



## Westside Neighborhood Association Board Meeting Agenda February 26, 2015

Time	Topic	Lead
6:00 P.M.	Call to Order	Cunningham
6:01 P.M.	Approval of Agenda	Cunningham
6:02 P.M.	Approval of November and December 2014 Minutes	Fauson
6:05 P.M.	Old Business <ul style="list-style-type: none"> <li>Action Items from December 2014</li> </ul>	Cunningham
6:10 P.M.	New Business <ul style="list-style-type: none"> <li>Overview of New Committee Structure and Members</li> </ul>	Cunningham
6:25 P.M.	Executive Board Report	Cunningham
6:35 P.M.	Finance Committee Report <ul style="list-style-type: none"> <li>Overview of Budget Process</li> </ul>	Holland
6:45 P.M.	Communications Committee Report <ul style="list-style-type: none"> <li>Facebook Group Code of Conduct</li> <li>Facebook Group Membership Approval</li> <li>Media Relations Recommendation</li> <li>Board Code of Conduct</li> </ul>	Gracia-Wing
7:15 P.M.	Community Relations Committee Report	
7:25 P.M.	Events Committee Report	Casavant
7:35 P.M.	Neighborhood Improvement Committee Report	
7:45 P.M.	Good and Welfare	Cunningham
7:50 P.M.	Adjournment	Cunningham

## **OLD BUSINESS**

### **Action Items from December 2014 Meeting:**

- **Fauson** will turn over Westside history materials to **C. Nelson**.
- **Gracia-Wing** will develop a memorandum of understanding with **Kovacik** in order to improve communications between RACER Trust and the WNA.
- **Boutell** will contact Julie Powers at the Neighborhood Empowerment Organization to see if she can help with newsletter printing.
- **Gracia-Wing** will research models and best practices for producing neighborhood association newsletters.
- **Hecksel** will create a Google document for board members to coordinate food for the WNA Annual Meeting.
- **2014 committee chairs** will prepare a brief statement to share highlights from the past year and a rundown of what is coming up in 2015 at the WNA Annual Meeting.

## **COMMUNICATIONS COMMITTEE**

- The deadline for newsletter submissions is February 28. Boutell is low on ads and is seeking ideas for increasing ad revenue.
- Gracia-Wing has drafted the following documents: WNA Facebook Group Code of Conduct, WNA Facebook Group Membership Approval Process, and WNA Media Relations Recommendation. All three documents are attached. Please review these documents in preparation for discussion and voting at our meeting.

## **EVENTS COMMITTEE**

The committee met on February 2 to create a plan for 2015. Please see the attached document.