

**WESTSIDE NEIGHBORHOOD ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MINUTES—JULY 23, 2015**

**DIRECTORS IN ATTENDANCE**

John Addis, Danielle Casavant, Caryn Coyle, Kristie Dickinson, Kimberlyn Fauson, Veronica Gracia-Wing, Paul Holland, Maureen Nelson

**CALL TO ORDER**

Gracia-Wing called the meeting to order at 6:03 P.M. without quorum.

**AGENDA**

The agenda could not be approved without quorum; no changes were made.

**MINUTES**

The June minutes could not be approved without quorum.

**OLD BUSINESS**

The following action items from June were completed:

- Fauson will work on reformatting e-voting results.
- M. Nelson will seek information from the City regarding their requirements or regulations for stenciling storm drains—M. Nelson received 900 disks from the City, many more than are needed. These disks adhere to the storm drains. It was suggested that we offer some of our extra disks to Old Oakland. M. Nelson will put out a call on Facebook for volunteers to adhere the disks.
- Cunningham will put info regarding the MPHl study on the Facebook Page.
- Cunningham will write up a 2015 WNA Yard Sale report.

The following action items are in progress or were not reported on and will be placed back on the list of action items:

- Williams-Hecksel will help Jackie Payne create a Google doc to facilitate volunteer sign-up for the Child Health and Safety Fair.

**EXECUTIVE BOARD REPORT**

The following actions were taken by electronic vote between the June and July meetings:

MOTION by Fauson, seconded by Cunningham, to adopt the Westside Neighborhood Association E-voting Policy. Motion adopted July 1, 2015.

MOTION by Casavant, seconded by Cunningham, to appropriate funds not to exceed \$100 for the purchase of two yards of mulch and delivery to Kirby Drive. Motion adopted July 9, 2015.

MOTION by Casavant, seconded by Cunningham, to endorse a group to walk under a banner that shows WNA support of Michigan Pride in the 2015 Michigan Pride Parade. Motion adopted July 9, 2015.

Update on these items:

- City crews are currently using the green space on Kirby Drive to work on Martin Luther King, Jr., Boulevard, so the mulch project is on hold.
- Keith Kris has contacted Gracia-Wing to ensure that the WNA support of Michigan Pride banner is in line with our message.

Fauson reminded the board that we do not have meetings set for November and December; since the fourth Thursday in both of those months is over holidays, the meeting day will have to be different. She

suggested that the meeting be moved to the third Thursday of those months. There were no objections by the directors present, but she will solicit further feedback from the board and book the room at Letts once dates are set.

#### **FINANCE COMMITTEE REPORT**

- We currently have \$10,963.58 in checking and savings combined.
- The move to Astera is a little more complicated than we thought, as they need the Articles of Incorporation as a nonprofit organization. The document is on the State's website but she cannot print it; Casavant offered to help figure out how to print this document.

#### **COMMUNICATIONS COMMITTEE REPORT**

No report.

#### **COMMUNITY RELATIONS COMMITTEE REPORT**

No report.

#### **EVENTS COMMITTEE REPORT**

- Williams-Hecksel forwarded a thorough Fiesta report to the board. Tickets will be printed and given to directors at our August meeting.
- Since Fauson will be out of town, Coyle will be hosting the August Westside Wednesday.
- Summer Picnic plans are progressing well. More people than anticipated have RSVPed, so we will likely need to spend more than last year. The general sentiment of the directors present was that Casavant may spend what she needs to make the event successful, taking into account last year's cost per-person.

#### **NEIGHBORHOOD IMPROVEMENT COMMITTEE REPORT**

- Dickinson has resigned as chair of this committee; Holland is the new chair.
- Brett Kaschinske has contacted the city attorney regarding tennis court lights at Letts. The minimum lighting standard for recreational tennis must be met in order to install lights. Dickinson will continue to work on this project.
- Fifteen people have signed up for the Thump the Stumps initiative. Holland stated that we need a minimum of 25 participants. Neighbors may adopt a stump that is not on their property as well, since the stumps are located on the public right-of-way.
- C. Nelson, Casavant, and Rod Lambert met regarding the Little Libraries project. They have confirmed that everyone who signed up for a Little Library still wants one except for one family, who have already built their own. The next steps are to create a cut sheet of materials and draft a letter of commitment that will be signed by the households receiving libraries. In this letter, participants will acknowledge that they will maintain the library, and that if they choose to sell their home, they will notify the WNA so that the library can be reinstalled in a different location or retired.

#### **GOOD AND WELFARE**

- Jennifer Reed has resigned from the board. She hopes to remain active in the neighborhood and may consider joining the board again in the future.
- Gracia-Wing asked for personal and board support for the upcoming park millage renewal. There is an excellent article in the City Pulse that explains how our parks rely on the millage to keep things in tip-top shape. She will be asking for board support through an e-vote.

#### **ADJOURNMENT**

The meeting adjourned at 6:23 P.M.

#### **ACTION ITEMS**

- **Williams-Hecksel** will help Jackie Payne create a Google doc to facilitate volunteer sign-up for the Child Health and Safety Fair.

- **M. Nelson** will solicit volunteers on Facebook to adhere the disks to the storm drains.
- **Casavant** will help **Coyle** print a copy of the Articles of Incorporation.
- **Fauson** will set a date for November and December board meetings (with director input) and will book the Community Room at Letts for those dates.