GBD Interim Board of Director’s Meeting Minutes  
November 9, 2015  7pm-8:40  
Umpqua Bank

Interim Board Members Attending:  
Bruce Huie, David Glober, Scott Wilkinson, Susan Eslick, Tony Kelly, Jean Bogiages, Joe Boss, Lydia Tan, Janet Carpinelli, Jesse Herzog, Katherine Doumani, Don Nolte, Ron Miguel, Jake Millan,

Consultants:  
Michael Yarne (Build Public)  
Jared Press (Build Public)

City:  
Jonathan Goldberg (Public Works)

Absent:  
Daphne Magnawa

Bruce opened the meeting at 7:10. Bruce asked for other items for the agenda and reminded people that anything voted on must be on the agenda that is distributed 72 hours before the meeting. Jean said she needed an emergency motion regarding insurance. Don moved and Janet seconded a motion to approve the October 21 minutes. The minutes were approved.

Status of 501(c)3, Vendor Application and Insurance  
Bruce moved on to the status of the 501(c)3. Jean said that everything we need to turn in to become a non profit has been turned in. We have received responses from CA and the Feds. That is all we expected to do at this point. Bruce asked Jonathan to explain about the $500 fee for Vendor Application that we need to pay, which he did, Jean explained that CalNonprofits Insurers have given us quotes: General Liability ($1,381), Directors & Officers, $2,425 and Accident $235. Joe asked for the limits and Lydia asked for the deductibles. Bruce asked if we could wait. Michael suggested that we accept conditionally subject to approving that the policies are consistent with what other CBDs have. Jonathan explained that in order to keep to the outlined schedule, everything needs to be in place by November 17 so the GBD-City agreement can be taken to the Board of Supervisors. Lydia suggested Jean push back on the 2 signature rule, since it doesn’t make sense for $25 checks. Tony moved that we accept a vote on
the insurance being an emergency. Susan seconded the vote. The motion passed. Then Jean’s motion to have two signatures on a check and to purchase the insurance was seconded by Susan and passed with one opposing vote from Joe.

Quick Overview of Budget and Job Descriptions
Bruce asked Jean to speak to the budget and the job descriptions. Jean pointed out that this is not a final budget, but just a template to illustrate the components of a GBD budget 1) fiscal year 7/1/15 - 6/30/16, 2) special and general benefits, 3) two zones as determined in the management plan 4) pass forward money to the second fiscal year and the inclusion of paying Bruce and Build Public. Jean pointed out that the amounts are just estimates and need to be calculated by the elected board. Lydia asked why the job description for management company was not listed as a category. Jean said that would be spread out in the maintenance costs. Joe asked if accepting a loan from Bruce, a board member wasn’t a conflict of interest. Susan said that since he is not charging interest the board did not think there was a conflict and that had been discussed at a previous board meeting.

Jean pointed out that the job descriptions were only a work in progress, to show what needed to be done by the elected board. Tony suggested that the interim board could spend time flushing out the job descriptions. Jean said that David had spent a good deal of time outlining green practices that could be engaged in by the board. The drama of global climate change is being felt by cities. David recommended that the people we hire should be able to demonstrate training or experiences in topics on his list. He also created a Green Space Advocate description for board positions. David asked for a committee to work on the integrating the green ideas into the executive director job description. Bruce and Jake volunteered to work with David.

Election Voting Options
Tony asked for questions, assuming that people read the attachments. Jared, who did the major work in developing the Build Public options for vote weighting, explained that some manual aggregation of property owners needs to take place. He had some suggestions on how to aggregate:
1) If same person signed a petition for multiple properties, then that entity owns multiple properties which can be aggregated to one owner.
2) If it is the identical name and address, aggregate those.
There are limits in how we can cure the multiple parcels, one owner problem. Over time we will update the database to make the problem smaller. Bruce noted that GBD has reached out to the assessor’s office to get an updated parcel owner list. The assessor’s office is behind in updating the database. Tony passed out a sheet of owners with multiple properties and proposed another way of weighting, option 3A. Ron brought up
the idea that if Vote-Now has a problem, they can send the list back here and have the board deal with it. 

Jesse made a comment, coming from representing a property owner. He said that Option 4-3 does not represent the interest of his property owner as it dilutes her vote, but it does attempt to be a compromise in creating a solution which is one of the hardest things to come up with, and so he supports it.

Ron moved that Option 4-3 be accepted with the rules for aggregation being:

1) If same person signed a petition for multiple properties, then that entity owns multiple properties which can be aggregated to one owner.
2) If it is the identical name and address, aggregate those.
3) if Vote-Now has a problem, they can send the list back here and have the board deal with it.

Jean seconded the motion and the vote passed with no abstentions or opposition.

Extension of ballot return date
Some people have not received their ballots yet. Mail from Vote-Now is taking longer than expected. Tony wanted to know if we want to extend the ballot for a week, send out a postcard which has the electronic information. Motion: extend ballot until November 30

Catherine said the longer time you give people the longer they won’t vote. Bruce thought there were a couple of issues with extending the time, postcard with barcode is dangerous; timing is bad. Tony pointed out that if we don’t extend the deadline, we need to decide on the 4.3 threshold tonight. After discussion about extending the meeting time, it was decided to decide on the threshold. Ron moved that we use the 10% threshold in section 4.3 The motion was seconded and unanimously approved.

One Board Member - One Property Discussion/Vote
This discussion and vote is postponed till the next meeting.

The meeting was adjourned at 8:40.

Minutes submitted by,
Jean Bogiages, interim board co-chair and secretary