



City Church is seeking to hire a part-time City Kids Ministry Director. The position will start at 10 hours a week but could quickly grow to a full-time position as the ministry develops. See the attached job description for more details.

City Church is a worshipping community focused on the neighborhoods of North Baltimore City. The church was planted in 2013 by Chapelgate Presbyterian Church and Mission to North America and is a member of the Presbyterian Church of America.

All interested parties should send a resume to Patrick Donohue at patrick@citychurchbaltimore.org. The resume should include at least three references.

For all inquires, email *Patrick* or call City Church at 443.708.4736.

**CITY CHURCH
POSITION DESCRIPTION**

POSITION TITLE: Director of City Kids Ministry

BASIC FUNCTION/ PURPOSE:

The Director of City Kids Ministry is responsible for casting vision and developing the Kids Ministry of City Church. This involves regular ministry to our children, providing support and resources for our volunteers, and working in conjunction with the City Church leadership team. This also involves engineering outreach strategies to kids and families in the surrounding neighborhoods.

TERMS:

The Director of City Kids Ministry will commit 10 hours per week to perform the duties outlined in this job description. As the ministry grows, so will the level of hours and commitment.

NATURE AND SCOPE:

1. Sets the focus, philosophy, and approach for the Kids Ministry of City Church in conjunction with City Church's leadership, mission, vision, and values.
2. Oversees the planning and execution of the Kid's Program portion of Sunday Morning worship at City Church. This involves ongoing curriculum selection that connects with the overall vision and convictions of City Church.
3. Oversees the creation of a weekly City Kid's Bulletin.
4. Oversees the planning and execution of City Church's monthly City Kid's Night Out.
5. Develops and maintains an ongoing recruitment effort for Kids Ministry volunteers.
6. Communicates regularly with parents on what is happening in the City Kids Ministry and how to best care for their son/daughter.
7. Directs, organizes, and coordinates a summer camp event for City Church.
8. Develops news approaches to reach children in the church and the community with the Gospel.

9. Other responsibilities may be added by the senior pastor and / or the church leadership team as they see fit.

PRINCIPLE ACCOUNTABILITIES:

The Director of City Kids Ministry carries out duties as assigned by the Senior Pastor of City Church. This will involve regular meetings with the senior pastor and regular involvement with the City Church leadership team.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

1. Must have a deep and fervent commitment to Jesus Christ as personal Savior and Lord.
2. Must share in City Church's general theological perspective and convictions concerning the Gospel.
3. Must have a sensitive and caring heart for people, families, and children.
4. Must have the ability to teach creatively and effectively and communicate those teaching skills to others.
5. Must be able to develop, plan, and execute Kids Ministry programs and a general curriculum plan.
6. Must be a self-starter and be able to anticipate the needs of volunteers.
7. A Bachelor's Degree in education is preferred, but not required.

The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to perform the job successfully. City Church (Chapelgate Presbyterian Church) reserves the right to modify and expand the job responsibilities and duties over time.