

**WESTSIDE NEIGHBORHOOD ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES—APRIL 23, 2015**

MEMBERS IN ATTENDANCE

John Addis, Dan Boutell, Danielle Casavant, Caryn Coyle, Cathy Bacile Cunningham, Kimberlyn Fauson, Veronica Gracia-Wing, Paul Holland, Maureen Nelson, Cheryl Williams-Hecksel

NEIGHBORS IN ATTENDANCE

Jackie Payne

CALL TO ORDER

Cunningham called the meeting to order at 6:03. Quorum present.

AGENDA

MOTION to approve the agenda with the amendment that Jackie Payne be given time to speak upon her arrival, made by Fauson, seconded by Casavant. Motion carried.

MINUTES

MOTION to approve the March 2015 minutes made by Fauson, seconded by Coyle. Motion carried.

OLD BUSINESS

- Cunningham e-mailed information regarding the Bea Christy Award nominations to directors. Nominations for the awards are extended to April 30.
- Gracia-Wing investigated how pages interact with groups in order to determine whether it is feasible to create a Westside Neighborhood Association Facebook profile. Profile pages cannot interact with group pages. For now, Gracia-Wing feels that we do not need to create an additional profile because the group administrators are managing to moderate the group.
- Allen forwarded information and documents pertaining to rental licensing reform to the board.

NEW BUSINESS

None.

EXECUTIVE BOARD REPORT

- A review of the WNA Bylaws is under way. The committee met to discuss policy changes, and Fauson is in the process of writing a draft. Next steps will include Fauson and Coyle meeting to discuss the finance section and then a second committee meeting to review the draft.
- Fauson has tested the possibility of e-voting via Google Forms by sending a test vote to a few directors. Prior to the May board meeting, Fauson will send a test voting form to the entire board for discussion at the next meeting.

FINANCE COMMITTEE

- Coyle presented a table that to compare the services and fees of LAFCU and Astera Credit Union. She is considering moving the WNA accounts to Astera. Due to unanswered questions, this item has been tabled until the May meeting.
- Mayor's Grant funds have been received. The WNA received \$650 for the Child Health and Safety Fair, \$100 for the WNA Summer Picnic, and \$110 to build and install one Little Library.

COMMUNITY RELATIONS COMMITTEE REPORT

Jackie Payne presented preliminary plans for the WNA Child Health and Safety Fair. She has budgeted for 50 children but still need to get some hard numbers from Stevens regarding typical attendance at the Letts Fall Carnival. Payne will also contact Allen to see how she envisions moving this forward, then the

Community Relations Committee can seek help and volunteers from the board as a whole. It was also suggested that the committee use Facebook to solicit additional volunteers from the neighborhood.

COMMUNICATIONS COMMITTEE REPORT

The cost of the last newsletter was \$820.

EVENTS COMMITTEE REPORT

- Thornapple Farm will be giving a five-minute presentation regarding its CSA program at the May Westside Wednesday.
- The Events Committee will be meeting Tuesday, April 28 at 6:00 P.M. at Harry's Place to discuss and possibly select a Fiesta venue. The committee will consider the Nuthouse, the Loft, and Woldumar. Williams-Hecksel invited all interested directors to attend the meeting and asked for other venue possibilities. Riverview Church was suggested.
- Big Lug is not available to attend the May Westside Wednesday to promote the WNA Lugnuts Outing. Ticket sales end May 14. Coyle has sold 42 tickets so far. This is also the annual Bark in the Park event, so dogs are permitted in the seating area.
- Between 25 and 30 households have signed up to participate in the WNA Yard Sale. Cunningham will continue promoting the event on the Facebook page. More signs will be put up this year, and a classified ad will also be placed in the Lansing State Journal.

NEIGHBORHOOD IMPROVEMENT COMMITTEE REPORT

Holland is projecting tree stump removal for August or September. He will set a date to get volunteers to map the locations of drains (for stenciling) and tree stumps. The City will not provide any financial support or staff support for stenciling storm drains.

ADJOURNMENT

The meeting adjourned at 7:13 PM.

ACTION ITEMS

- **Cunningham** will e-mail the board to find out if directors not in attendance at the April meeting would like to attend the Bea Christy Awards. If no directors would like to attend, Cunningham will offer the table to the Crime and Safety Committee.
- **Cunningham** will follow up with Allen to ensure understanding that the board must vote on whether or not to endorse rental licensing reform if Allen would like to take a recommendation to the City Council.
- **Coyle** will contact Astera Credit Union to see if we can keep our accounts in the event that no members of the board belong to the credit union in the future.
- **Williams-Hecksel** will help Jackie Payne create a Google doc to facilitate volunteer sign-up for the Child Health and Safety Fair.
- **Boutell** will contact Julie Powers to seek help in reducing the cost of newsletter printing.
- **M. Nelson** will seek information from the City regarding their requirements or regulations for stenciling storm drains.