

**MINUTES**  
**TECHNICAL ADVISORY COMMITTEE**  
**SPECIAL MEETING**  
**for the DEL NORTE LOCAL TRANSPORTATION COMMISSION**  
**AT 9:30 A.M. WEDNESDAY, DECEMBER 18, 2013**

Present: Isaac Kinney, Yurok Tribe Representative, Chair  
Heidi Kunstal, County  
Tina McClendon, County  
Mike Redel, California Highway Patrol  
Mark Wall, RCTA, via phone  
Eric Wier, City, Vice-Chair

Absent: Tatiana "Tasha" Ahlstrand, Caltrans, via phone  
Eric Taylor, City  
Richard Young, Harbor District

Also Present: Rosanna Bower, County Alternate  
Jeff Daniels, County Road Department  
Will Einman, Bess Maxwell School  
Tamera Leighton, LTC  
Karen Phillips, LTC

**1. Call Meeting to Order**

Chairman Kinney called the meeting to order in special session at 9:36 a.m.

**2. Public comment period**

The following person(s) addressed the Committee: none

**3. Minutes of December 5, 2013**

On a motion by Heidi Kunstal, seconded by Eric Wier, and unanimously carried, the Technical Advisory Committee approved and adopted the minutes of the December 5, 2013 with corrections/clarifications as presented by Ms. Bower.

**CONTINUED FROM DECEMBER 5, 2013**

**4. School Zone Infrastructure Audit and Circulation Study**

Proposed Action: Recommend Del Norte Local Transportation Commission accept Infrastructure Audit and Circulation Study.

Discussion was held regarding the audit and circulation studies. Further review and comments were completed and a staff response to the comments was made via email. The director reviewed the comments presented in a letter by Ms. Bower with Caltrans staff before responding and also sent the comments and response to Green DOT, who will in turn update their study for the January 9<sup>th</sup> meeting of the Local Transportation Commission. Eric Wier noted that the recommendation for the

Crescent Elk School curb ramp at the north crosswalk would not work for them. The city made a coconscious decision to not replace it as they would like to eliminate the crosswalk on north G and 10<sup>th</sup> Streets. Ms. Leighton noted that the design phase will address those issues. The various agency boards will be discussing the projects and making decisions regarding those in the future. The Bess Maxwell project may be eligible for Safe Routes to School funding in June or July of 2014 and the director would like to have an application submitted for that funding. The Infrastructure Audits could be used to prepare an application. Rosanna Bower asked where the proposed projects apply to the Regional Transportation Plan (RTP). Director Leighton pointed out that even a cursory review of the RTP demonstrates this. RSTP funds could be used to get the projects ready for construction. Principal Will Einman noted that the school likes the concepts presented in the study and noted that they would help improve the safety of pedestrians and bicyclists; they like the idea of a lighted (flashing) crosswalk at the intersection of Dream and El Dorado Streets. The studies give agency staff the basis to apply for funding down the road to move the projects forward. Projects could be bundled to include the entire school district. Jeff Schwein noted that applications for infrastructure need to have backup information and supporting documentation; all of these documents are designed to support the applications. Ms. Bower wanted to clarify that the Pine Grove School request in her comment letter was intended so that there could be possible future review and a study for that school due to the low rating the school received in the original infrastructure audit. Mr. Daniels asked if the projects go through, would the County/City be required to go with thermoplastic rather than paint. Ms. Bower stated that Caltrans would require that it remain for 10 years if it is thermoplastic. Director Leighton responded that those are decisions made in the design phase.

On a motion by Eric Wier, seconded by Isaac Kinney, and unanimously carried, the Technical Advisory Committee, voted to recommend that the Del Norte Local Transportation Commission accept the Infrastructure Audit and Circulation Study.

##### **5. Recommend DNLTC accept School Zone Implementation Plan**

Proposed Action: Recommend DNLTC accept School Zone Implementation Plan.

On a motion by Isaac Kinney, seconded by Heidi Kunstal, and unanimously carried, the Technical Advisory Committee, voted to recommend that the Del Norte Local Transportation Commission accept the School Zone Implementation Plan as presented.

Director Leighton noted that she has received communication from the State that the STIP projects, Fred Haight Drive and the Traffic Calming Gateway, will cause discussion at the next Commission meeting. The State asked to replace the Fred Haight project with the Traffic Calming/Gateway project, due to the similar costs, if the Commission would like to do so. This will be discussed at the January 9<sup>th</sup> Commission meeting.

Isaac Kinney noted that the bid package for the Yurok Tribal Visitor's Center is going out and will close at the end of January.

Ms. Bower reported that the Pebble Beach Drive project bids just came in and were on budget. The average bid was \$860,000. The bid will be awarded soon.

Mr. Wier reported that Second and B Streets will be closed for about a week as the City is completing a drainage project. They are also working on Front and B Streets, which will also be closed for improvements.

**6. Adjourn to the next regular meeting of February 6, 2014 at 9:30 a.m.**

There being no further business to come before the Committee, Chairman Kinney adjourned the meeting at 10:06 a.m., until the next regularly scheduled meeting set for February 6, 2014. The January meeting was previously cancelled.

Respectfully submitted,

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Tamera Leighton, Executive Director  
Del Norte Local Transportation Commission