANT** - Please have your parent(s) mail this completed ***Authorization and Consent Form*** into the COM office or bring it to the STP preparation meeting on **Friday, May 7<sup>th</sup>, 2010**. **No one will be allowed to participate in the Summer Beach Project without this form being completed.**



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## 9. Transportation

- Please bring your car if at all possible; however, providing your own transportation is not a requirement.
- If you do bring your car and agree to provide transportation for other students, you will be reimbursed for the gas down and back to and from the project, but **not** for the gas used while in Garden City.
- In order to be reimbursed for the trip down, bring all gas receipts to the Training Project, and you will be reimbursed while at the project. **You will not be reimbursed without receipts.**
- In order to be reimbursed for the trip back, you **must** turn all receipts in to the Campus Outreach office postmarked **August 7<sup>th</sup>, 2010**.
- A plan for traveling will be made by the staff once Project participation numbers are known.

## 10. Preparations for the Summer - There are several things that you can do to prepare yourself for the summer.

- Pray! Begin to ask the Lord to prepare you for the summer that you will be open and teachable to what He has to show you.
- Think and pray through the following:
  1. Testimony of how you came to know Christ
  2. Character strengths and weaknesses you may be aware of to help others understand you better.
  3. Your dreams/expectations for the summer.

**Finally-** Please bring your ***Social Security card and your Driver's License*** to help secure a job. You will also need your ***insurance cards***.



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## Leaders Caravan Transportation Sheet

(for students leaving on May 23<sup>rd</sup>)

**Put this in your cell phone now, so you can call or text me: Nick's Mobile Phone:  
612.424.8149**

We will leave the morning of **Sunday, May 23<sup>rd</sup> at 6:30 a.m. from the downtown campus of Bethlehem Baptist Church** (Our plan is to LEAVE the parking lot at 6:30 a.m. so be there earlier)

- You have to get yourself to Bethlehem Baptist Church and you cannot leave cars in the parking lot
- All of the drivers in our caravan will be provided with directions that morning before we leave

Bethlehem Baptist Church  
720 13<sup>th</sup> Ave South  
Minneapolis, MN 55415-1793

If you are **riding** (not driving) in the **caravan you MUST have \$250 in either support/cash/or a personal check** and give it to STP leadership when we arrive at the hotel in Garden City, SC (*Note: This \$250 will cover the cost of your hotel and gas for the trip down to the beach project and back to Minneapolis at the end of the summer*)

- While on the road you must stay within 1 hour of the caravan leader during the entire trip down just in case you break down

If you live in another state and it isn't practical for you to leave with us from Minneapolis then you will need to meet the caravan at some point along the planned route. **If this is the case then you need to contact me ASAP**

- We will not leave the planned route to pick you up
- If you are driving your car down and meeting the caravan along the way **it may not be possible for you to be reimbursed for gas** unless we find a way to put people or luggage in your car

**Drivers: make sure your car is in good working condition before you take it on a 1,400 mile trip**

- Have your oil and other fluids changed before we leave, make sure you have the appropriate air pressure in your tires, and get your car checked out by a mechanic before you leave!



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## List of drivers in the STP Leaders Caravan as of May 7<sup>th</sup>:

Last Name	First Name	Rider spots available
Bell	Matt	3
Burns	Elizabeth	3
Dieter	Brook	3
Discher	Steve	2
Kelly	Shannon	3
Martinez	Josh	4
Mariani	Nina	4
Martini	Larry	3
Morrissey	Allie	4
Paulson	Jens	3
Peterson	Levi	2
Richardson	Alex	4
Sandager	Linda	3
Simmons	Kelsey	1
Rock	Christel	4
Sikkinik	Lenny	4
Thompson	Jack	3
Sontag	Peter	3
Williams	Josh	2
Horn	Aaron	3

## List of cars we are borrowing from the STP Leader's Caravan:

*Note: If you are one of these leaders leaving your car it is up to you to find someone you trust to drive your car down*

## Students in the Leaders Caravan who are planning on meeting us on the way down:

*If there is anyone who would like to meet us on the way down then you need to speak with me ASAP!*

Email: [nstromwall@cominneapolis.org](mailto:nstromwall@cominneapolis.org)

Cell phone: 612.424.8149

(I prefer that you email me. I will get back to you more quickly that way.)



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## Participants Caravan Transportation Sheet

(for students leaving on May 26<sup>th</sup>)

We will leave the morning of **Wednesday May 26<sup>th</sup> at 6:30 a.m. from the downtown campus of Bethlehem Baptist Church** (Our plan is to LEAVE the parking lot at 6:30 a.m. so be there earlier)

- You have to get yourself to BBC and you cannot leave cars in the parking lot
- All of the drivers in our caravan will be provided with directions that morning before we leave

If you are **riding** (not driving) in the **caravan you MUST have \$250 in either support/cash/or a personal check** and give it to STP leadership when we arrive at the hotel in Garden City, SC

*(Note: This \$250 will cover the cost of your hotel and gas for the trip down to the beach project and back to Minneapolis at the end of the summer)*

- While on the road you must stay within 1 hour of the caravan leader during the entire trip down just in case you break down

If you live in another state and it isn't practical for you to leave with us from Minneapolis then you will need to meet the caravan at some point along the planned route. **If this is the case then you need to contact me ASAP**

- We will not leave the planned route to pick you up
- If you are driving your car down and meeting the caravan along the way **it may not be possible for you to be reimbursed for gas** unless we find a way to put people or luggage in your car

**Drivers: make sure your car is in good working condition before you take it on a 1,400 mile trip**

- Have your oil and other fluids changed before we leave, make sure you have the appropriate air pressure in your tires, and get your car checked out by a mechanic before you leave!



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## List of drivers in the STP Participants Caravan as of May 7<sup>th</sup>:

Last Name	First Name	Rider spots available
Call	Bridget	4
Discher	Steve	2
Grove	Jared	4
Johnson	Greta	3
Kelly	Shannon	3
Leivestad	Rebecca	4
Nelson	Luke	5
O'Neil	Katie	3
Stien	Michelle	3
Ternes	Brandon	3
Thompson	Andrew	4
Thompson	Jack	3
Tyner	Nathaniel	6
Wallace	Chris	3
Weber	Cassie	4

## List of cars we are borrowing from the STP Leader's Caravan:

*Note: If you are one of these leaders leaving your car it is up to you to find someone you trust to drive your car down*

## Students in the Participants Caravan who are planning on meeting us on the way down:

*If there is anyone who would like to meet us on the way down then you need to speak with me ASAP!*

Email: [dschumacher@cominneapolis.org](mailto:dschumacher@cominneapolis.org)

Cell phone: 612.791.2305

(I prefer that you email me. I will get back to you more quickly that way.)



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## What Not to bring!

- Laptop computers – we strongly discourage students from bringing laptops
- Portable DVD Players / Portable TV's – we don't want you sitting around project watching movies all day long
- Game boys and game systems
- More than one suitcase

## What to bring!

### Financial:

- All your support checks, organized, and tracking sheet
- Social Security card, drivers' license or passport
- Health insurance card
  - If you don't currently have health insurance, talk to Nick ASAP
- First two weeks' rent (about \$400)
- Transportation charge (\$250)
- Check Book – if you are paying rent

### Normal packing:

- Small bag for overnight on the way down
- Duffle bag suitcases – they really help in packing
- Storage cubes for storing your clothes at project
- Sun screen and beach gear
- 2 towels, one beach, one bath
- Bible/notebook/pen/few good books
- Footballs, Frisbees, soccer balls, games!

### Girl Specifics:

- 2-3 "snappy casual outfits for "nicer" group dates and church (try to have at least 1-2 that is not denim)
- ~ 10 - mix & match summer items (not too short shorts, tanks, skirts, capris, pants, other shirts, sun dresses)
- T-shirts
- Bathing suit(s) and bathing suit cover-up
- Flip flops
- Something light to sleep in
- Pillow
- Try to take no more than 3-4 pairs of shoes (sandals, flops, tennis, etc)
- Ask around if other girls are bringing hair dryers, straighteners, curling, etc – no need for everyone to bring one



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- Shampoo – unless you need something particular, its nice to go in together with you room when you get to SC and purchase large bottles of Shampoo, conditioner, etc – no need to transport all that
- Pack in crates, that you can stack up for a book shelf – so your storage containers become storage while at project

## **Guy Specifics:**

- Lots of T-shirts
- 2 jeans, khakis
- A few polo's for snappy casual events like group dates
- A few nice button-downs
- Nice shorts / workout shorts

Buy toiletries in bulk



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## STP Job Policies

The Summer Training Project, like any summer development program, has designed certain standards and policies to accomplish the goals of the program. The standards are not necessarily policy for all environments, but are deemed necessary for a spiritual project of this nature. Many of these policies are designed to promote responsibility and to be a good example for local employers/employees.

1. Your job cannot conflict with Project activities.
  - a. Working hours must be between 6:30 a.m. and 5:30 p.m. Mondays, Tuesdays, and Thursdays, and between 11:30:00 p.m. and 11:30 p.m. on Fridays and Saturdays.
  - b. No one can work at his or her place of employment on Wednesdays or Sundays.
  - c. No one can work less than 35 hours/week or more than 45 hours/week unless previously discussed with the Project Director. (40 hours/week is preferable)
  - d. Varsity athletes participating in our Athletes in Training (AIT) program will commit to working 20-25 hours/week. Athletes must be off work by 2:00 p.m. on weekdays.
2. A campus staff person must approve jobs that are not on the pre-approved list before a student may accept the job.
3. No job can be terminated by a student without first having staff approval.
4. Absence from work is only acceptable with staff or student project director approval.
5. No job is official until the employer and Summer Training Project Jobs Coordinator have signed the Employer Commitment Form.
6. Working together in a project group context is mandatory. (Except in the case of an internship.)
7. Bring both your social security card **and** drivers' license or passport for work.



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## On-Line Application for Wal-Mart

How to Do it: This will take roughly 30 minutes. *Take your time, don't rush things.*

1. Go to <http://shortlinks.cominneapolis.org/walmart>  
Or [https://hiringcenter.walmartstores.com/OnlineHiringCenter/ct\\_logon.jsp](https://hiringcenter.walmartstores.com/OnlineHiringCenter/ct_logon.jsp)
2. Create a user name and password. Note that the password should have numbers, capital letters, and non-capital letters
3. Enter your password questions and answers
4. You will be redirected to the "log-in" screen. Log In.
5. Enter Your Social Security #. Enter a pin # (be sure to read pin # directions)
6. You will be asked about your Gender and Ethnicity
7. You will be asked which type of store you are applying for. Select **WAL-MART**
8. In the store locator you need to enter:
  - a. *Myrtle Beach, South Carolina, 29577*
  - b. *A Search radius of 15 miles*
9. Select One Store.
  - a. *Store #574—Beaver Run Blvd*
10. Select the type of position you are interested in. Select HOURLY
11. The next page is the "Job Groups" page. **Select every job on the page.** This will increase your chances of passing the test and getting hired.
12. Enter your personal information: Use Hotel address
  - a. Ocean View Motel  
131 N. Waccamaw Dr.  
Murrells Inlet, SC 29576-8035
13. Schedule Availability:
  - a. Wide Open!
14. You need to **enter two job references.** (Matt: 612-432-0577, Paul: 612-220-0734)
15. Enter any skills that you have (education, languages, etc...)
16. Fill out the questionnaire:
  - a. You are seeking full time employment
  - b. The wage you are seeking is \$9/hr
  - c. If offered a position you are able to work in more than 2 weeks
17. Now you need to take the Retail Pre-Employment Assessment Test:
  - a. This is a series of questions basically asking 5 questions in different ways
    - i. **Decisive** vs. Picking in the middle
    - ii. **Quality** vs. Quantity
    - iii. **Seeking a supervisor** vs. Handling things yourself
    - iv. **Customer satisfaction** vs. Personal Responsibility
    - v. **Personal integrity**
    - vi. **Commitment to the company**
  - b. **You must answer in light of the bolded concepts. Otherwise you will fail!**
    - i. Always value Quality of work/product
    - ii. Always seek a supervisor. Don't attempt to handle things yourself
    - iii. Make sure the customer is always happy (sometimes this entails seeking a supervisor)
    - iv. Never Lie, Cheat, Steal
    - v. You love Wal-Mart
    - vi. Answer the questions consistently. Consistency is a big plus. Make sure you are doing the same things in the same ways on different questions.



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## 2010 STP Guidelines

The Summer Training Project, like any summer development program, has designed certain standards and policies to accomplish the goals of the program. The standards are not necessarily policy for all environments, but are deemed necessary for a program of this nature in a resort area.

- 1. We are committed to providing an environment of safety and protection in a very active resort area. Therefore...**
  - a. Curfew is at 11:00 p.m. on weeknights. Curfew is at 12:00 a.m. on Friday and Saturday nights.
  - b. Curfew means on grounds, in rooms.
  - c. Only the students and staff on the project may stay overnight in the motel rooms we are renting. (All other guests must be approved of by the PD\*)
  - d. No one may be alone off the grounds after dark and women must be accompanied by a male escort **or** two other females from the STP.
  - e. No visiting clubs or bars.
  - f. No dating outside of project participants, except pre-existing relationships.
- 2. We are committed to maintaining a high standard of morals as a Christian testimony in this environment. Therefore...**
  - a. Honor the Lord with your appearance. Modesty is a project privilege, responsibility, and standard
  - b. No men in the women's rooms and vice-versa.
  - c. You are responsible for paying your rent on time so the Project can pay all bills on time.
- 3. We are committed to maintaining a high level of credibility and excellence with employers. Therefore...**
  - a. You need to obtain the approval of your PD\* to miss work.
  - b. Be on time to work.
  - c. Follow all policies for jobs.
- 4. We are committed to creating an environment on the project to best accomplish the goals of the Summer Training Project. Therefore...**
  - a. All out of town trips must be approved by the PD\* prior to the start of the project, and any emergency trips must also be approved by the PD\*.
  - b. All project activities are required functions and should be attended on time.
  - c. No leaving the project before it is officially over. Exceptions should be discussed with the PD\*.
  - d. No television in the rooms at the STP facility.
  - e. Be considerate of others at all times. Keep quiet hours, help with gas expenses, etc.
  - f. Follow all hotel and pool area policies.

\*P.D.=Project Director, Matt Reagan