Present: Mark Castiglione, Jane Nicholson-Dourdas, Katie Evans, Rich Guarino, Eve Holberg, Tom Knipe, James Levy, Brian Pincelli, Pat Tatich, Jenn Yonkoski, Caroline Quidort

Items:

1. **Roll Call:** Board members on the call are listed above.

2. **Approval of Previous Board Meeting Minutes:** Held until next meeting.

3. **Additions/Changes to the Agenda:** None requested.

4. **Fall Planners Day:** B. Pincelli and J. Nicholson-Dourdas have been leading the effort. All session speakers are confirmed. There is no walking tour but one could be set-up if desired. Paperwork from the venue will be mailed soon. It will need signatures from E. Holberg and K. Evans before being submitted. CM Credits are being requested. M. Castiglione will create an updated website posting and e-blast. After some discussion it was decided that a walking tour if the venue building was desired so J. Nicholson-Dourdas will work to set this up.

R. Guarino stated that the awards program is on-track. There were 19 nominations. A committee has been formed and the selection committee will meet next week. R. Guarino is updating the certificate design, will order frames and develop the program.

Regarding finances, E. Holberg noted that there has been no expenses to date and no funds provided from the sections. Each section has been asked to provide $800. There was some discussion regarding the CNY Section bank account.

5. **Board Retreat:** The Board retreat will take place on September 17th in Syracuse. The purpose is to develop a Chapter Work Plan. We need to determine board members availability and J. Levy will reach out to determine who will be present. M. Castiglione, with assistance from T. Knipe will develop an agenda for the day, J. Nicholson-Dourdas will work on securing hotel accommodations and B. Pincelli will work on locating a meeting venue. J. Nicholson-Dourdas stated that attendance numbers are needed approx. 2 weeks prior to the event. The number of attendees is capped at 150, parking is complimentary.

6. **NYU 2016 Conference – WNY:** A. Keppel is leading the effort to develop the conference. The committee is seeking a venue in Downtown Buffalo. R. Guarino, E. Holberg, and K. Evans will look into the status of event planning.
7. **Projects in the Works:**
   a. **Bylaw Revision:** M. Castiglione is working on revisions.
   b. **Insurance Bids:** M. Castiglione and E. Holberg are working on this effort.
   c. **Newsletter:** E. Flynn is working on developing the next edition.
   d. **Other:** E. Holberg noted that the tax filing is complete. We may also want to revisit the membership issue(s) at the retreat.

8. **Next Meeting:** The next meeting is scheduled for November 6th at Cornell University. T. Knipe has taken on the role of arranging this meeting. A quick role call was conducted to gauge who on the call could attend. We will plan on spending 90 minutes on business matters with the remainder of the time focused on interacting with students.

9. **Other Business:** Pat provided an overview of the Region 1 Conference. T. Knipe has information regarding an upcoming speaker event in Ithaca that he will distribute.

10. **Adjournment**