

**DEL NORTE LOCAL TRANSPORTATION COMMISSION
REGULAR MEETING MINUTES: JUNE 9, 2016 11 A.M.**

Present: Chairman David Finigan, County
Commissioner Gerry Hemmingsen, County arrived 11:05 a.m.
Commissioner Chris Howard, County
Commissioner Inscore, City Alternate
Commissioner Kathryn Murray, City
Commissioner Darrin Short, Vice-Chairman

Absent: Commissioner Rick Holley, City

Also Present: Elizabeth Burrows, Public
Nicole L. Burshem, P.S. Business Services
Eileen Cooper, Public
Tim Haben, Public
Kevin Heckman, RCTA
Tamera Leighton, Local Transportation Commission
Brandi Natt, Yurok Tribe
Kevin Tucker, Caltrans, Alternate Policy Advisory Member

1. Call Meeting to Order

Chairman Finigan called the meeting to order at 11:00 a.m. Commissioner Howard led the Pledge of Allegiance. Nicole Burshem took roll call.

2. Public comment period

The following person(s) addressed the Commission: Tim Haben commented he was bringing to the Board his concerns about the US Highway 199 and Elk Valley Cross Road intersection. There have been countless fatalities and he would like to open up some dialog with the Commission and Caltrans to see if something could be done noting that his mother was killed in an accident at that location. One of the options he thought of was a round about placed in that area to fit the safety policy. Mr. Haben reported that his biggest concern is the speed of traffic. The round about option makes you slow down and be more cautious. Chairman Finigan responded that the issue in that area is being considered and will be taken care of as soon as a solution has been decided. Ms. Leighton reported there have been many things done in the past and a round about has been considered. Further discussion was deferred to later in the agenda.

3. Public Hearing

Conduct a public hearing to gather information on unmet transit needs.

The public hearing opened at 11:08 a.m.

Discussion was held in regards to gathering information on unmet transit needs. Ms. Leighton reported the State of California requires unmet needs hearing process. The Transportation Commission goes beyond of what is required for this process, which is different for DNLTC than other places in the state because we allocate 100% of our funds

to transit projects. We open the hearing today, a 30 Day Notice will appear in the Triplicate, the hearing will remain open until the July 14 meeting. Ms. Leighton expressed she felt it is important to take action in this way given the Commission's response to the performance audit. Chair Finigan asked if any member of the public wishes to speak on the transit unmet needs and advised the public that if they speak at this hearing that it will forward to the next meeting as well so that the same people aren't testifying twice. Eileen Cooper asked if the meetings could start at 15 minutes after the hour because the bus system runs every hour. Ms. Cooper also requested that the Commission consider a policy reducing transit costs for college students similar to those she believes is in place for Humboldt County students, which is a day pass for riders to get on any bus at any stop. She asks that the policy be implemented and available through the transit system for more convenience of the riders. She believes education is very important and the Commission should consider a more affordable and easy way for the college students to ride the bus from here to Humboldt. Chairman Finigan commented he would leave the public hearing open through the next DNLTC meeting on July 14, 2016 meeting the requirements of the TDA.

4. Adjourn to the Policy Advisory Committee

CONSENT AGENDA

Items are considered routine in nature and voted on in one motion: Consider public comments or requests to pull matters from the consent agenda for separate action.

a) Minutes of April 28, 2016

Staff recommendation: By consensus, accept minutes of April 28, 2016.

b) Minutes of May 12, 2016

Staff recommendation: By consensus, accept minutes of May 12, 2016.

c) 2016-17 Overall Work Program

TAC and staff recommendation: Adopt resolution 2016 12 approving the Overall Work Program Administrative Amendment.

d) Transportation Development Act Administration

Staff recommendation: Adopt resolution 2016 13 authorizing the TDA funds in the adopted Overall Work Program.

e) Transportation Development Act for Pedestrian and Bicycle projects

Staff recommendation: Adopt resolution 2016 14 approving 2% of TDA funding for pedestrian and bicycle projects.

On a motion by Commissioner Howard, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote the Del Norte Local Transportation Commission Board of Commissioners approved the Consent Agenda Item 4 a-e.

POLICY and ADMINISTRATIVE

f) Designate Consolidated Transportation Service Agency (CTSA)

Staff recommendation:

1. By resolution 2016 15 designate Sutter Coast Hospital as the CTSA for the Del Norte region.
2. By resolution 2016 16 award CTSA funding to Sutter Coast Hospital for Patient Repatriation Program.

(The Social Services Transportation Advisory Council will discuss items F1 and F2 on June 7. Staff will provide an update in the DNLTC meeting.)

Ms. Leighton reported she has been working on developing a partnership with CTSA for several months now. Things were accelerated as the Community Assistance League resigned their position as the Consolidated Transportation Service Agency. Ms. Leighton reported she is putting together a proposal to help bring our people home after they are flown or driven out for medical emergencies. The program will be called the Patient Repatriation Program. Sutter Coast hospital expects to develop the program and have things done by August 1. Ms. Leighton recommends approving Resolution 2016 15 and Resolution 2016 16. Chairman Finigan stated this was brought up at the last Healthcare District Board Meeting and asked in regards to the formula. Ms. Leighton presented the concept and different agencies agreed to make a contribution. Commissioner Murray commended Ms. Leighton for moving this forward and for all of her efforts. Commissioner Hemmingsen asked it appears as though Resolution 2016 16 is dependent on Resolution 2016 15. Ms. Leighton confirmed that this is the case. First the DNLTC should designate a CTSA and then it should fund the CTSA. Commissioner Hemmingsen asked whether our action directly impacted the action of others. Ms. Leighton responded the action of each agency is independent of the other. Chairman Finigan expressed how he liked that it is moving through Sutter Coast and it acknowledges that the patients are still the concern of the hospital even after they leave the community. This Repatriation Program shows that it is still a responsibility of Sutter Coast Hospital. Ms. Burrows commented about the quality of life through Dial-A-Ride and thanked the Commissioners. The only thing they ask is to have one-day emergency services. Chairman Finigan responded this would be also being incorporated in the public commented period for Unmet Needs in the public hearing section.

On a Motion by Commissioner Hemmingsen, seconded by Commissioner Howard, and unanimously carried on a polled vote the Del Norte Local Transportation Commission Board of Commissioners approved and adopted Resolution No. 2016 15 Del Norte Local Transportation Commission Resolution Designating Sutter Coast Hospital as the Del Norte County Consolidated Transportation Service Agency and Resolution No. 2016 16 Del Norte Local Transportation Commission Resolution Allocating Transportation Development Act Funds to Sutter Coast Hospital for Patient Repatriation Program.

g) Response to 2013-2016 TDA Performance Audit

By consensus, accept and authorize staff to implement the response to 2013-2015 performance audit.

Discussion was held in regards to 2013-2016 TDA performance audit. Ms. Leighton reported a couple of months ago we received the Performance Audit and before the

end of the year we need to respond to the Performance Audit recommendations. The response is then filed and reviewed for the next Performance Audit to show we have taken the steps required. Ms. Leighton presented the responses to the performance Audit. Chairman Finigan asked if there was anything they aren't already aware of. Ms. Leighton responded that there was nothing different from the items stated in the audit and response to the audit.

On a motion by Commissioner Howard and by unanimous consensus of the Del Norte Local Transportation Commission accepted and authorized staff to implement the response to the 2013-2015 performance audit.

h) Discussion items

- Last Chance Grade – Ms. Leighton reported by the end of the month you should expect the project initiations documents that define the cost, scope, and schedule of the anticipation of the project. This should be done on or before June 30th. Mr. Leighton reported in regards to the email and handed out the information needed. It essentially clarified what the emergency proclamation means. She requested and received a clear response about the meaning of the proclamation from project manager Sebastian Cohen. Chairman Finigan commented that they took a look and came to the conclusion there is no permanent fix that will work on the existing alignment.

5. Commissioner comments and reports.

Policy Advisory Member Tucker presented a slide show of the quick fixes to address all the issues at post mile 10.49 on US Highway 199. Mr. Tucker reported new signage was provided for additional warnings to drivers heading northbound and a 45 MPH sign was also installed. David Morgan has also implemented a work order to have high friction treatment put in. This should happen within the next 60 to 90 days. Considering that Caltrans doesn't know what is causing some of the collisions this high friction surface treatment is expected to help with this issue. Commissioner Hemmingsen asked if the high friction material would affect motorcycles. Policy Advisory Member Tucker responded he doesn't think there is concern for motorcycles. Commissioner Howard asked if this a temporary fix to a longer-term study. Policy Advisory Member Tucker responded we felt we needed to take immediate action and have a project to do some more work in the area. Commissioner Howard expressed his appreciation of Caltrans response. Ms. Leighton commented that according to the Federal Highway Administration website there are no negative safety impacts to motorcycles with the high friction surface treatment. Commissioner Howard commented with regards to Mr. Haben's comment earlier in the meeting. He feels that it seems there is an accident in that area every month (Highway 199 and Elk Valley Cross Road intersection). That area has become a most responded to location for accidents and is glad to hear we are continuing down the course of finding a solution. Commissioner Howard asked do you see a role of which the Community Development Department and their studies expedite the work on that intersection. Ms. Leighton responded does not know at this time and US Highway 199 is the obligation of the State of California. The County's roll can be as a monitor and can encourage the project. The most appropriate next step is to have a conversation with David Morgan and bring back ideas to the community in a public meeting so there are some options. The barrier is one of funding at this time, but to identify an acceptable countermeasure to the high accident rate at that location. Ms.

Leighton commented she would get more information from Caltrans safety to have a more thorough conversation. Chairman Finigan commented that is a great idea. Ms. Leighton recommended putting this as a discussion item on future agendas to monitor its progress until it is resolved.

6. Action on the recommendations of the Policy Advisory Committee

Adjourn as the Policy Advisory Committee, reconvene as the Del Norte Local Transportation Commission, and by polled vote, approve and adopt the actions taken by the Policy Advisory Committee in items listed above.

On a motion by Commissioner Murray, seconded by Commissioner Inscore, and unanimously carried on a polled vote the Del Norte Local Transportation Commission approved the actions taken on above items 4 and 5.

7. Adjourn to the regular meeting scheduled on July 14, 2016 at 11 a.m.

With no further business before the Commission, Chairman Finigan adjourned the meeting at 11:40 A.M. until the next regularly scheduled meeting on July 14, 2016 at 11:00 a.m.

Respectfully submitted,



Tamera Leighton, Executive Director