

# Heritage Shop of Newfoundland & Labrador

NOW HIRING

## Cape Spear Heritage Shop: Retail Supervisor

**The Historic Sites Association is seeking applicants for a RETAIL SUPERVISOR for our Cape Spear Heritage Shop location.**

Duties for the positions will include: greeting visitors; processing sales transactions; providing excellent customer service; providing product information; training, guiding and motivating staff; maintaining inventory and supplies levels by ordering and receiving stock from our warehouse; store displays and merchandising; daily deposits and cash handling using a computerized system.

HSA Sales Associates also provide visitors services such as: background information about local communities, local directions and history of the area. **Previous retail supervisor experience and an interest in tourism and NL history are assets.** Starting rate of pay: \$12.75/hr. Some travel mileage included due to remote location. The chosen candidate will be expected to work 40 hours a week, until the shop's seasonal closing the third week of October.

The Historic Sites Association is a local non-profit organization that works in partnership with Parks Canada, with a mandate to present the heritage and history of Newfoundland and Labrador.

**Applications must be submitted by: August 18<sup>th</sup>, 2015**

**To Apply:**

**Use e-mail subject "Cape Spear Retail Supervisor"**

**Attach resume and cover letter and email to [sales@historicsites.ca](mailto:sales@historicsites.ca)**