

**MINUTES
DEL NORTE LOCAL TRANSPORTATION COMMISSION
REGULAR MEETING AGENDA: JANUARY 14, 2016 AT 11 A.M.**

Present: Commissioner Gerry Hemmingsen, County
Commissioner Rick Holley, City
Commissioner Chris Howard, County
Commissioner Kathryn Murray, City, Chairman
Commissioner Daren Short, City

Absent: Commissioner David Finigan, County, Vice-Chairman

Also Present: Nicole L. Burshem, P.S. Business Services
Kevin Church, Caltrans
Eileen Cooper, Public
Tamera Leighton, Local Transportation Commission
Brad Mettam, Policy Advisory Committee, Caltrans
Jason Price, Caltrans

1. Call Meeting to Order

Chairman Murray called the meeting to order at 11:00 a.m.

2. Consider additions, deletions or changes to agenda

There were no additions, deletions, or changes to agenda.

3. Public comment period

The following person(s) addressed the Commission: None

4. Adjourn to the Policy Advisory Committee

Chairman Murray adjourned as the Del Norte Local Transportation Commission and immediately reconvened as the Policy Advisory Committee at 11:05 p.m.

CONSENT AGENDA

Items are considered routine in nature and voted on in one motion: Consider public comments or requests to pull matters from the consent agenda for separate action.

a) Minutes of December 17, 2015.

Staff recommendation: By consensus, accept minutes of December 17, 2015.

b) Overall Work Program Amendment 2

Staff recommendation: By polled vote, adopt resolution 2016 01 amending the Overall Work Program.

On a motion by Commissioner Hemmingsen, seconded by Commissioner Howard, and unanimously carried on a polled vote, with Commissioner Short abstained, the Del Norte Local Transportation Commission approved and adopted items 4. a-b.

POLICY and ADMINISTRATIVE

c) Accept and file 2014-15 Audit

Staff and TAC recommendation: By polled vote, accept 2014-15 Fiscal Audit.

Ms. Leighton commented the Finance Committee met and they the Commission accept the audit. Commissioner Holley commented that the Finance Committee met and that they are recommending acceptance of the audit. They considered the audit content and the singular has been taken care of.

On a motion by Commissioner Holley, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote, with Commissioner Short abstained, the Del Norte Local Transportation Commission accepted the 2014-15 Audit.

d) Discussion items

- Unmet regional transportation needs – Ms. Leighton commented one of the ongoing highest priority unmet transportation needs is the non-emergency medical transportation in our community and she had an idea of having a partnership with Rural Human Services to find a way to get our people home when they are flown out of the community. Ms. Leighton noted there were well over 800 people flown out of our community last year. Ms. Leighton would like to focus on getting our people home when flown or driven out of the community to a hospital in another city. Commissioner Hemmingsen asked what the reach would be. Ms. Leighton commented it would be for anywhere. This doesn't address all of our non-emergency unmet needs, but she is going to see if she can move this forward. Commissioner Holley asked if there would be an income eligible process. Ms. Leighton commented that she hopes it will be available for anyone who requests the service. With the Commission's consent she would like to move forward to gather more solid ideas for the Commission to discuss. Commissioner Hemmingsen suggested looking into a partnership with Pen Air. Commissioner Short suggested looking into partnering with Cal-Ore Life Flight. Consensus of the Commission was to proceed.
- US Highway 197/199 update – Ms. Leighton commented it is a standing item and at our meeting a month ago the Commission asked if Kevin Church could come and give an update about this. Mr. Church commented he is here to answer any questions. Commissioner Hemmingsen asked if there is a timeline. Mr. Church commented he is working on a timeline and will keep Ms. Leighton informed when the schedule comes more clear. Chair Murray commented at the RTP meetings there was a lot of concern and input from all the concerned citizens about this project trucking. Ms. Leighton commented Brad Mettam spoke with Sunrise Rotary and the Sunrise Rotary wanted to know if this project was moving forward even with the challenges with the funding and the law suit. Ms. Leighton commented that she is confident that the bridge will be replaced. Ms. Leighton commented there was a question regarding replacing the bridge without STAA access. Ms. Leighton commented that bridges are built to accommodate transportation needs for 100 to 150 years and that STAA has been the industry standard since 1982. Leighton commented there would be another public meeting on Wednesday the 27th of January for the Regional Transportation Plan and that there are many diverse and important topics to cover. Commissioner Holley asked about the car that remains in the river and whether guardrails are considered at that location. Mr. Mettam commented is constantly reviewing accident areas on the highways. Most of the accidents at this location indicate cars leaving the roadway on the rock wall side and not on the river side but that this is still under

investigation. Commissioner Howard suggested talking to Search and Rescue to get more data. Ms. Leighton commented she would send an email to Search and Rescue to get back with Mr. Mettam in regards to their data in that area. Commissioner Short asked how far back do you go to get your data. Policy Advisory Member Mettam commented they go back as far as five-years. Mr. Church commented he wants to thank the Commission for having him participate as project manager.

- Last Chance Grade update – Policy Advisory Member Mettam commented there are crews working on the retaining wall right now. Chair Murray asked in regards to the monitoring. Mr. Mettam commented the wireless communication has been a struggle for Caltrans in that location and that it is now resolved so data is now getting out to headquarters. Caltrans is also looking at real time cameras that will be available on the Internet and there will be a change in signage. Ms. Leighton asked if there is anything the transportation can do to accelerate the process of getting cameras up. Mr. Mettam commented that the work is funded through an emergency order and he will again communicate the concern the Commission had today. Ms. Leighton commented a timeline should be presented so the community will have a level of certainty that the cameras will be installed. Commissioner Hemmingsen commented we are trying to get real-time data out to the public. Ms. Leighton commented the project manager Sebastian Cohen would be making a presentation at the next Board of Supervisors Meeting on the 26th of January. Chair Murray commented the stakeholders group had distributed a white paper that was released last month and it will soon be on the DNLTC website. Eileen Cooper commented that a member of the public who attended the Regional Transportation Plan update meeting stated she was cut off and the point she wanted to make was that funding can be rescinded, projects can be canceled. Ms. Cooper would like to remind them the originating document here for CEQA was in 1992 and it is 25 years old and things have changed. She additionally stated that she is glad there is another meeting.

5. Commissioner comments and reports.

The following Commissioner(s) commented on the following: Chair Murray commented we were talking about the RTP and different unmet needs for transportation and suggested a bike rodeo for safe routes to school. Ms. Leighton commented the bike rodeo is already scheduled this spring by Ms. Wier. Commissioner Hemmingsen commented he would like to welcome new Commissioner Darren Short. Commissioner Howard commented last week at the Resource Advisory Committee many proposals specific to transportation were considered. Asked how the RTP would help in the process of planning on a trail network for mountain biking. Ms. Leighton commented the Active Transportation Plan is the primary source of active transportation projects, and that it provides a basis for the active transportation component in our regional plan and there are many ways to provide comment. Commissioner Holley commented he appreciates the signage and reflectors we have in California on the Highways and Hwy 101 to Gold Beach in Oregon is very dark. Commissioner Hemmingsen asked where Kevin Church is going. Mr. Church commented he has taken over traffic operations for the district. Commissioner Hemmingsen thanks him for everything he has done for the commission.

6. Action on the recommendations of the Policy Advisory Committee

Adjourn as the Policy Advisory Committee, reconvene as the Del Norte Local Transportation Commission, and by polled vote, approve and adopt the actions taken by the Policy Advisory Committee in items listed above.

The Policy Advisory Committee adjourned and immediately reconvened as the Del Norte Local Transportation Commission at 11:45 a.m.

On a motion by Commissioner Hemmingsen, seconded by Commissioner Howard, and unanimously carried on a polled vote, the Del Norte Transportation Commission approved and adopted the actions taken above items 4. a-d.

Ms. Leighton commented we would like to have the meeting in March moved to the 24th or 31st. It was consensus of the Commission to have the meeting changed to the 24th of March.

7. Adjourn to the next regularly scheduled meeting on February 11, 2016 at 11 a.m.

With no further business before the Commission, Chairman Murray adjourned the meeting at 11:45 P.M., until the next regularly scheduled meeting on February 11, 2016 at 11:00 a.m.

Respectfully submitted,



Tamera Leighton, Executive Director
Del Norte Local Transportation Commission