

OUR CITY FOREST

TREE STEWARDSHIP APPLICATION

We believe in the **POWER OF TREES** to transform homes, communities and cities. Mature trees clean air, fight drought, prevent crime and provide beauty for generations. For a healthy urban forest, our job is to help plant the **RIGHT TREE** in the **RIGHT PLACE** with the **RIGHT CARE**. Let's get started.

TELL US ABOUT YOUR TREE

HOW MANY TREES WOULD YOU LIKE?

- Park Strip (within 10ft from street)
 Front Yard / Back Yard
 Other: _____

REMOVAL REPLACEMENTS

- I am replacing a tree that was recently removed.
 The stump has been fully removed (24" in depth). **Must be fully removed to plant.*

DO YOU HAVE A PERMIT?

If planting in a Park Strip (within 10ft from street), most cities require a permit, including the City of San Jose.

- I already have a permit. **Please attach your permit to this application.*
 I would like Our City Forest's help in obtaining a permit.

SPECIES

Indicate any particular species you would like to plant. We will help you get the right tree for the right place. If you don't know, tell us characteristics like Deciduous or Evergreen, flowering or non-, drought-tolerant, height, etc.

PLANTING ADDRESS

| | | | |
|------------------------|-------|--------------|-------|
| Name of Property Owner | | Email | |
| Address | | Neighborhood | |
| City | State | Zip | Phone |

TELL US ABOUT YOU

TREE STEWARD INFO

A Tree Steward is the person who will be caring for the tree. **See back side for details.*

- I am both the Tree Steward and the Property Owner. **If checked, skip to the Special Requests questions below.*

| | | | |
|----------------------|-------|-------|-------|
| Name of Tree Steward | | Email | |
| Mailing Address | | | |
| City | State | Zip | Phone |

SPECIAL REQUESTS

- I am a senior citizen *or* I am a person with disabilities and need volunteers to help plant my tree.
 I would like to hire Our City Forest to plant. (additional cost)
 I would like to help coordinate a planting for my neighborhood or street.

OUR CITY FOREST

TREE STEWARDSHIP APPLICATION

I AGREE TO **CARE** FOR MY TREE

I agree to maintain the tree(s) for a period of **THREE YEARS** **FIVE YEARS** following the Stewardship Care Required outlined below (*Ask us if you're not sure which grant and corresponding time frame your property falls under.*). I agree to return stewardship surveys, which will be sent to me periodically. I understand that Our City Forest (OCF) provides information on the care of the tree(s) and that it is my responsibility, as the Tree Steward, to oversee their care. To ensure program success, I will plant the tree(s) at the address provided.

STEWARDSHIP CARE REQUIRED:

- WATER THE TREE(S) REGULARLY: 10-15 Gallons per Week.
- PROVIDE NECESSARY PRUNING: OCF can provide pruning information, recommendations and instructions.
- KEEP THE WATERING BASIN MAINTAINED: Remove debris, grass and other plants; maintain soil berm and mulch.
- KEEP THE TREE(S) PROPERLY STAKED: Adjust and remove as necessary.
- RETURN STAKE(S) TO OCF AFTER 2-3 YEARS: Stake pick-up is available for seniors and disabled residents.
- MONITOR THE HEALTH OF THE TREE(S): Contact OCF if you need assistance and complete stewardship surveys.

SIGN HERE

Tree Steward Signature

Date

SIGN HERE

Property Owner Signature **Only required if different from Tree Steward*

Date

KEEP IT **GROWING**

All donations are tax-deductible and help cover cost for materials, care, transportation, and our mission to make trees available to all. Suggested donation is \$80 per tree or more. (EIN 77-0371911)

Donate at **OURCITYFOREST.ORG/DONATE** or make check payable to: **OUR CITY FOREST.**

PLEASE EMAIL, MAIL, OR FAX TO: streettrees@ourcityforest.org

Our City Forest, 1590 Las Plumas Ave, San Jose, CA 95133

f: (408) 998-1078

p: (408) 998-7337 x121

NEXT STEPS: Our City Forest will contact you within 30 days to coordinate a site visit, schedule a planting demo and assist further.

HOW DID YOU HEAR ABOUT OUR CITY FOREST?

- COMMUNITY EVENT
- MARKETING, FLYERS OR DOORHANGING
- CITY (PERMITTING OR OTHER)
- FRIEND, FAMILY OR NEIGHBOR
- MEDIA
- OTHER: _____