OVERVIEW

Want to make sure that you are ready for the PMI-PBA® exam and increase your odds of passing it on the first try?

This comprehensive workshop will prepare you for the PMI Professional in Business Analysis (PMI-PBA®) exam and help you make the most of the limited study time you have. The course was designed, created, and is taught by recipients of multiple certifications who have been through the PMI-PBA® in order to help others focus on the critical areas to study and to provide insights into the exam.

It is current with the framework of knowledge outlined by the PMI-PBA® Examination Content Outline and includes over 800 sample PMI-PBA® exam questions to make you ready and know what to expect come test time. Additionally, you'll learn test-taking tips and strategies, along with other practice exercises to reinforce the material.

OBJECTIVES

- Identify the critical principles, activities, tasks, techniques, and tips described in the PMI-PBA® Examination Content Outline.
- Anticipate the four general types of questions that appear on the exam and learn how to answer them.
- Measure your ability to successfully complete the exam through sample questions in each domain.
- Dissect and understand tricky sample questions through guided discussion after every practice exam.
- Develop a personal test prep strategy, employing various test-taking tactics.

WHY TAKE THIS COURSE

- **Increase your confidence** and improve your chances of passing the PMI-PBA® certification exam.
- **Streamline** the massive amounts of information required to pass the test.
- The **small-class environment**, group exercises, and hundreds of sample exam questions keep you engaged and aid in your retention and learning.
- **Learn from experts**. The course is designed and taught by credentialed instructors with extensive knowledge of the business analysis best practices. Our principals are contributing authors of the PMI-PBA® Practice Guide.
- **Trusted**. Study with a firm that has helped hundreds of people pass the CBAP® exam and thousands pass the PMP® exam. We know how to combine learning with test preparation in an engaging way!
- **Earn all 35 Contact Hours** needed to apply for certification.

AUDIENCE

All who wish to pass the PMI-PBA® certification exam and become a PMI Professional in Business Analysis (PMI-PBA®). Provides the required 35 contact hours.

PREREQUISITES

- Before taking this course, students should fulfill the Project Management Institute (PMI®) requirements of 4500 hours BA experience with 2000 hours working on project teams.
- A separate application to take the PMI-PBA® examination is required.
- We recommend that participants begin their PMI-PBA® application before taking this course, although it is not necessary.
- We recommend students read the PMI-PBA® Handbook and PMI-PBA® Examination Content Outline prior to class.
- For maximum preparation value, students should be prepared to take the exam within 3 months of taking the course.

PMI-PBA® Certification Bootcamp

WHAT YOU'LL RECEIVE

Both our Traditional and Virtual classes use the same materials.

- Comprehensive **study guide** with PowerPoint slides and detailed notes to serve as both an in-class guide and on-the-job reference.
- **Free 90-day subscription** to our online PMI-PBA® study exam simulator (with 800 randomized questions and detailed answer explanations).
- In-class exams with realistic practice questions and answer explanations.
- Class discussions that **dissect practice questions** to learn how to **analyze and answer** them.
- **Study table** of tools and techniques included in the exam.

FORMAT/MATERIALS

To assimilate the vast amount of information needed to pass the PMI-PBA® exam, there is a mixture of lecture, discussion, exercises, quizzes and many practice questions in the course. Be prepared to answer practice tests to simulate the exam, with discussions about why answers were correct or incorrect. Many students find this one of the most helpful parts of the class. You will also learn methods of recall and retention to help retain critical information needed to pass the PMI-PBA® exam.

COURSE CONTENT

Introduction to PMI-PBA® Certification

Overview of certification process, requirements, and application tips

PMI-PBA® Exam overview

21 proven exam-taking tactics and tips to reduce anxiety and increase results

Exam Content

5 Domains

Business Analysis and Project Management terminology

Practice Exam Questions & Review

Needs Assessment

Define the business problem or opportunity

Develop the business case

Propose solution scope

Determine the value proposition

Develop project goals and objectives

Identify stakeholders

Determine stakeholder values

Define product scope baseline

Tools and Techniques

    Elicitation

    Problem solving and opportunity identification

    Root cause analysis

    Scope modeling

    Stakeholder analysis

    Valuation

Practice Exam Questions & Review

Planning

Determine project context

Determine project lifecycle approaches

Review business case
Plan requirements traceability
Create requirements management plan
Plan requirements change control
Plan for document control
Define project expected outcomes
Define the solution evaluation process
Determine key performance indicators
Tools and Techniques
- Contingency planning
- Document management
- Estimating
- Planning
- Refine stakeholder analysis
- Requirements prioritization
- Scheduling
- Traceability

Practice Exam Questions & Review

Analysis

Utilize the iterative elicition process
Elicit requirements
Analyze, decompose and elaborate requirements
Perform gap analysis
Compare requirements to product scope
Accept requirements
Allocate requirements
Obtain requirements signoff
Create requirements baseline
Write requirements specifications
Validate requirements
Elaborate and specify detailed requirements acceptance criteria
Tools and Techniques
- Allocate requirements
- Analytic
- Business rules analysis
- Data analysis
- Decision making
- Elicitation
- Interface analysis
- Measurement tools
- Prioritization
- Process analysis
- Scope Modeling
- Validation
- Valuation
- Verification

Practice Exam Questions & Review

Traceability and Monitoring
Trace requirements
Monitor requirements status
Update requirements status
Communicate requirements status
Manage changes to requirements
Tools and Techniques
Backlog management
Change control
Issue tracking
Requirements traceability matrix
Practice Exam Questions & Review

Evaluation
Validate test results
Analyze solution gaps
Gap analysis
Go / No-Go recommendation
Obtain solution signoff
Evaluate solution results
Tools and Techniques
Analyze solution gaps
Evaluate solution results
Measurement
Quality control and management
Validate test results
Valuation
Verification
Practice Exam Questions & Review

Soft Skills
Techniques
Collaboration Tools
Conflict management
Facilitation tools
Leadership principles & skills
Negotiation
Political and cultural awareness
Systems thinking
Practice Exam Questions & Review

Test-Taking Strategies
The exam process: what to expect
Study and test tips
Creating your own test prep strategy
Discuss simulated "take home" exam and online study exam strategies
Re-certification