

**SPECIAL MEETING
TECHNICAL ADVISORY COMMITTEE
APRIL 26, 2016 AT 9:30 A.M.**

Present: Charlie Helms, Harbor District, Chair
Heidi Kunstal, County, Vice Chair
Brandi Natt, Yurok Tribe, VIA Teleconference
Eric Taylor, City
Eric Wier, City

Absent: Mike Berry, CHP
Rosanna Bower, County
Joe Rye, RCTA
Kevin Tucker, Caltrans

Also Present: Nicole Burshem, DNLTC
Janet Gilbert, Public
Tamera Leighton, DNLTC
Sabrina Valentine, DNLTC

1. Call Meeting to Order

Chair Helms called the meeting to order at 9:30 am

2. Public comment period

Public comments are welcome and encouraged; however, no proposed action can be taken on any item not appearing on the agenda.

The following person(s) addressed the Commissioner: None

3. City request for Active Transportation Plan application assistance

Proposed action: Recommend DNLTC adopt resolution 2016 05 providing \$10,000 of funding for the City of Crescent City for assistance in developing a Cycle 3 Active Transportation Program grant application for Front Street Bicycle and Pedestrian Project.

Discussion was held in regards to City request for Active Transportation Plan application assistance. Ms. Leighton reported at the last TAC meeting, there was discussion of the possibility of providing assistance to an organization and agency who wanted to apply for the Active Transportation Program (ATP) funds. Ms. Leighton noted that the County and the Harbor are not proposing any projects for Cycle 3. Ms. Leighton stated should the TAC Commission vote in favor to move forward in helping the city put together a competitive application and due to the time sensitivity of the program the LTC Commission agreed to have a special meeting scheduled in two days. Ms. Leighton's recommendation is to assist the City with the ATP application. Mr. Wier stated due to the timing the City went ahead and authorized the contract with Green DOT. Mr. Wier noted he already spoke with Jeff Schwein about the project, Mr. Schwein is looking at applications that were successful to gather as much information to make the most competitive application possible. Applying for Cycle 3 will not be the same as previous applications due to the new aspects of the project. Mr. Wier presented a map of the project area and

what the changes will be made to the components. The Front Street project has a lot of project components. Mr. Taylor asked if the parking would be taken out. Mr. Wier stated parking is being discussed and within the Active Transportation Program funds parking isn't a strong component. Ms. Leighton commented for a more competitive application the parking is not right for this funding source, in the future perhaps we will need to look into a different funding source for that. Mr. Wier noted creating the Class One Trail is a piece of the front street project that fits a funding source now and will help reduce the total costs of the whole Front Street project. Mr. Taylor asked in regards to what would happen to the parking when the bicycle and pedestrian trail is put in. Ms. Leighton stated that to her understanding is it is not actually deleting the parking component in the plan but using the funding source available for one piece of the plan. Chairman Helms stated it is a great idea to get outside help to create the most competitive application and due to Mr. Helms experience in screening the applications he knows how hard it is to get high scores. Mr. Wier asked if the grant application goes through, should the city come back to the TAC Commission with an estimate to receive match funds. Ms. Leighton stated she believes so but would be scheduled as an agenda item at the regular meeting in May.

On a motion by Heidi Kunstal, seconded by Chair Charlie Helms, and unanimously carried the Technical Advisory Committee recommended DNLTC adopt Resolution 2016 05 providing \$10,000 of funding for the City of Crescent City for assistance in developing a Cycle 3 Active Transportation Program grant application for Front Street Bicycle and Pedestrian Project.

4. Adjourn to the next regular meeting of May 5, 2016 at 9:30 a.m.

With no further business to come before the TAC, the Chair adjourned the meeting at 9:47 a.m., regular scheduled meeting on May 5, 2016 at 9:00 a.m.

Respectfully submitted,



Tamera Leighton, Executive Director
Del Norte Local Transportation Commission