

Nishu Bowmen Board of Director and Membership Meeting Agendas
Meeting **Sunday, January 4th, 2015 7:30 p.m.** at the Nishu Indoor Archery Range

Call meeting to Order - Roll Call

1. Approval of minutes from December meeting (attached)
2. President's Report – Curt P.
3. Treasurer's Report - Dave K
4. Old Business:
 - A. Storage Building Committee
 - a. Meeting with architect re: design for building
 - B. Parks & Rec Updates
 - a. Repair of fence on North side and South side
 - b. Gutter cleaning plans
 - c. Grant: we have been awarded \$1,000 for the bench, archery rack and ceiling light deflectors) – need to provide receipts once projects are completed
 - C. Update on installing Motion Sensor Lights – approved at July meeting to spend up to \$500 (Lou)
 - D. Update on installing Cell phone booster (Lisa) (had approved \$1,000 in July for cell phone extension coverage – note, this was put on hold because of tower Verizon was putting in, tower not providing enough coverage) * At December meeting approved providing Verizon with a 2x2 foot sign and 2 memberships with Key Cards.
 - E. Concrete skirting on west side of range building – on hold until Spring (also discussed putting in a pad for parking the trailer).
 - F. NAPA – call regarding a donation for Mark Nelson (Curt will meet with NAPA re: criteria they want for the donation)
 - G. Deer blinds at Fort Lincoln State Park – Tabled until Spring. (Approved \$1,400 at November meeting noting that Nishu will select their own deer blind to be used for bow hunters versus gun hunters.)
 - H. Review of Winter 2015 Leagues and prices
 - a. Target league - Director Assigned: **Jared Vander Wal; Steve Arnold**
 - b. Team 3-D animal league - Director Assigned: **Ryan Bauer**
 - c. Morning 3-D animal league - Director Assigned: **Dick Scott**
 - d. Traditional league - Director Assigned: **Rod Matzke, Bill Helpfrey**
 - e. Women's target league - Director Assigned: **Lisa Engelstad, Pam Ihmels**
 - f. Individual 3-D animal league - Director Assigned: **Phil Davis; Collin Vander Wal; Doug Kruckenberg(Assistant)**
 - g. Youth league - Director Assigned: **Lee & Penny Hetletved**
 - I. January Western Classic Update (January 16-18 – John Finck)
 - J. Legislative Archery Social/Open House (Tentatively scheduled March 19th)
 - K. Education/Training Committee Report & Recommendations (Andy Schneider)
 - L. Call for Nishu news newsletter stories and photos – by December 15th
 - M. NDBA Update

5. New Business:
 - A. Open House preparations
 - B. Scheels Shoot (January 16-18) – John Finck
 - C. PMS Increase \$50/month for two years – through January 2017. (last increase was May, 2013) Scope of duties attached.
 - D. Director for State Field and 900
 - E. Anonymous donation from Member for \$1,000 to be used for Youth Archery equipment/activities
 - F. Ordering Rinehart targets (per email vote)
 - G. Mapleleaf Press paper target order
6. **Next Meeting: NOTE NEW TIME & DAY:** Sunday February 1st at 7:30 p.m.

Nishu Bowmen Membership Meeting Agenda

1. Nishu Membership Meeting:
 - A. Approvals of Nishu Board Expenditures \$10,000 and over
 - B. New business
 - C. Other

Members are welcome and encouraged to attend the Nishu Board Meeting.
Please note: Only Nishu Directors can make motions during the Nishu Board meeting, but any member can make a motion during the Nishu Membership Meeting.

2015 Revised Schedule:

- January 4 ~ Nishu board/membership meeting (Jan-April monthly meetings Sundays 7:30 pm)
- January 5 ~ Open House
- January 12 ~ Monday target league begins
- January 13 ~ Tuesday team 3-D league begins
- January 14 ~ Wednesday traditional league begins / Women's target league begins
- January 15 ~ Thursday individual 3-D begins / Individual target league begins
- January 16 ~ Friday morning 3-D league begins
- January 18 ~ Sunday youth/young adult leagues begin
- January 16-18 ~ Nishu Western Classic Tournament
- February 1 ~ Nishu board/membership meeting
- February 20-22 ~ Scheels Shoot Tournament
- March 1 ~ Nishu board/membership meeting
- March 19th ~ Open House & Social (Tentative Legislative Reception)
- March 21-22 ~ Nishu Classic 600 Target Tournament

- March 27-29 ~ State NDBA tournament /banquet
- April 2 ~ Nishu lessons begin
- April 5 ~ Nishu board/membership meeting
- April 7 ~ Annual membership/awards night
- July 11th & 12th – State 900 and Field Round
- August 15-16 ~ Nishu 3-D Jamboree Tournament
- August 22-23 ~ Nishu Safari Shoot Tournament

**Nishu Meeting
December 1st, 2014**

Present: Curt Pearson, Steve Arnold, Ryan Bauer, Lou Biederstedt, Lisa Engelstadt, Jeff Ellingson, John Finck, Jason Gisvold, Samantha Gisvold, Steve Goroski, Lee Hetletved, Penny Hetletved, Dave Krebsbach, Derwin Mann, Joe Ness, Curt Pearson, Dick Scott, Jared Vander Wal, Bill Helphrey, Andy Schneider, Pam Ihmels, Austin Fettig and Mona Livdahl.

Minutes: Jeff moved to approve the minutes from the November meeting, Jason seconded. Motion Carried.

President's Report: Roll call was taken as well as a listing of the board members that called in absent. Curt noted that tomorrow night at 7 p.m. at Game & Fish is the Advisory Board Meeting - encouraged all to attend. Noted December Open Shooting is filled. Discussed Cory Spotted Bear, a current Nishu Member who was elected to the Tribal Council for Arikara. Curt asked if we could put a congratulations on our website and Facebook. Reminder Open House is Friday, January 2nd. Discussed moving it to Monday, January 5th and moving all the leagues back a week. Open House will be the 5th - at 5:00 p.m. Meeting will be the 4th of January at 7:30 p.m.

Treasurer's Report: Tabled until January.

Old Business:

Storage Building Committee: Has not met.

Trailer Repairs: Repairs are complete and we now have keys. Remove from agenda. We will be moving the trailer to the east side of the building.

Parks and Rec update:

Fence Repair: Spoke to Greg Smith and he said they are aware of the holes in the fence.

Gutter Cleaning: Rod Matzke did not get this done yet. Talked to Rod Knutson and they will talk to Rod M and partner with him to clean them.

Grant: No updates. Derwin made a template of the light and will do one to make sure it works out.

Update on installing Motion sensor Lights: Lou noted they are coming in this weekend to do it.

Cell Phone Booster: Lisa talked to Verizon, the booster will cover the down stairs area. The cost is \$700 if you buy it outright. They are donating the booster but want a sign stating "Cell Phone use provided by Verizon" as well as two memberships. Sign up would be a 2 foot by 2 foot. Dick noted the long term plan was to improve the cell phone system. Discussed asking for two key cards with 2 memberships for a year for free install plus the 2x2 sign. Consensus to approve.

Concrete Skirting: On hold until spring.

NAPA Donation: Noted they first want to tour the building, this has not been set up yet.

Deer Blinds: Joe and Dick are working on. Joe noted he could not recommend one yet, still researching. Noted it is too late in the year to put it up anyways. Discussed tabling until next spring.

Review of Winter 2015 Leagues: Curt noted the importance of League Director's attending the Open House. Mona will bring to the January 4th meeting to verify the costs and categories.

USA Archery Membership: Need 3 members to affiliate - Doug, Andy and Penny will.

Misc: Steve G. asked about the Thursday Night Target League - are only having Individual, 3-D Animal league not on. It was noted that this was discussed at the August meeting that it was voted on to set evening target leagues to have 24 signed up before we break into another night and the women's league a minimum of 10.

Parks & Rec League: Discussed Parks and Rec league noting the doors have been left open the last few weeks, and clean up is needed.

Work Day: A work day has been scheduled for December 13th at 9 a.m.

NDBA Update: Ryan noted to again request all to attend the advisory committee meetings. Noted the position of the NDBA is to leave it the way it is or at least for one year to see how it goes.

New Business:

January Western Classic Update: Flyer – John, Mona and Steve will work on. Also discussed having a list of all the volunteer positions we need and we can put it on Sign up Genius and send it out.

Legislative Archery Social / Open House: Todd Porter discussed us promoting archery at the clubhouse. Good way to educate legislators here and have food and drinks here. Noted Game and Fish is on board as well as NDBA and Scheels. Karla with Morton County 4-H will also assist. Noted they can get a date in March and then we can put on their schedule. Noted currently the first date available is the 19th of March however this is not set in stone. Discussed having tables set up for NASP, NDBA, 4-H and Nishu. Bill Helphrey noted that the NDBA is on board for a \$1,000 donation and we could have the individual groups donate approx. \$500. Penny suggested having some of the youth prepared to speak. **Lee moved to approve, Dick Scott seconded. Motion carried.**

Education/training Committee Report & Recommendations: Andy will report next month on.

Other: Discussed getting an architect to do a design for free. Nate Hacker from J&L will meet with Curt P next Tuesday at 10:00 to discuss what we want to do. What they are asking for as comp for this is design work that we can use - if we get a grant to pay for this, they can put the fee in the grant monies. Noted we have to make it clear that if this goes through it has to go on bids and we can't guarantee that they will be the ones to do the work. Curt, Doug, Pam, Lee, Ryan and Lou are on the building committee - discussed talking to them regarding their ideas/suggestions. A potential meeting will be held Sunday, December 7th at 5 p.m. Curt noted he also asked Parks and Rec to attend.

Jason moved to adjourn the meeting, Lou seconded. Meeting adjourned at 8 p.m.



Mona Livdahl

SCOPE OF SERVICES FOR THE NISHU BOWMEN

- Provide copier, fax, email, mail service, and telephone answering services.
- Membership: Update and maintain membership records, generate necessary reports, send renewal statements and membership cards.
- Website: Assist in gathering information to post tournament results, schedules, upcoming events, meetings, newsletters, etc.
- Send email notices to Board of Director's and members regarding meetings. Schedule, organize and attend Board of Directors meetings and membership meetings. Prepare the agenda for the meetings, send out notices, along with recording minutes of these meetings and distributing the minutes. (6/year).
- Maintain communications with the membership, Board of Directors, financial institutions and other professionals in order to ensure a smooth and efficient operation.
- Bookkeeping: Bank deposits, reconcile accounts, provide monthly financial reports, accounts payable (upon approval from Treasurer).
- Mail: pick up from post office and route to correct person.
- Send out prizes/awards to tournament winners.
- Type and distribute all correspondence, minutes, reports, brochures, etc.

Revisions/Addendum 5/6/13 Meeting

- In a review of the duties, we are asking an increase from \$275 to \$525/month. This will include attending all 12 meetings per year, and the Open House. The term of this increase shall be valid until May, 2014.
- We have not included the tournaments and shoots under the contract other than sending out the results as well as certificates, awards, etc.
- All other terms of the agreement shall remain the same.

Renewal of Services: Reviewed services currently provided by Personalized Management Services. It was noted that the original bid was for 5 meetings per year as well as the other scope of duties in the initial contract. Discussed that in order to continue with the services for all monthly meetings, the price would go from \$275/month to \$525 for a one year period. **Lee H. moved to approve the increase, Dave S. seconded. Motion carried.**

January 2015

Request for a \$50/month increase for a two year period.

