



## **CCTM Technology Integration Specialist Board of Directors Position Opening**

The Board of Directors of the Colorado Council of Teachers of Mathematics (CCTM) will appoint a Technology Integration Specialist, effective June 1, 2016, to provide technical support to the organization. As a voting member of the Board, the Technology Integration Specialist will:

- attend four Saturday board meetings (8 am – 3 pm quarterly, dates TBD);
- attend and support the annual CCTM conference (September 22-23, 2016);
- write or recruit an article for the newsletter, Colorado Mathematics Teacher, at least once per year.

Additional responsibilities unique to the Technology Integration Specialist include:

- Create (or oversee the creation of) and maintain the organization website, including monthly review and updates as needed;
- Support the annual conference, regional workshops, and memberships registration processes;
- Create and provide access to a digital conference program;
- Provide a report regarding website activity for each board meeting;
- Recruit and collaborate with a technology team to maintain electronic means of communicating with members (i.e. Twitter, Facebook, etc.);
- Other relevant duties as mutually determined by the Technology Integration Specialist and the Board of Directors.

The Board seeks an individual with the following qualifications and characteristics to fill this position.

- Web design/maintenance experience (familiarity with structures, lingo, etc.)
- Math education experience, K-12 or higher education
- Ability to interact effectively with technology-minded people and with math educators
- Ability to think creatively and outside the box
- Patience, cooperation, and timeliness
- Interest in supporting and growing the network of Colorado math educators
- Current CCTM membership not required

To be considered for the position, please submit a letter of interest and experience along with a resume to Joanie Funderburk, CCTM President ([joaniefunderburk@gmail.com](mailto:joaniefunderburk@gmail.com)) prior to March 18, 2016.