

**MINUTES**  
**TECHNICAL ADVISORY COMMITTEE MEETING**  
**for the DEL NORTE LOCAL TRANSPORTATION COMMISSION**  
**AT 9:30 A.M. THURSDAY, JANUARY 9, 2014**

**Present:** Tatiana "Tasha" Ahlstrand, Caltrans, via phone  
Rosanna Bower, County Alternate  
Isaac Kinney, Yurok Tribe Representative, Chair  
Heidi Kunstal, County  
Mike Redel, California Highway Patrol  
Eric Taylor, City  
Eric Wier, City, Vice-Chair

**Absent:** Tina McClendon, County  
Mark Wall, RCTA  
Richard Young, Harbor District

**Also Present:** Jeff Daniels, County Road Department  
Tamera Leighton, LTC  
Karen Phillips, LTC

**1. Call Meeting to Order**

Chairman Kinney called the meeting to order at 9:30 a.m.

**2. Public comment period**

The following person(s) addressed the Committee: Heidi Kunstal asked to add an item to the agenda regarding sending a Technical Advisory Committee recommendation to the Del Norte Local Transportation Commission regarding their agenda Item F (RTIP project recommendation to CTC), to be discussed at the Commission meeting later today. The County noted that there was discussion at the last meeting regarding this matter, but there was no item on this agenda for discussion. Director Leighton explained the issue and her opinion that the decision of which project to recommend in the RTIP needed to be made at the Commission level at this time. The CTC they cannot fund both Fred Haight Drive and the Traffic Calming/Gateway as initially thought possible because of legislative limitation.

On a motion by Rosanna Bower, seconded by Eric Wier, and unanimously carried, the Technical Advisory Committee voted to add the matter of the RTIP discussion to the agenda as item 4.b.

**3. Select Chair and Vice-Chair for the term January 2014 through January 2015.**

Heidi Kunstal nominated Eric Wier as Chair for 2014, there being no further nominations, the nomination was confirmed.

Isaac Kinney nominated Mike Redel as the Vice-Chair of the Technical Advisory Committee.

Rosanna Bowers nominated Tasha Ahlstrand as Vice-Chair. After discussion regarding who should

serve as an officer and on a vote of the last nomination first, Ms. Ahlstrand was confirmed as the new Vice-Chair for 2014.

New Chair Eric Wier took over running the meeting at this point.

**4. Minutes of December 18, 2013**

On a motion by Heidi Kunstal, seconded by Isaac Kinney, and unanimously carried the Technical Advisory Committee approved and adopted the December 18, 2014 minutes with the correction of Eric Wier's name, which was misspelled in the minutes.

**5. Recommend consultant contract for Transportation Baseline Data, Project Identification and Application Support to**

Proposed Action: Recommend Del Norte Local Transportation Commission award contract

Director Leighton reported on the three proposed bids and awarding the contract. The score sheets were reviewed and tabulated, which resulted in GHD receiving a score of 1.78, Matt Boyer a score of 1.89 and Green Dot a score of 2.33. GHD received the best (lowest) average score. Discussion was held regarding negotiation of Task #3 (it appears that that item listed was an example and not set in stone), the comments on scoring and scoring averages, the six month length of the contract, qualitative vs. quantitative information, and work experience with each of the bidders. Staff recommendation was to go with the low scoring bid from GHD.

On a motion by Isaac Kinney, seconded by Mike Redel, and unanimously carried the Technical Advisory Committee recommended that the Del Norte Local Transportation Commission award the contract to GHD, the low scoring bid.

**OFF AGENDA ITEM – RTIP RECOMMENDATION**

Discussion was held regarding the RTIP and choosing one of the two projects, either Fred Haight or the US Hwy 101 Traffic Calming/Gateway Project. Only one project can go forward in the RTIP according to California Transportation Commission staff. Staff cautioned staying the course and following through with the priority projects balanced by the need to consider safety projects taking into consideration the number of injury accidents, foot traffic and how the project connects to other projects that are being worked on. Director Leighton made no recommendation. County staff feels that the potential for funding is not on the horizon anywhere else for the Fred Haight project. Caltrans is only funding safety projects at this time and the full US Hwy 101 Traffic Calming/Gateway is not considered a safety project even with the fatalities in this project area. The pedestrian crossing will not be done in the north area, as previously planned, until this spring according to Caltrans.

On a motion by Rosanna Bower, seconded by Isaac Kinney, and carried on a five-sevenths vote, with Tasha Ahlstrand and Eric Taylor abstaining, the Technical Advisory Committee voted to recommend that the Del Norte Local Transportation Commission support Fred Haight Drive as the RTIP priority project. After some discussion Rosanna Bower and Isaac Kinney withdrew their motion.

Rosanna Bower asked to add an item to the February Technical Advisory Committee agenda regarding ranking/scoring proposals in the future. She will send her recommended methodology to Director Leighton.

**6. Adjourn to the next regular meeting of February 6, 2014 at 9:30 a.m.**

There being no further business to come before the Committee, Chairman Wier adjourned the meeting at 10:18 a.m., until the next regularly scheduled meeting set for February 6, 2014.

Respectfully submitted,

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Tamera Leighton, Executive Director  
Del Norte Local Transportation Commission