Board members attending:
Susan Eslick, Janet Carpinelli, Alison Sullivan, James Naylor, Michele Davis, Jesse Herzog, Jean Bogiages, Lisa Jacobs, Phillip Pierce, Kat Sawyer, Adam Mendelson

Board members excused:
Robert Broucaret, Michael Yarne

City Staff:
Jonathan Goldberg, San Francisco Public Works

1. Open Meeting (Interim Chair Jean Bogiages)

Ms Bogiages reported the following updates:

The GBD received its official 501c3 certification.

The board will meet the 2nd and 4th Wednesdays in February and March at the UCSF building at 654 Minnesota, thanks to board member Michele Davis. This intense meeting schedule is only for the first three months until the GBD has its services and administrative pieces in place.

The January 10 tour of the 11 district sites in our management plan was a success. It was especially helpful to hear from the community members who have been involved in setting up and managing these spaces, as they each have long histories in the neighborhood.

The board has been asked to include an agenda item on the 22nd Street Project during its February 10 meeting. This is an important project for the city and the neighborhood and the GBD will be asked to support the project’s maintenance costs when it is complete.

Friends of Esprit Park and Angel Alley attended the board meeting and requested GBD to consider their projects.

2. Treasurer’s Report (INFORMATION)

Treasurer Susan Eslick reported on the financial situation: the city has transferred to the GBD $300,353.19 in assessments that it has received from the first payments by property owners. Total assessments anticipated in the budget is $492,859; most of this balance will be paid in the second tax installment in first quarter 2016. Operating expenses incurred during GBD election and formation are $14,881.62. The GBD also has an outstanding accounts payable to Build Public of $39,399.25 for staff time and expenses to support GBD formation; this amount was included in the Management Plan. This leaves GBD a balance of $247,572.39.
3. Services Committee Report (INFORMATION)

Committee member Kat Sawyer reported progress in finalizing the jumpstart plan and preparing an RFP for service providers. Ideally there will be at least three companies bidding on each of the plan’s components. It may be that some activities will only receive bids from two companies.

The Board urged the committee to invite more companies to bid to ensure adequate competition.

4. Capital Projects and New Parks Process (INFORMATION)

Jesse Herzog is taking the lead to develop a process to solicit ideas from the community for new parks and capital improvements. Janet Carpinelli will forward to Mr Herzog information on the process used by the Eastern Neighborhoods Community Advisory Committee.

5. Management services (INFORMATION)

Jesse Herzog reported that he and Michael Yarne have reached out to CBDs that may be appropriate to approach about sharing management services, but that travel schedules have impeded quick progress. A recommendation will be presented to the board as soon as possible.

Of note, there will be a CBD Consortium meeting on February 24 from 9-11am. The GBD board should be represented (TBD).

5. Community Relations Committee (INFORMATION)

Committee chair Lisa Jacobs reported that the email database of property owners, tenants, workers and other interested parties is being updated by board members. It will be important to maintain steady information flows to the community without overburdening recipients with too many emails. The first email from the GBD board to the community should be sent when it has solid news and specific information – such as the jumpstart plan and information about staffing; the distribution list is augmented; and the GBD website is refreshed with more color, images and links for community members to submit comments, suggestions and questions to the GBD board.

Ms Jacobs is consulting with committee members Michael Yarne, Susan Eslick and Alison Sullivan to develop a plan of action and agree on responsibilities. The committee will submit draft committee charter for board review at a future meeting.

6. Public Comment

Sari Stenfors, of the Friends of Angel Alley, thanked the board for its work and requested that Angel Alley be considered for a future board meeting discussion.

7. Closing

At 8:35 Ms. Bogiages adjourned the meeting.