

SCHOOL DISTRICT OF CLAY COUNTY EQUIPMENT CHECK-OUT AGREEMENT

School: Oakleaf High School / 0661

Property Number (if applicable): _____

OHS Tracking Code: _____

Equipment description:

Type / Model#: _____

Accessories Included: _____

Manufacturer: _____

Serial #: _____

Date Requested: _____

Reason: Use in Band

Approved by Property Manager or Designee: Jonathan Hall, Director of Bands

Agreement

“In the event the above equipment should malfunction, I am to return it to the assigned Cost Center and notify the Property Manager immediately. I understand that I am responsible for any physical damage to any of the above equipment as a result of negligence, theft, or accident. I am also aware that I will be responsible for replacement of said equipment at the current market value. Furthermore, I agree to abide by all copyright laws pertaining to the usage of the above equipment.” I verify that use of this equipment is for Educational/School Board related activities, and I will adhere to Clay County's policy on ethical standards.”

I, _____, agree to the terms stated above.
(Name of Parent or responsible party)

Student Name: _____ ID: _____

Signature of Borrower (Parent): _____

Date Checked-out: _____ by Jonathan Hall

Check-out Condition: _____

ONCE APPROVED Property Manager keeps the Original; give copy to Borrower and send copy to the Property Control District Office.

Complete section below upon return of item and give the Borrower a copy:

Check-in Condition: _____

Date Checked-in: _____

by Jonathan Hall

Oakleaf High School Bands

4035 Plantation Oaks Boulevard • Orange Park, Florida 32065

Home of the Golden Regiment



Jonathan Hall, Director of Bands

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Instrument Rental Contract

2015 – 2016 School Year

The Oakleaf High School Band Program maintains an inventory of instruments which is available for rental by Band Students for \$50.00 per instrument per year (subject to availability). Mouthpieces, reeds, and any/all required items as specific to your instrument (valve oil, slide grease, cork grease, etc.) are the responsibility of the student and are not part of this rental contract. Please see the recommended supplies list for the proper items; consistent, personal cleaning and maintenance of the rented instruments is required of each student and their family, and it will drastically minimize potential damage.

This school instrument is rented as is. You will be expected to maintain this instrument in the same condition less normal wear. “Normal wear” is defined as zero to minimal damage to the body and working parts of the instrument. “Excessive damage” is defined as instruments with dents, scratches, blemishes on the instrument’s finish, bent or broken keys or rods, or missing parts (all demonstrating a lack of care in the handling of the instrument). In the event such damage exists, the parents/guardians will be billed appropriately for the full costs of such repairs and/or the cost to replace the instrument.

Please fully inspect the instrument and case prior to the execution of this rental contract. Should this instrument be lost, stolen or damaged beyond repair, you agree to pay the current replacement cost of the same model of instrument or one of equal value as determined by the Oakleaf High School Band Director. This instrument is to be returned prior to the end of the school year on a series of dates as published on the Band Calendar (or immediately upon the student’s departure from the Band Program).

By signing below, I agree to have read and fully understood the terms on this rental contract, its accompanying county form (reverse), and agree to abide by the terms of such agreement.

Approximate Replacement Cost of Rented Instrument: \$ _____

Student Name (Printed): _____

Student Name (Signature): _____ Date: _____

Student School Year: Freshman Sophomore Junior Senior

Parent/Guardian Name (Printed): _____

Parent/Guardian Name (Signature): _____ Date: _____

Director Approval (Initial): _____

<< Paste OHS Barcode for the instrument here >>

Date: _____