



**Westside Neighborhood Association
Board Meeting Agenda
July 23, 2015**

Time	Topic	Lead
6:00 P.M.	Call to Order Approval of Agenda Approval of June 2015 Minutes	Cunningham
6:05 P.M.	Old Business—June 2015 Action Items	Cunningham
6:10 P.M.	Executive Board Report <ul style="list-style-type: none">• Actions taken by electronic vote	Cunningham
6:20 P.M.	Finance Committee Report	Coyle
6:30 P.M.	Communications Committee Report	Gracia-Wing
6:40 P.M.	Community Relations Committee Report	Allen
6:50 P.M.	Events Committee Report <ul style="list-style-type: none">• Summer Picnic• Fiesta	Casavant
7:00 P.M.	Neighborhood Improvement Committee Report	Dickinson
7:10 P.M.	Good and Welfare	Cunningham
7:15 P.M.	Adjournment	Cunningham

OLD BUSINESS

Action Items from June 2015 Meeting:

- **Fauson** will work on reformatting e-voting results.
- **Williams-Hecksel** will help Jackie Payne create a Google doc to facilitate volunteer sign-up for the Child Health and Safety Fair.
- **M. Nelson** will seek information from the City regarding their requirements or regulations for stenciling storm drains.
- **Cunningham** will put info regarding the MPHI study on the Facebook Page after contacting Isabel Montemayor to see whether the study is still ongoing.
- **Cunningham** will write up a 2015 WNA Yard Sale report.

ACTIONS TAKEN BY ELECTRONIC VOTING

The following actions were taken by electronic vote since the June meeting.

MOTION by Fauson, seconded by Cunningham, to adopt the Westside Neighborhood Association E-voting Policy. Motion adopted July 1, 2015.

MOTION by Casavant, seconded by Cunningham, to appropriate funds not to exceed \$100 for the purchase of two yards of mulch and delivery to Kirby Drive. Motion adopted July 9, 2015.

MOTION by Casavant, seconded by Cunningham, to endorse a group to walk under a banner that shows WNA support of Michigan Pride in the 2015 Michigan Pride Parade. Motion adopted July 9, 2015.

EVENTS—FIESTA AND SILENT AUCTION

The Events Committee needs help soliciting items for the Silent Auction. Several documents have been placed in the 2015 Fiesta folder for your use:

1. Fiesta Donation Form Letter—Form letter on WNA letterhead that you can download and individualize to help you solicit donations.
2. Plain WNA letterhead, should you wish to craft your own letter.
3. WNA Fiesta Silent Auction Solicitation Tracking spreadsheet—Includes donations from 2013 and 2014 as well as space to track this year's donations.
4. 2015 Fiesta Auction Solicitation Form—Asks you to provide the name, e-mail, and street address of the donor or business, a description of the item, the value of the item, and a suggested minimum bid (if applicable).

Once donations are obtained, please follow these steps:

1. Note the donation on the WNA Fiesta Silent Auction Tracking spreadsheet.
2. Upon receipt of the donation, complete a 2015 Fiesta Auction Solicitation Form.
3. Make arrangements to drop the item off to Cheryl and Phil Hecksel.

Once items are received by the committee, we will send a formal acknowledgement and thank you from the WNA Board to the donor. We also encourage you to send a personal thank you.