

**DEL NORTE LOCAL TRANSPORTATION COMMISSION
REGULAR MEETING MINUTES: OCTOBER 8, 2015, 11:00 A.M.**

- Present:** Commissioner Blake Inscore, City, Alternate
Commissioner Chris Howard, County
Commissioner Kathryn Murray, City, Chairman
Commissioner Gerry Hemmingsen, County
Commissioner Rick Holley, City
Commissioner David Finigan, County, Vice-Chairman
- Absent:** None
- Also Present:** Nicole L. Burshem, P.S. Business Services
Kevin Church, Project Manager, Caltrans District 1
Tamera Leighton, Local Transportation Commission
Richard Mullen, Acting Deputy Director, Caltrans District 1
Jason Price, Caltrans District 1
Brian Stone, Public
Kevin Tucker, Alternate Policy Advisory Member, Caltrans District 1

- 1. Call Meeting to Order**
Chairman Murray called the meeting to order in regular session at 11:00 a.m.
- 2. Consider additions, deletions or changes to agenda.**
No items were added, deleted, or changed to this agenda
- 3. Public comment period**
The following person(s) addressed the Commission: None
- 4. Adjourn to the Policy Advisory Committee**
Chairman Murray recessed the meeting and adjourned as the Del Norte Local Transportation Commission at 11:01 a.m. and immediately convened as the Policy Advisory Committee.

CONSENT AGENDA

Items are considered routine in nature and voted on in one motion: Consider public comments or requests to pull matters from the consent agenda for separate action.

a) Minutes of September 10, 2015.

Staff recommendation: By consensus, accept minutes of September 10, 2015.
On a motion by Commissioner Inscore, seconded by Commissioner Holley, and unanimously carried the Del Norte Local Transportation Commission approved the minutes from September 10, 2015.

POLICY and ADMINISTRATIVE

b) US Congressman Huffman partnership contract for Last Chance Grade

Proposed Action: By polled vote, authorize execution of contract with U.S. Institute for Environmental Conflict Resolution, a program of the Udall Foundation, to address potential improvements on US Highway 101 at Last Chance Grade.

Ms. Leighton commented this contract continues our work with Congressman Huffman and that the work product is similar to the prior work. Commissioner Holley asked how would

this be funded. Ms. Leighton answered that it is already in the Overall Work Program and is funded with RSTP (Regional Surface Transportation Program) funds.

On a motion by Public Advisory Member Tucker, seconded by Commissioner Inscore, and unanimously carried on a polled vote, the Del Norte Local Transportation Commission approved the U.S. Institute for Environmental Conflict Resolution (US Congressman Huffman partnership) contract for Last Chance Grade.

c) Discussion items

- Cautionary speeds on Highway 101- Public Advisory Member Tucker handed out a flyer regarding advisory signs in response to questions from Commissioner Howard about sign changes on the Crescent Hill section on US Highway 101. Mr. Tucker noted that the signs are updated under the new standard. Commissioner Howard expressed concern about out of town drivers being surprised by the extreme curves and he thanked Mr. Tucker for the information provided.
- Pedestrian access on Highway 101 in urban area- Ms. Leighton commented that the Local Transportation Commissioner has been prioritizing pedestrian access on Hwy 101 for over 9 years and that she has been providing information to help answer questions about ADA access and how people who are in need can make a request. Chairman Murray commented that she appreciated Ms. Leighton's work in helping the community find solutions to this longstanding need.
- City ATP State-Only funding for Sunset Circle- Ms. Leighton reported that the City received an \$800,000 allocation of ATP funding for Sunset Circle. Ms. Leighton noted that the application in the approximate top 3% of all submitted. Ms. Leighton encouraged everyone to keep applying for this funding.

5. Commissioner comments and reports.

- The following Commissioner(s) commented on the following topics: Chairman Murray commented that Commissioner Inscore and she attended a meeting and one of the suggestions brought up was to televise the Del Norte Local Transportation Commission meetings and Ms. Leighton was directed to see how much it would cost to do this.

6. Action on the recommendations of the Policy Advisory Committee

Adjourn as the Policy Advisory Committee, reconvene as the Del Norte Local Transportation Commission, and by polled vote, approve and adopt the actions taken by the Policy Advisory Committee in items listed above.

Chairman Murray adjourned the meeting as the Policy Advisory Committee at 11:30 a.m. and immediately reconvened as the Del Norte Local Transportation Commission. Unanimously carried on a polled vote, the Del Norte Local Transportation Commission approved and adopted the actions taken above in items 4 and 5 as noted above.

7. Adjourn to the next regularly scheduled meeting on November 12, 2015 at 11 a.m.

With no further business before the Commission, Chairman Murray adjourned the meeting at 11:30 a.m., until the next regularly scheduled meeting on November 12, 2015 at 11:00 a.m.

Respectfully submitted,



Tamera Leighton, Executive Director
Del Norte Local Transportation Commission