

**HUNTERDON COUNTY YMCA
SCHOOL AGE CHILD CARE PROGRAMS
2015 – 2016 REGISTRATION FORM**

Child's Name _____ Date of Birth _____ M or F _____

School _____

Home Address _____ Home Phone _____

City _____ Zip Code _____ Grade as of 9/15 _____

Mother's Name _____

Home address if different than above. _____

Father's Name _____

Home address if different than above _____

Marital Status: Married () Divorced () Separated () Widowed () Unmarried ()

Custody Schedule (if applicable): _____

If there is a court order restricting visitation/pickup, a copy must be provided to the YMCA by state law.

Mother's Employer _____ Work Phone _____

Cell Phone/Other _____ Email Address _____

Father's Employer _____ Work Phone _____

Cell Phone/Other _____ Email Address _____

First Day Attending _____

Note: Two business days required between day of registration and first day of attendance

PLEASE CHECK PROGRAM OR PROGRAMS NEEDED

BEFORE SCHOOL PROGRAM

() 5 DAYS

() drop-in

AFTER SCHOOL PROGRAM

() 5 days

() 4 days M T W Th F circle days

() 3 days M T W Th F circle days

() 2 days M T W Th F circle days

() drop-in

FOR OFFICE USE:

DATE RECEIVED _____ RECEIPT # _____ STAFF INITIALS _____ AMOUNT _____

MEMBERSHIP EXP. DATE _____ MEMBERSHIP TYPE _____ MEMBERSHIP NUMBER _____

PERSONAL HISTORY

Child's Name _____ Nickname _____

Names/ages of other children in family _____

How does your child get along with siblings, other children ? _____

What are your child's favorite activities? _____

Are there specific methods you use when dealing with difficult behavior from your child? _____

Does your child have any specific fears? Please describe/explain. _____

What do you hope your child will gain from this experience? _____

Do you want your child to begin homework at the after school program? () Yes () No (PLEASE be sure your child knows your wishes.)

In order for our staff to assure your child a happy, meaningful experience in our programs, please share any information that you feel would be helpful. (i.e. learning disabilities, limitations, etc.)

PLEASE READ THE FOLLOWING STATEMENT AND SIGN BELOW. YOUR CHILD IS NOT CONSIDERED REGISTERED WITHOUT A SIGNATURE.

I give permission for my child to participate in all program activities, including field trips at the HCYMCA School Age Child Care Programs. He/she is in good health and may participate in normal program activities unless I specify otherwise on the health history form. I consent that photographs taken of my child are the property of the Hunterdon County YMCA and may be reproduced and publicized as the YMCA desires, at any time, free of claims on my part. In case of an emergency, I authorize the staff of the HCYMCA to seek emergency care for my child. I understand that medical information and personal data will be used in the programs, when necessary, to protect my child's well being. **I HAVE RECEIVED, READ, AND UNDERSTAND THE POLICIES LISTED IN THE PARENT HANDBOOK, INCLUDING THE INFORMATION TO PARENTS STATEMENT PREPARED BY THE STATE OF NJ OFFICE OF LICENSING AND THE DISCIPLINE AND EXPULSION POLICY. I UNDERSTAND THAT IF I DO NOT COMPLY WITH THESE POLICIES, MY CHILD IS SUBJECT TO SUSPENSION/TERMINATION FROM THE PROGRAM.**

Parent/guardian signature _____ Date _____

EMERGENCY CONTACTS AND PICK UP AUTHORIZATIONS

Child's Name _____

Please list all persons authorized to pick up your child. You will be given pick up cards to distribute to everyone on this list, which must be presented when picking up your child. In emergency situations only parent/guardian may give verbal and/or written permission for an individual, who is not on this list, to pick up child. NO exceptions will be made to this policy. This is done for the safety of your child and your cooperation is appreciated. Please make sure that the individuals on this list are aware that they may be called in an emergency to pick up your child. You are welcome to add or to delete from this list at anytime, however you will be responsible for retrieving any invalid cards. Please indicate if a non-custodial parent has limits on visitation or pickup. If a non-custodial parent has been denied visitation or has limited visitation by court order a copy of the order must be given to the YMCA and kept on file at the program. **It is assumed that the parent(s)/guardian(s) listed on page one is/are authorized to pick up. No one under the age of 16 may pick up a child from a program.**

1. NAME _____

ADDRESS _____ HOME PHONE _____

CELL PHONE _____ WORK PHONE _____ RELATIONSHIP _____

2. NAME _____

ADDRESS _____ HOME PHONE _____

CELL PHONE _____ WORK PHONE _____ RELATIONSHIP _____

3. NAME _____

ADDRESS _____ HOME PHONE _____

CELL PHONE _____ WORK PHONE _____ RELATIONSHIP _____

4. NAME _____

ADDRESS _____ HOME PHONE _____

CELL PHONE _____ WORK PHONE _____ RELATIONSHIP _____

THE FOLLOWING INDIVIDUALS ARE NOT ALLOWED TO PICK UP MY CHILD:

1. NAME _____ RELATIONSHIP _____

2. NAME _____ RELATIONSHIP _____

3. NAME _____ RELATIONSHIP _____

IN THE EVENT OF AN EMERGENCY, PARENTS WILL BE CONTACTED FIRST. IF NOT AVAILABLE, THE OTHER INDIVIDUALS ON EMERGENCY CONTACT LIST WILL BE CONTACTED.

HEALTH HISTORY

Child's Name _____

Does your child have any allergies? Please list. Explain reaction. _____

Any dietary restrictions? Please list. _____

Any chronic/recurring illness or medical conditions? Please list and explain. _____

Any activities your child cannot participate in? _____

Is your child covered by medical/hospital insurance? () YES () NO

Carrier _____ Policy/Group Number _____

Name of family physician _____ Phone _____

Name of family dentist _____ Phone _____

Medical History: Please check and give approximate dates, if applicable.

_____ Frequent ear infections

_____ Heart disease

_____ Convulsions/Epilepsy

_____ Diabetes

_____ Bleeding/Clotting Disorders

_____ Hypertension

_____ Mononucleosis

_____ Chicken Pox

_____ Measles

_____ Other (please specify) _____

Parent Statement of Understanding

The following information is important for the safety and protection of your child. Please read the information, sign this form, and return the original to the YMCA. A copy will be filed with your child's records.

1. I understand that YMCA staff and volunteers are not allowed to baby-sit or transport youth participants at any time outside the YMCA program.

If a violation is discovered, the YMCA will take immediate disciplinary action toward staff and/or volunteers.

2. I understand that staff and volunteers are not allowed to initiate contact with members and program participants outside the YMCA, unless necessary in certain limited cases for the smooth operation of a YMCA program. If deemed necessary, contact should be made with the program participant's parent or guardian. Contact includes, but is not limited to, sharing of phone numbers, email addresses, personal websites and/or web logs.

If a violation is discovered, the YMCA will take immediate disciplinary action toward staff and/or volunteers.

3. I understand that I am not to leave my child* at the YMCA or program site unless a YMCA staff or volunteer is there to receive and supervise my child. I understand that my child must be escorted to and from the program area by me or another person on my authorized list. Children may not just be dropped off at the door.

*Note: The YMCA's policy is that children under the age of 12 may not be alone in our facilities/program sites.

4. I understand children should not receive excessive gifts (e.g., toys, video games, jewelry) from YMCA staff or volunteers, and I should report this to a supervisor if they do.

5. I understand that my child will not be allowed to leave the program with an unauthorized person. Any person authorized to pick up my child, including relatives, must be listed with the YMCA and must be of the age required by this YMCA. Any other alternate pick-up arrangements must be made in writing by a parent/guardian. Phone notification of an alternate pick-up arrangement is only accepted in an emergency.

6. I understand that should a person arrive to pick up my child who appears to be under the influence of drugs or alcohol, for the child's safety, my child will not be released & staff will have no recourse but to contact the police.

7. I understand that I can help ensure my child's safety by taking an active interest in his or her YMCA experience. I too will monitor volunteer and staff interactions with my child and ask my child specific questions about program activities and volunteer or staff relationships with my child.

8. I understand that if I have a concern regarding child safety I may contact the YMCA Program Supervisor, Department Head, Chief Operating Officer, HR Director or Chief Executive Officer via email, in person or in writing to report my concerns. Contact information is available on our YMCA website www.hcymca.org, our YMCA brochures and Parent Handbooks. All YMCA staff are responsible for responding to concerns regarding child safety.

9. I understand that the YMCA is mandated by state law to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.

10. I have received a copy of the YMCA Parent Handbook and/or Program Policies and Procedures and will keep it for future reference.

Parent or Guardian Signature

Date

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*****PARENT COPY PLEASE TAKE*****