

MINUTES
TECHNICAL ADVISORY COMMITTEE MEETING
for the DEL NORTE LOCAL TRANSPORTATION COMMISSION
AT 10:00 A.M. WEDNESDAY, NOVEMBER 5, 2014

Present: Tatiana "Tasha" Ahlstrand, Caltrans, Vice Chair
James Barnts, County
Brandy Natt, Yurok Tribe
Mark Wall, RCTA, via phone conference
Heidi Kunstal, County
Eric Wier, City, Chair
Charlie Helms, Harbor District
Mike Redel, California Highway Patrol

Absent: Eric Taylor, City

Also Present: Tamera Leighton, LTC
Wilma Madden, LTC
Rick Thoma, CHP
Patrice Carroll, Caltrans
Nahila Ahsan, Business Forecasting Center, University of the Pacific
Horace Reed, Caltrans
Jesse Neumann, Business Forecasting Center, University of the Pacific

1. Call Meeting to Order

Chairman Wier called the meeting to order at 10:06 a.m.

2. Public comment period

The following person(s) addressed the Committee: none

3. Minutes of October 1, 2014

Proposed action: By consensus, approve minutes.

On a motion by Heidi Kunstal, seconded by Mike Redel, and unanimously carried, the Technical Advisory Committee approved and adopted the minutes of the October 1, 2014 meeting with correction to Matt Boyer's last name and correct year in item 4 for completion date of 2015 rather than 2013 and with Tatiana Ahlstrand abstaining.

4. Transit and Human Services Coordinated Transportation Coordinated Plan

Requested action: Review draft document and provide input.

Discussion was held regarding the Transit and Human Services Transportation Coordinated Plan. Ms. Ahsan who was present and reviewed the presentation with the TAC plans a PowerPoint presentation for this afternoon at the SSTAC meeting. Mark Wall commented that RCTA has implemented a paratransit eligibility process. Ms. Ahsan commented that the reality of a mobility management center might not be practical for a small community. Director Leighton commented that it is a priority and that it could be incorporated into some existing operation for a part-time person to

perform the functions. She added that she has reviewed the draft and that the background information is sound and the document was thorough and easy to read. Director Leighton commented that she did not feel the 1860 population data was worthwhile. She indicated that on page 33, is lacking some existing near services from the Yurok Tribe such as River Transit. Also, on page 34 and 35, she felt the increased compensation was over-sharing. Director Leighton further indicated the Modoc reference should be deleted, as it has no direct connection to Del Norte County. Mr. Wall concurred with Director Leighton's comments. Mr. Wall indicated that he has not had time to do a thorough review, but will provide written comments within next two weeks. Mr. Wall added that the inventory of inter-regional should include Redwood Coast Transit, as they will start inter-lining with Greyhound later this month. Mr. Wall pointed out that there is a clear line between public transit and social services transit. Mr. Wall agreed with Director Leighton that mobility management is a high priority from the social services side also. He added that the Redwood Coast Transit (RCT) contractor is adding a part-time clerk to handle the Greyhound ticket coordination. He was not sure that person would be fully utilized for that, so that person may be able to assist with mobility management. RCT also has the capability to get a translator on the line if needed. Mr. Wall added that Dial-a-Ride hours mentioned on page 34 are being restored in January. RCT may be adding a mid-day run to Arcata to connect with Humboldt paratransit services for medical appointments in early 2015. They should add the Greyhound connection to the list of connections outside the area. Mr. Wall then reviewed the marketing and information signage that they will be doing for the Greyhound service. Ms. Ahsan states she will be circulating a revised draft for review.

5. Overall Work Program Amendment 2

Proposed action: Recommend DNLTC adopt resolution approving Amendment 2 of the Overall Work Program.

Discussion was held regarding Amendment 2 for the OWP and resolution. Ms. Ahlstrand commented there is an incomplete sentence in the description. Ms. Ahlstrand commented on the Garth Hopkins letter and the spanning fiscal years. Director Leighton responded that the addition of a separate work element is very complicated and that she had discussed the issue with Deputy District Director Brad Mettam prior to the meeting and he assured her that the letter references the 2015-16 year. She added that the accounting is separate for every product so did not see a clear benefit to making it a separate work element. Ms. Ahlstrand indicated that she has put in a request to see if it has to be a separate element, but has not yet received a response. Director Leighton stated they need to get the other changes in the OWP on the next Commission agenda which she has to prepare this coming Friday. She indicated that it would take her at least 16 hours to prepare the documentation for it to be a separate work element. Ms. Ahlstrand responded that she had sent the e-mail yesterday, but did not have a response back before she left Eureka to attend to this meeting. Director Leighton commented on the changes that have been made to the OWP over the past 3-4 years. Ms. Ahlstrand pointed out that while the statutes have not changed, the monitoring requirements have. Mr. Wier and Ms. Kunstal clarified the format and reporting requirements in relation to the action to be taken today. Director Leighton commented that if Caltrans comes back that the ATP item needs to be a separate work element, she will pull it out and move forward on the balance of the Amendment without it.

On a motion by Heidi Kunstal, seconded by Charlie Helms, and carried with Tatiana Ahlstrand abstaining, the Technical Advisory Committee recommended the Del Norte Local Transportation Commission approve Amendment 2 to the Overall Work Program by resolution.

6. Information and discussion items

- Front Street Project Update (City) – Mr. Wier did not have a presentation ready, so postponed his report until December.
- California Highway Patrol's Crescent City Focused High-Collision Reduction Regional Campaign (CHP) – Lt. Redel reported on the award of a grant starting 10/14 – 9/15 that will address pedestrian safety issues. The grant task meeting will be next week to review issues. Pedestrian inattention is an issue that needs discussion on how to address. Numbers were an average of 10 fatal accidents per year, which they hope to reduce to 1. Injury accidents were 198, which they hope to reduce to 88. Those numbers are within the unincorporated area of county. Director Leighton commented on the accident review document she received for Highway 199. She indicated she hopes to put together the information in a helpful format for the public. Lt. Redel announced he will be retiring at the end of this year. Sgt. Thoma will be acting commander starting January 1.
- Pedestrian facility maintenance within 1/2 mile of Bess Maxwell and Joe Hamilton school zones (City and County) – Ms. Kunstal indicated they would be making a report in December. Mr. Wier indicated they would do a walkthrough of the areas before then. Director Leighton suggested the report include the recommendations and requested funding.

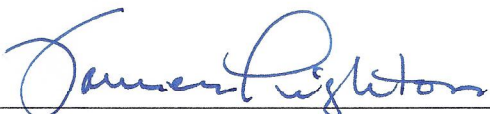
7. Member comments and reports

The following members made comments or reports: Ms. Ahlstrand reported that sustainable planning grants closed last Friday and none were awarded to Del Norte County. But, she encouraged members to file next year and indicated she would assist. Mr. Wier commented they are still working on options for the Cooper and J Street intersection improvements and will be bringing that back to TAC in the future. Ms. Kunstal indicated they are trying to set up a date for workshop to discuss the options. Mr. Barnts commented that pedestrian improvements are one item to address. Mr. Wier and Ms. Kunstal commented this is still in the early stages, so prioritization has not been considered yet.

8. Adjourn to the next regular meeting of Wednesday, December 3, 2014 at 10:00 a.m.

There being no further business to come before the Committee, Chairman Wier adjourned the meeting at 11:22 a.m. until the next regularly scheduled meeting on December 3, 2014.

Respectfully submitted,



Tamera Leighton, Executive Director