

SEP 1 6 2010

Till Bruckner 10 Priory Road Clifton Bristol BS8 1TU Great Britain

RE: A-00010-10 (Appeal of F-00003/10)

Dear Mr. Bruckner:

This letter is in response to your formal appeal of our July 2 and 14 letters concerning Georgia program records. You requested copies of the financial budget section of every project proposal approved for funding by USAID in the period from June 1 to December 31, 2008. This included all project proposals submitted by non-governmental organizations, by both non-profit (NGO) and for-profit (consulting companies) organizations and by both local and international organizations.

The scope of the appeal includes the following:

- 1. Information withheld by USAID in its response to my original FOIA request, with the sole exception of the <u>names</u> of individual project <u>employees</u> Exemption (b)(4)
- 2. The names and/or identities of USAID's contracting partners for the three projects AID-114-O-08-00019, AID-114-O-08-00021, and AID-114-O-08-00022. Exemption (b)(6)
- 3. Confirm that the FOIA request covered only 19 budgets
- 4. Confirm that USAID did not approve funding for any projects by local NGOs between June 1 and December 31, 2008.

We will respond to each item separately.

Item 1

USAID contacted the various companies whose budget sections you sought. Three opposed the release of their information. Six found no harm in the release of information. Eleven provided no response. At the time of our July 14 release, we were awaiting a response from one company. We did not receive that response in time for the release.

In light of your appeal, USAID contacted the companies who did not respond initially. From this second round of contacts, nine responded and one did not; three found no harm in the release. One of the responses was from the outstanding submitter response noted in our July 14 letter. Please see the attached budgets.

USAID continues to stand by our decision to withhold the budget information in our July 2 and 14 releases and in this response according to the submitters' wishes and the language of FOIA Exemption (b)(4).

Item 2

USAID contacted the submitters and reviewed the documents again for AID-114-O-08-00019, AID-114-O-08-00021, and AID-114-O-08-00022. We reconsidered the redactions. We release the names and identities in these documents.

Please note that the contractor for AID-114-O-08-00021 did not deliver on services and received no payment.

Item 3

There were 20 budgets responsive to the request. The responses to the FOIA request dated July 2 and 14 covered 19 budgets. One budget response was outstanding at the time of the release. USAID noted that fact in the July 14 letter.

USAID received that pending response recently. The budget is included in this response. See item #1 above.

Item 4

USAID did not award any projects to local NGOs in Georgia between June 1 and December 31, 2008.

This constitutes USAID's final decision in this matter. Pursuant to 5 U.S.C. §552(a)(4)(B), you are entitled to seek judicial review of this decision in the appropriate United States District Court.

Sincerely,

Marilyn Collins, Acting Director Office of Administrative Services

Mailipe Callins

Attachments:

- (1) 114-G-00-08-00081
- (2) 114-O-08-00019
- (3) 114-O-08-00021
- (4) 114-O-08-00022
- (5) 114-A-00-08-00067
- (6) 114-G-00-08-00077

114-G-00-08-00081

Budget break down CARE requests

Item	Rate	No. units	Cost US \$
Supplementary Food items per person per day	\$1.5	4,000 X 15 days	90,000
Non Food items per IDP centre	\$1,200	24 sites	28,800
Staff support costs per day	800	15 days	12,000
Operation support costs per day	1,000	15 days	15,000
Miscellaneous			1,400
ICR @ 8%			12,800
TOTAL			160,000
CARE cost share			50,000
Request from USAID			\$110,000

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AID-114-O-08-00019

competence, identify the gaps that exist between current performance and envisioned success as a leader and coach and develop a plan to "close the gap."

5) Practice coaching in triads; each participant has the opportunity to practice being a coach, being a coachee and observing the coaching process (between the other two triad members).

Course Deliverables (Warren Blank and Rob Kramer):

- 1) Be more skillful taking a leader role in any situation:
 - a. Gain willing followers
 - b. Provide direction in times of uncertainty
- 2) Recognize the differences between the leader and manager roles, why both are important, and why everyone needs to think and act like a leader when it is appropriate to do so and all need to fulfill their organizational role requirements.
- 3) Be more skillful in establishing positive relationships and clear expectations with others at work:
 - a. Establish trust and common ground with others at work
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- 4) Be more skillful at understanding the environment and how to chart courses of action in response to the environment
 - a. "Map the territory" recognize opportunities and obstacles in ways that avoid faulty assumptions and misguided action plans
 - b. Include others in the mapping process to establish greater buy-in to action plans
 - c. Determine which courses of action are most appropriate for situations
- 5) Be more skillful influencing others to commit to courses of action that support the organization's purpose
 - a. Establish credibility
 - b. Understand and meet other's needs
 - c. Communicate in ways that create a shared sense of meaning

3. BUDGET

Course Design and Planning \$6,000 Course Delivery in Tbilisi, Georgia \$9,200

Total Fixed Price Ceiling \$15,200

The contractor shall not be paid any amount in excess of the ceiling amount.

4. DURATION

The period of performance is June 3, 2008 to October 30, 2008.

5. BANKING INFORMATION

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AID-114-O-08-00021

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3. BUDGET

Course Design and Planning Course Delivery in Tbilisi, Georgia

Total Fixed Price Ceiling



\$23,900

The contractor shall not be paid any amount in excess of the ceiling amount.

4. DURATION

The period of performance is June 3, 2008 to October 30, 2008.

5. BANKING INFORMATION

Banking Institution:

State Employees Credit Union

ABA Routing Number: 253

Account Number:

253177049

6. PURCHASE ORDER CLAUSES

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AID-114-O-08-00022

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3. BUDGET

Course Design and Planning
Course Delivery in Tbilisi, Georgia

\$6,000 \$17,900

Total Fixed Price Ceiling

\$23,900

The contractor shall not be paid any amount in excess of the ceiling amount.

4. DURATION

The period of performance is June 3, 2008 to October 30, 2008.

5. BANKING INFORMATION

Banking Institution:

Bank of America

ABA Routing Number:

053000196

Account Number:

6. PURCHASE ORDER CLAUSES

Revised Final Budget

15C 114-A-00-08-00067

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DATA 25.00% SC Indirect Rate 25.00% Annual Increase, Country Personnel 5% Annual Increase, Home Office Personnel 4% FICA Max \$97,500 FICA Provide Fringe Benefit Rate ISC FICA Affordicate 7.56% 6.20% JYK-Affordicate 7.56% 6.20% Unemployment/Serveronce 3.75% 14.0% Health Care/Destal/Life Insurance 14.0% 14.0% FLMA 0.00% 0.80% Persistors 6.00% 6.00%	Cost Share				
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Annual Increase; Home Office Personnel 4% FICA Max 597,500 FICA Price Affine Benefit Rate FSC FICA FICA Affine Benefit Rate FSC FICA FICA Affine Benefit Rate FSC FICA Unemployment/Serverance 1.75% 1.75% Unemployment/Serverance 1.4.0% 14.0% FEMA 0.80% 0.80% FEMA 0.80% 0.80% Persisters 6.00% 6.00%	Annual Increase, General]		
FICA Max	Annual Increase, Home Office Personnel	4%			
Y.C.A/Modicate	FICA Max	\$97,500			
1.45%	Fig. Approved Fange Benefil Rate Fig.A/Medicare		.		
		1.45%	: 		
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114-6-00-08-00017

Counterpart International, Inc.

Community and Humanitarian Assistance Program (CHAP) in Georgia

Assistance to Victims of Military Conflict, Republic of Georgia, August-September 2008 NOTIONAL BUDGET

Item	Unit	Unit Cost, USD	Quantity	Total Cost
A. Transportation and Logistics Expences	111		15 av.	
A.I. Airport Services				
1. Aircraft off-loading by TAV Urban Georgia LLC	Aircraft	\$1,100.00	1	\$2.200.0
2. Cargo moving and off-loading to the cargo terminal, Lasare LLC	Aircraft	\$2,200.00		\$2,200.0
AIRPORT SERVICES SURTOTAL:		42,00.00		\$4,400.00
A.2. I ransportation and warehousing				\$6,600.00
1. Cargo Transportation from airport to war shouse	Trip	\$150.00	20	£2 000 00
2. Warehouse loading and offlodaing (forklift expenses)	Days	\$100.00	10	\$3,000.00
2. Delivery of shelter material to individual iDP centers	Trip	\$350.00	30	\$1,000.00
Transportation Subtotal	7.1,0	3330.00	30	\$10,500.00
B.3.2. Staff Transportation for distribution and monitoring	Day	\$30.00	60	\$10,500.00
TRANSPORTATION AND WAREHOUSING SUBTOTAL:		330.00	- 00	\$1,800.00
TRANSPORTATION AND LOGISTICS TOTAL:			1	\$12,300.00
B. Personnel				\$18,900.00
B.I. Warehouse Labor				
Warehouse Manager, 40% time for two months	Person	\$300.00		-
2. Warehouse workers, two workers, 40% time for 2 months	Person	\$100.00	2	\$480.00
WAREHOUSE LABOR SURTOTAL	1 (15011	3100.00	4	\$400.00
B.2. Program personnel				\$880.00
				\$7,520.00
Note: Program personnel costs include: 80% of two Project Managers'	J	1		
we monthly salary (\$850 per month including 12% salary taxes), 80%	ì	j	1	
for 40 days per diem at \$75 per day (\$2400) and are justifiable based on	i	ľ		
an average year to date analysis of salary and per diem.	1		į	
PERSONNEL TOTAL:				CO 400 00
C. Bank fee				\$8,400.00
Note: bank fee costs are justifiable based on a set 0.4% bank wire charge				\$100.00
automatically attached to all currency wires to TBC Bank	Į	- 1	ì	
D. INDIRECT COSTS (NICRA)				
GRAND TOTAL:				
3.0.0.0.101712.				\$33,224.00

\$1,371.88

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