



File Code: 2720

Date: SEP 24 2012

Dear Cabin Owner,

I am writing to discuss the current condition and constraints on the Forest with increased workload, decreased budget and reduction in staffing. Given the current backlog of expired permits, new requests, and staffing challenges I have taken a strategic approach to time management. Continual review of workload and priorities will be required in order to provide the best customer service possible under the circumstances, while also completing critical target requirements. As a result, I am currently evaluating a new business model in order to process cabin proposals.

Currently, we accept proposals at any time while trying to screen and process them as soon as reasonably possible. However, due to budget cuts, staff reductions and staff consolidations, we are no longer able to take this approach.

Beginning October 1, 2012, the cabin proposal process will be consolidated. If you wish to make changes to the exterior of your cabin during 2013, you will need to submit your proposal **between October 1 and November 30, 2012.** We will not accept proposals after November 30, 2012; proposals that don't make it in by this date will have to wait until the following year. Proposals received during this time period will be prioritized as discretionary or nondiscretionary, screened, and approved. We will process all of the nondiscretionary proposals, and as many of the discretionary proposals as possible, on a first come-first served basis.

The following identify the nondiscretionary District and Forest priorities for the Recreation Residence Program. All other discretionary requests will be processed on a first come, first served basis after these objectives are met:

1. Health and Safety upgrades
2. Permit compliance and expired permit backlog (50+)
3. Processing of transferred or sold cabins
4. Weather proofing (i.e. painting and roofing)
5. Maintenance

If accepted and approved, authorization letters for these proposals will be mailed out no later than April 1, 2013, and all construction must be completed by September 30, 2013 unless otherwise stated in your authorization letter.

We will also be using a new form for cabin project proposals to assist with tracking. **All proposals must be accompanied by a complete Recreation Residence Proposal form.** This form can be found on the Forest website (link below) or obtained from your permit administrator. Please ensure that submitted proposals are complete. Incomplete proposals will be returned, and will not be considered.

If you have questions for your permit administrator, the best way to get in touch is by email. She is also available by phone. **If you need to speak with your permit administrator in person,**



please call or email to make an appointment at least one business day in advance.
Unfortunately, we are no longer able to accept drop-in visitors at the ranger station office.

With the support of the Cabin owner's coalition, the San Bernardino National Forest Website has posted information related to Recreation Residence information located at:

<http://www.fs.usda.gov/goto/sanbernardino/cabins>

This website contains a great deal of information useful to Forest Service cabin owners, including 2700-3a Transfer forms, Recreation Residence Proposal forms, answers to Frequently Asked Questions, and documents laying out the rules and regulations for the Forest Service Recreation Residence program. If you have a questions about how something related to your Forest Service cabin works, please check this area first – it may contain your answer.

To reach your permit administrator, please email knelson@fs.fed.us or call 909-382-2812.

Sincerely,

A handwritten signature in black ink, appearing to read 'Scott Tangenberg', written in a cursive style.

SCOTT TANGENBERG
District Ranger