

Annual Meeting of Parishioners – Sunday 17 April 2016 at 11.30 am

AGENDA

1. Apologies for Absence
2. Acceptance of Minutes of the meeting on Sunday 19th April 2015 (proposed and seconded)
3. Matters Arising
4. Churchwardens' report on Parochial Charities (received, proposed and seconded).
5. Election of Churchwardens.

Annual Parochial Church Meeting – Sunday 17 April 2016 at 11.30 am

AGENDA

1. Acceptance of:
 - (1) Minutes of the meeting on Sunday 19th April 2015 (proposed and seconded)
 - (2) 2016 Reports (proposed and seconded)
2. Matters Arising
3. Trustees' Reports and Financial Statements for 2015
4. Presentation of revised Electoral Roll (proposed and seconded).
5. PCC Secretary's report (proposed and seconded).
6. Rector's Report
7. Elections:
 - (a) Five Parochial Church Council members
 - (b) Welcomers
 - (c) Two Deanery Synod Representatives
8. Appointment of Auditor (proposed and seconded).
9. Churchwardens' Report on Fabric and Ornaments (proposed and seconded)
10. Safeguarding Report
11. Deanery Synod Report
12. Churches Together in West Wickham Report
13. SJ's Report
14. Team ministries Reports
15. Any Other Business.

Paul Kingman, Acting PCC Secretary, 28/03/2016

Minutes of the Annual Meeting of Parishioners held in church on
Sunday 19 April 2015 at 11.55 a.m.

The **Revd Jonathan Ward**, the Chair, opened the meeting by reading from John 15 about the vine and branches and our need to bear fruit that lasts; followed by prayer.

1. **Apologies for absence:** Roderick Blair, Alyssa Carey, Barry and Susan Clements, Patricia Cooper, Ivan and Margaret Court, Elizabeth Elliott, Jonathan Faint, Samir Farah, Guy and Rachel Harris, Pashamon Harris, Anthony and Beryl Holloway, Jeff Hooton, Camilla and Ethan Johnson, Margaret and Roy Kendall, Julie Lancaster, Sarah Leeves, Alex Mason, Sarah Morgan, Rachel Munns, Mike Noakes, Adrian and Jennifer Roberts, Anne Seecharan, Paul Showell, Louise and Warwick Stockdale, Angela and James Walters and Audrey Young.
2. **The Minutes of the Annual Meeting of Parishioners** held on Sunday 21 April 2014 were proposed by Christine Blackburn, seconded by Heather Showell and were accepted nem. con.
3. **Matters arising:** there were no matters arising and Jon thanked the Churchwardens, Richard Cienciala and Jonathan Tickner, for the support that they have brought to their roles.
4. **The Churchwardens' Report on Parochial Charities, Best's Gift 2014:** the report on this Parochial Charity was presented by the Revd. Jonathan Ward. The balance brought forward from 31 December 2013 had been £1,070 and the income for the year ending 31 December 2014 had been £194. Eight grants had been made to young people going to university or college to assist with the purchase of books totalling £450. The balance carried forward, therefore, was £814. This report was proposed by Richard Greenhalgh, seconded by Marc Bassot and was accepted nem.con.
5. **Election of Churchwardens: Richard Cienciala and Jonathan Tickner**, were nominated, seconded and re-elected unopposed. Jon thanked them for the time they put in and their spouses for releasing them to carry out their duties – we are indebted to them.

AOB: David Biddle said that he had spoken to Jonathan Tickner about planning succession so that someone could shadow for a year. Jon said that this would ensure that the successor understood what was required before taking on these duties.

Signed:Dated:

**REPORT FOR 2015 FOR THE ANNUAL MEETING OF PARISHIONERS ON
SUNDAY 17 APRIL 2016**

ST JOHN'S CHURCH, WEST WICKHAM

PAROCHIAL CHARITIES
Year to 31st December 2015

Trustees: The Rector and Churchwardens

BEST'S GIFT

Balance brought forward	£ 814
Income year to 31 st December 2015	£ 196
Distributions	* £618
Balance carried forward	<u>£392</u>

St John's now only has 1 charity, Best's Gift, which was originally set up to provide boots for apprentices. These days it is used to provide grants for the purchase of books for young people who are part of St John's and are going to university or college. During 2015 five grants were made. For the first time each student was given a booklet recommended by the Universities & Colleges Christian Fellowship about starting as a student, along with their grant cheques.

*N.B. The £618 above represents three grants from 2014 which were debited to the account in 2015, plus the 5 grants from 2015 and booklets.

Minutes of the Annual Parochial Church Meeting

Sunday 19 April 2015

The **Revd Jonathan Ward**, the Chair, opened the meeting.

Note: the reports for 2014-2015 had been published, circulated in advance of the APCM in 2015 and were available on the website.

1. Minutes 2014

The Minutes of the APCM held on 27 April 2014 were proposed by Sybil Andrew, seconded by Dee Larcombe and, on a motion, were accepted nem.con. The 2014-2015 Reports were proposed by Geoff Larcombe, seconded by Mike Kerrey and, on a motion, were accepted nem.con.

2. Matters Arising: Bill Derham raised the point that, under Section 3 – 1st paragraph, the name should read Peter Willans, **Independent Examiner**.

3. The Treasurer's Report

The Treasurer, Christine Blackburn, began by apologising for the late accounts due to the Independent Examiner, Peter Willans, only signing them that week.

The General Fund: In 2013 there was a bequest from Shirley Raymond so, if that was taken out of the figures for 2014, we were up by £11,000. Two donors had increased their giving. In 2013 there were payments for the Ashburnham weekend that did not take place in 2014. In 2014 fees increased by £8,000. The Beacon Centre sales were down by £487 and gift aid increased to £27,000.

Grants and Missions: Allocations were agreed by the PCC making recommendations for payments to overseas, national and local charities.

Direct costs: Money allocated for the drains was not spent so will be carried over; we are still waiting to hear whether we have been given a grant towards our costs. £4,000 was spent on the audio visual equipment.

Tangible Assets and the Endowment Fund had increased. There was a surplus of £22,000 this year. Year on year we started with a deficit and moved into a balanced budget. PCC members have had visions of being re-potted and wanting to grow, but we needed to increase giving to grow our mission. In 2014 we had a surplus of £22,000.

Christine thanked the Welcomers, the Finance Committee, Mary Daniels and Margaret Kingman, the Gift Aid officers who claim the gift aid twice a year, for their hard work.

Jon added that this will be the last year of Fairer Shares and the diocese is moving towards a voluntary scheme where the PCC will decide the figure that we will give. The previous year's Fairer Shares will be a starting point for calculating that figure. The diocese has asked parishes to be generous in their giving.

David Biddle talked about additional income: if everyone gave the 5% tithe to the church that the Diocese recommends, that would come to £148,000 whereas giving is currently at £90,000; £26,000 comes from gift aid, leaving approximately £30,000 extra that we should be giving.

An enquiry was made about the nature of Gift Aid and our income.

Barry Turner, referring to the Diocese' new policy on giving, enquired as to how we would gauge the level of our pledge. Jon responded that most churches currently have the reference point of the Fairer Shares income analysis, but as the years went by there was a risk we would making assessments on best guesses. We needed to consider how we might personally assess our income as a church.

Marc Bassot asked why we were actually below budget. Christine responded that we had not spent on the drains or had to meet expenses for training. Jon added that our move from a deficit to a surplus is notional in some ways because people did not claim their expenses; our figures would give a more accurate picture if people did claim and then put the money they received in the collection so that we could budget accordingly.

Barry Turner asked about the implications of the Beacon Centre being closed and Christine explained that the sale of goods was reduced in 2014 and would be in 2015: approximately £2,000 worth were usually sold each year. Christine reminded us that there was a transfer of funds to the Beacon Centre for use of the office.

Bill Derham asked if the 2015 budget had a surplus or deficit and Christine responded that it was balanced; it would have had a £3,000 deficit but we had received a gift for that amount.

Jonathan thanked Christine for the commitment and efficiency with which she had handled the very large amount of work as St John's Treasurer and to the Finance Committee for preparing the accounts using new systems.

The report was proposed by Martin Pinnell, seconded by Aston Stockdale and accepted nem.con.

4. Electoral Roll Officer's Report

Total number on the Electoral Roll in 2014: 182

Names removed: -6

Names added:+9

Total number on the Electoral Roll in 2015: **185**

Geoff Batten reminded us that this was a revision of the Roll. Three of the new additions were established church members and the other six were new to the church.

Jon thanked Geoff Batten and Paul Kingman for their hard work in collating the information and preparing the report. The names were proposed by Sally Munns, seconded by Derek Gray and were accepted nem.con

5. The Secretary's Report

Ann Gardner said that there had been 12 meetings of the PCC in 2014-5.

Martin Pinnell asked for clarification about the 'Ken Gaved bursary' for the scouts. Jon explained that the collection would be used by the scouts for someone undertaking a significant project, possibly overseas. The PCC would liaise with the scouts as to where the money would go: it was agreed that the wording needed to be amended.

Jon thanked Ann Gardner for the preparation of the APCM documentation. The report was proposed by Felicity Mason, seconded by Geoff Larcombe and accepted nem.con.

6. The Chairman's Report

The Revd Jonathan Ward gave a big 'thank you' to all of the people who made Sundays happen, the SPAs and Readers who did a lot of work behind the scenes. He thanked the Finance Team for all of their hard work.

Dan Leeves asked how long the Beacon Centre development would take. Jon explained that the costing of the project was larger than anticipated. A local designer and builder would be brought in at Easter to give a quote for the refurbishment as a multi-use site and Jon was awaiting their proposals: the intention was to gut the centre and re-do the heating, lighting, etc. The proposals would be put to the new PCC and then to the wider church. The work was dependent on availability of funds but it was hoped that the work would be completed before the winter started.

Mike Slatter asked if there was any further news of the development of the All Saints' Site. Jon explained that it was very slow moving: the plans for the residential development had been rejected, and were being re-designed. The basket ball courts would, hopefully, become tennis courts for the community. Local councillors were opposing it. A charity wanted to turn it into a Muslim education centre. We needed to keep praying. Jon was still in touch with the developers about the use of the land. They would be retaining a building as offices that might be freed up for community use.

Jon talked about the nature of the Group Ministry and the intention to develop this further for the mission of the CofE churches in West Wickham. Geoff Larcombe thanked Jon for his leadership and support. Jon thanked us all for all that we do in many ways for making the job what it is.

7. Elections

(1) PCC

There were 4 candidates for 4 vacancies with 1 member standing for re-election. The following were elected: Janet Baine, Stuart Carey, Felicity Mason and Heather Showell. The Tellers were Jonathan Tickner and Roger Jordon. Jon thanked those who had stepped down for their 3 years of service. Overall the names were proposed by Sally Munns, seconded by Margaret Kingman and accepted nem.con.

(2) Welcomers

Jonathan thanked the Welcomers for their invaluable service. Rosemary Jordon was added to the list and the following were elected or re-elected *en bloc* on a motion proposed by Heather Showell, seconded by Stuart Carey and accepted nem.con.

Sybil Andrew	Sarah Fletcher	Jeff Seabrook
Anne Biddle	Michele Fox	Penny Seabrook
David Biddle	Tim Harris	Wendy Sears
Stephanie Brehcist	Val Hollamby	Jonathan Tickner
Brenda Carrington	Rosemary Jordon	
Charlotte Faint	Felicity Mason	

(3) Deanery Synod

There was 1 candidate for 2 vacancies: Ann Gardner was elected on a proposal from Sybil Andrew, seconded by Lorna Carey and accepted nem.con.

8. Appointment of the Independent Examiner

Jon and the finance team had been considering whether we should change our Independent Examiner. Jon proposed that this matter be delegated to the PCC: the motion was proposed by Michael Slatter, seconded by Aston Stockdale and accepted nem.con. Richard Greenhalgh formally thanked Peter Willans for his service to us.

9. Churchwardens' Report on Fabric and Ornaments

Jon thanked Jonathan Tickner and Richard Cienciala for all that they did. Jon explained that we were applying for grants to reduce our costs for the building work. The report was proposed by Ann Gardner, seconded by Penny Seabrook and accepted nem.con.

10. Safeguarding Report

Jon highlighted that, in the press recently, there had been an article about churches being naïve about forgiveness; predators played on it and targeted churches. Jon thanked Michele Fox and Sarah Fletcher for the work that they were doing.

11. Deanery Synod Report

Jon explained that the Deanery Synod representatives gave the church an idea of what was going on higher up. He thanked Sybil Andrew and Lorna Carey for keeping us informed. The Area Dean controlled twelve churches in the Croydon Addington Deanery and would need to appoint someone new to focus on mission: he asked us to pray for this.

12. Churches Together in West Wickham Report

Jon added that this involved churches across denominations, that we have joint services, especially at Easter, and that the ministers continued to meet regularly.

13. Mission Outside the Parish Report

Jon explained how this team was evolving as it was now part of the Team structure. We would see more week-by-week communication about our mission focus locally, nationally and overseas. Jon thanked the leaders of the team, Camilla Johnson and Elzbieta Cienciala.

14. Beacon Centre Report

There was to be a party on the following Friday for the volunteers to celebrate the last 15 years, thus closing one chapter before starting a new one.

15. Any Other Business

There was no other business.

The meeting ended in prayer at 12.55 pm. The PCC met after the APCM to elect officers.

Signed..... Date