



## 2016-2017 Food Recovery Network Fellowships

Food Recovery Network is the largest student movement against food waste and continues to be a leading voice in our nation's shift from food waste to food recovery. FRN is seeking talented individuals for nine month, full-time fellowships to help build, grow and maintain the movement.

Fellows will work to start new Food Recovery Network programs on campuses throughout the country, providing one-on-one mentorship to student leaders, all the while improving our processes, resources and outreach. In addition, fellows will support official FRN chapters in expanding their capacity and impact, and increasing visibility on campus, in their communities and on a national level. They will work to build strong connections among all chapters and an affiliation with FRN National via phone calls, video chats, regional summits and a yearly national conference.

FRN fellowships offer opportunities for skill development in the areas of leadership, collaboration, professionalism and communication and will increase your technical understanding of hunger, food waste and the logistics of food recovery. Fellows will have the opportunity to engage in a range of explicit professional development opportunities, both in house and out. Fellows will work with senior staff on special projects to enhance FRN's programming and further its mission. As an organization rooted in student activism and leadership, we are committed to building these marketable skillsets as the foundation of a long term career. You can see what our former fellows are up to now [here!](#)

**Commitment:** The position requires 40 hours of work per week. Fellowships begin on August 22, 2016 and finish on May 26, 2017.

**Hours:** This position requires 40 hours of work per week. Work hours are from 9:30 am to 5:30 pm with a "flex Friday" option every other week; occasional work after traditional hours may be required.

**Location:** Food Recovery Network is located in an open office setting in the heart of College Park, Maryland in close proximity to the University of Maryland, College Park. The College Park metro station is a 10 minute walk from the office; from here you can travel throughout the Washington, DC metro area. Please note that fellows must commit to working from the FRN National office; we are not considering remote employees.

**Compensation and Benefits:** This position pays \$1,850 per month, including stipends to offsets costs associated with travel, communications and fitness. Benefits include paid holidays and 10 paid sick/personal/vacation days.

### Fellows will:

- (75% of time) Mentor 30+ FRN chapter leaders to:
  - Establish new FRN programs with student leaders of all levels
  - Expand the capacity and impact of official FRN chapters
  - Plan and execute campaigns related to volunteer recruitment and retention, raising awareness and making change around hunger and food waste issues, among other topics
  - Secure new recovery sites
  - Develop meaningful and mutually beneficial relationships with hunger-fighting agencies in their communities
  - Collect and organize vital information from each chapter and use it to enhance connections and collaboration across the FRN movement

- Assist or manage special projects as determined with FRN senior staff. In order to carry out these projects, we are looking for applicants with a variety of skills. Please note on your application if you have experience with the following:
  - Basic statistical knowledge and comfort working with numbers
  - Running campaigns
  - Event planning
  - Blogging
  - Social media management and metrics
  - Photography
  - Graphic design
  - Marketing
  - Business engagement
  - Customer relationship management

## Qualifications

### Required:

- Campus organizing experience, including a demonstrated ability to rally and support others to join a cause or organization
- Impeccable attention to detail and robust organizational skills
- Excellent written and oral communication skills, specifically comfortable having in-depth phone meetings and conversations
- Proficiency with Google Apps, Microsoft Office Suite and other similar software; ability to learn new platforms successfully
- Ability to deliver in a dynamic, fun, and results-oriented environment
- Positive and motivational attitude when working with students
- Interest and excitement around collaboration
- Must be able to provide your own cell phone for daily work use

### Preferred:

- Bachelor's Degree
- Experience working at a nonprofit
- Familiarity with food justice issues

**In addition, the following traits will be conducive to your success at FRN:** Self motivated, willingness to take initiative, solutions-oriented, great sense of humor, positive attitude, interest in building and participating in an office community, ability to perform individually and on a team, excited by the idea of always trying something new (think startup), hunger for change (and other delicious things).

**Application Instructions:** Please send a single PDF attachment including a resume, cover letter, writing sample [maximum 1 page, ex: polished blog post, excerpt from a course paper], and contact information for two professional and/or academic references to [fellowship@foodrecoverynetwork.org](mailto:fellowship@foodrecoverynetwork.org). Applications will be considered on a rolling basis through April 8, 2016.

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*Food Recovery Network is an equal opportunity employer that does not discriminate on the basis of age, political affiliation, race, national origin, ethnicity, gender, gender identity, disability, sexual orientation, or religious belief. Members of underrepresented groups are encouraged to apply. We accept that everyone we work with has their own way of doing things, inspired by experience and creativity and we are flexible and adaptable to ensure that everyone can make unique contributions to the food recovery effort.*