

PhilanthroParty Checklist!

Recruit co-hosts!: Pick friends with varied strengths. The Organizer, for details. The Foodie, for treats, The Cheerleader, for energy!

Pick a Date: Pick it at least 3 weeks way. Check school calendar and friend's birthday dates to make sure there are no conflicts.

Make Invitations: I like www.punchbowl.com for custom web-based invites where guests can donate when they RSVP so even if they can't come, they can still make a donation.

Invite a representative. Invite your chosen charity to send a rep. They can talk about the impact of your party and you can give the donation in person!

Menu!! Get creative. Choose food to match your theme! Keep it simple. Make a shopping list or set up a potluck sign up.

Props! What supplies do you need for your activity. You and your co-hosts can probably scrounge your homes and find what you need.

PR. Get the word out! It'll inspire more philanthroparties and raise awareness to your cause. Speak at your school, church, or club. Email local media. Go big!

Online Campaign. Friends and family who live far away or can't come can still participate! Lots of fundraising and action sites out there

Poster Pre-Party: Make signs with facts about your cause. Write it out instructions for your activity. Make a huge re-useable PhilanthroParty banner for the next party

Assign Volunteers. Ask guests to pitch in. Let them know their job in advance. Greeter. Donation collector. Activity volunteer. Clean up!

School Community Service Hours. Reward your volunteers! Get permission to award them community service hours.

Pix and Video: Document and share the party and the impact you made. Post it! It will inspire others to party with a purpose.

Write. Blog. Post. Images are powerful but so is the written word. Write articles for the school paper or guest blog on your charity's site.

Thank you Cards; A MUST. Paper or electronic. Doesn't matter. Calculate the impact you've made so everyone can share the success!