

MINUTES
TECHNICAL ADVISORY COMMITTEE AT 9:30 A.M. ON JANUARY 7, 2016
WASTE WATER TREATMENT PLANT COMMUNITY ROOM
210 BATTERY STREET, CRESCENT CITY, CA 95531

Present: Mike Berry, Sergeant – California Highway Patrol
Rosanna Bower, County, Chair
Charlie Helms, Harbor District
Heidi Kunstal, County
Joe James, Yurok Tribe
Kevin Tucker, Caltrans
Mark Wall, Via Telephone
Eric Wier, City

Absent: Eric Taylor, City

Also Present: Nicole Burshem, DNLTC
Tamera Leighton, DNLTC
Jason Price, Caltrans Planning
Jeff Schwein, Green DOT Transportation Solutions

1. Call Meeting to Order

Mrs. Bower called the meeting to order at 9:40 a.m. and conducted introduction.

2. Public comment period

The following person(s) addressed the board: None

3. Minutes of December 7, 2015

On a motion by Heidi Kunstal, seconded by Charlie Helms, and unanimously carried the Technical Advisory Committee accepted the minutes from December 7, 2015, as presented.

4. 2015 DNLTC Fiscal Audit

Proposed action: Recommend DNLTC accept the 2014-15 Fiscal Audit.

Ms. Leighton commented that the audit process was easy but time consuming, which is normal. Ms. Bower asked what would happen because it has not yet been submitted. Ms. Leighton commented that she has notified the State and they recommend the Commission accept the audit before it is filed and they are expecting it to be delivered mid-January.

On a motion by Eric Wier, seconded by Charlie Helms, and unanimously carried, the Technical Advisory Committee recommend the 2015 Del Norte Local Transportation Commission accept the Fiscal Audit.

5. Discussion

- 2016 Regional Transportation Plan – Ms. Leighton reported on the meeting held on January 6. Jeff Schwein, Green DOT Transportation Solutions presented a preliminary draft of project lists that have been provided by agencies. The committee discussed the


merits of holding a second public meeting and requested a second public meeting on January 27 at 4 p.m. after considering many factors. The project lists submitted by agencies was considered and the City noted that they do not yet have their project list approved by City Council. Mr. Schwein reported on the funding levels for the 20-year planning horizon. Mr. Weir asked, does there really need to be a numerical order for the priority list. Ms. Leighton commented the numerical order has been beneficial to keeping the DNLTC focused on the highest priority regional projects. Mr. Schwein suggested having each jurisdiction present their top priority projects with the numerical ranking and present that to the Technical Advisory Committee in the meeting now scheduled for January 28 and considering public input, and then at this meeting the TAC will discuss the overall top ranked project recommendation to Del Norte Local Transportation Commission. This list will be included in the draft for the public's consideration and comment. Mr. Schwein stated that he would send out a schedule for all of the steps leading up to the adoption of the 2016 Regional Transportation Plan.

- RSTP Local Agency Allocation Agreement – Ms. Leighton commented she is missing the City's and the Elk Valley Rancheria's agreements. The County agreement has been agreed upon by all parties and will be presented to the Board of Supervisors on January 12. Mr. Wier stated he is presenting the agreement to the City Council this month.
- 2016-17 Overall Work Program – Ms. Leighton commented that she reviewed the concepts discussed with the TAC and the Commission is in agreement. She additionally stated that she has an idea for how we can fund getting our people home when they are taken out of the community for emergency medical services and that this idea may require some administrative time to develop. Mr. Wier responded that this is a bigger problem than he thought previous to having a personal family emergency.

6. Adjourn to the next regular meeting of February 4, 2016 at 9:30 a.m.

There being no further business to come before the Committee, the Chair adjourned the meeting at 11:23 a.m., with the next meeting scheduled for January 28, 2016 at 9:30 a.m.

Respectfully submitted,



Tamera Leighton, Executive Director
Del Norte Local Transportation Commission