

MINUTES

TECHNICAL ADVISORY COMMITTEE MEETING for the DEL NORTE LOCAL TRANSPORTATION COMMISSION AT 10:00 A.M. WEDNESDAY, JULY 9, 2014

Present: Rosanna Bower, County
Dave Carstensen, Caltrans, via phone conference
Charlie Helms, Harbor District
Heidi Kunstal, County
Isaac Kinney, Yurok Tribe
Eric Wier, City, Chair
Mark Wall, RCTA, via phone conference

Absent: Tatiana "Tasha" Ahlstrand, Caltrans, Vice-Chair
Eric Taylor, City
Mike Redel, California Highway Patrol

Also Present: Tamera Leighton, LTC
Karen Phillips, LTC
Jason Briedis, LSC, via phone conference
Matt Boyer, Boyer & Associates, via phone conference
Ernest Perry, Harbor Planner
Brandi Natt, Yurok Tribe Transit Coordinator

1. Call Meeting to Order

Chairman Wier called the meeting to order at 10:00 a.m. Introductions were made.

2. Public comment period

The following persons(s) addressed the Committee: none.

3. Minutes of May 8, 2014

Proposed action: By consensus, approve minutes.

On a motion by Heidi Kunstal, seconded by Eric Wier, and unanimously carried, the Technical Advisory Committee approved and adopted the minutes of May 8, 2014, with the addition of the word "County" to Item # 4 regarding costs of the NEPA documents being reimbursed to the City "and County

4. Baseline Data Year 1 Submission

Requested action: Recommend Del Norte Local Transportation Commission accept year 1 submission for baseline data project.

Director Leighton reported on the data from year 1, the document essentially fulfills the contract. The data management system component is heavily weighted with work from LSC Transportation Consultants. Rosanna Bower presented written comments, which

the director will send out to the attendees after the meeting. Rosanna Bower noted that the description of the numbers and the condition definitions needed to be clarified. Caltrans sent in a comment also that was sent out to the members prior to the meeting, which touched on the collection of bike and pedestrian counts. The steering committee needs to meet again to bring back some recommendations for the 2014-2015 OWP and then bring those recommendations back to the Technical Advisory Committee for a specific plan of action. Matt Boyer reported on the challenge of funding and aligning projects and data for meaningful competition in funding applications. Bike and pedestrian counts are considered important for ATP funding according to Mr. Boyer. Caltrans performance measures are used to determine the criteria also. The first year data gathering was concentrated on listing the data that already exists from a variety of agencies in the county. The director noted that this process was for the gathering of existing data, not collecting more data. It was reported that CHP intends to have real-time accident reporting to SWTRS, which will assist in the collection of collision data in the next 5 years. Roadway closure data was reviewed under the reliability section. The Tribal inventory or data should be noted so that it indicated it is included in the County's data and should be referenced as such on County maintained roadways. The Tribe's data is currently included in the County's data. The document should state that the data is included in the County road data, unless otherwise noted. The Tribe could add roads that are not included in the County system if they would like. There is currently no system to document when the State highways are closed unless the closure happens during normal Caltrans office hours. Highway closures need to be documented and the director believes that this is the most important area of insufficient data collection. Documentation is only conducted when Caltrans staff is in the office and not evenings, weekends, holidays, etc. A comment about the date the data was collected or its currency is important and should be noted. The current spreadsheet needs to have a field added; the consultants will add one. "Socio-economic information is available through another source" (currently CSU Chico Databook) will be added under that portion of the document. Maintenance of the data and funding will be discussed later in the process (August). Ernest Perry noted on page 7, the Harbor District is not noted on Table C and he feels that it should be listed. Page 10 and 11, he is confused about Oregon State Highway 42 is listed as an alternate route. The information needs to be clarified to delineate that fact that we can become isolated, perhaps a map would show the isolation better. Map(s) showing each alternative route will be added to clarify the data. On a motion by Charlie Helms, seconded by Rosanna Bower, and unanimously carried, the Technical Advisory Committee recommended that the Del Norte Local Transportation Commission accept year 1 submissions for the baseline data project with amendments discussed and approval of the final document by the executive director.

5. Consider Year 2 Contract for Baseline Data and Application Support

Requested action: Discuss progress to date and make recommendation to Del Norte Local Transportation Commission.

Director Leighton requested that this matter be pulled from the agenda because the materials are not ready. This will be addressed in August/September.

6. Request for Proposal for Climate Change and Stormwater Management Plan

Requested action: Review and approve or revise request for proposal for Climate Change and Stormwater Management Plan.

Director Leighton reported on the proposal and the updated cost proposal section. The director would like to have a work product that is meaningful to the agencies. Last Chance Grade is the Climate Change project noted for Del Norte. The option is to wait until the Caltrans consultant is done with their study and then move forward with this project in December or to start now due to the May 30th deadline. There will be an opportunity to comment on the Caltrans information later in the year according to the director.

On a motion by Heidi Kunstal seconded by Dave Carstensen, and unanimously carried, the Technical Advisory Committee agreed to hold off with the work now until the Caltrans study is completed. It was noted that the Klamath River will be added to the study area.

7. Information items

- Hwy 197/199 project update – a fact sheet was handed out to the members. The project is being held up in court is costing several million dollars. The Local Transportation Commission has agreed to be an intervenor defendant in court.
- Overall Work Program development update – the OWP was amended because of the Hwy 197/199 lawsuit both for 2-13-2014 and 2014-2015 to pay for attorney fees (PPM funds used, and detracts funding from TDA).
- District 1 Climate Change Adaptation Study update – the director is concerned regarding the criticality section of the document. The system is population weighted and the results do not ring true for the actual impact. The population weights on the information override all the other information. The director is working on this issue with the consultant, GHD and Caltrans. We will never meet or reach a critical route with the population weights on the system.
- California Transportation Plan Fact Sheet – Caltrans asked to have the sheet handed out. There is a comment period coming up.
- Website – Rosanna Bower noted that the February TAC meeting agenda did not appear to be posted. Staff will review the situation to make sure it is posted, as well as a note of when meetings are not held.
- Pebble Beach Project – the projects is moving forward and will be open and finished within the next few weeks.

8. Adjourn to the next regular meeting of August 6, 2014 at 9:30 a.m.

There being no further business to come before the Committee, Chairman Wier adjourned the meeting at 11:36 a.m., until the next regularly scheduled meeting on August 6, 2014.

Respectfully submitted,

Tamera Leighton, Executive Director
Del Norte Local Transportation Commission