



Connecting People Who Care to Ministries that Matter

Development Advisor

The American Baptist Foundation (ABF) is the denomination's center for planned giving. Planned gifts support American Baptist ministry and mission nationwide and around the world. We are seeking a highly motivated, dynamic Development Advisor to be part of our team.

Responsibilities:

- (1) Work with American Baptist Foundation Members, partners, churches and ministries to establish planned giving programs through the ABF Strengthening Your Financial Future (SYFF) Program;
- (2) Work with American Baptist individuals to encourage them to support ABC ministry and mission by making planned gifts;
- (3) Interact with existing Foundation donors;
- (4) Conduct estate planning/planned giving seminars for congregations and individuals, and provide direction and assistance to individuals and their advisors in their charitable giving; and
- (5) Keep abreast of changes, impacts and trends in planned giving and estate planning through prescribed professional development opportunities.

Preferably, the desired candidate will be strategically located in the Midwest or Northeast Corridor; however, travel is not limited to a specific geographic region.

Education, Experience and Competencies:

- General understanding of the American Baptist Churches USA and its polity is ideal.
- Bachelor's degree or higher preferred.
- Strong communication skill, both in person and over the phone is a must.
- Experience in management/sales of financial products and services preferred.
- Familiarity with planned giving instruments including their legal/tax aspects is desirable.
- Ability to work independently from home office.
- Must be able to travel (50-85%).

Compensation: Competitive compensation package including employer paid contributions to a 403b retirement plan, healthcare benefits (medical, dental, vision, wellness program) and paid time off (vacation, sick leave, and holidays).

Applicants should send a cover letter, resume and the names, addresses and phone numbers of three (3) professional references to johnson.eapen@abc-usa.org no later than August 15, 2015.
