



**Evergreen Chapter - American Society for Public Administration
Board of Directors Meeting
MEETING MINUTES
Tuesday, October 8, 2013, 6:00 PM**

Participating: Steve Benowitz, Mark Chubb, Tammy Esteves, Amy Gould, Caitlyn Jekel, Aaron Nix, Laura Ocha, Stephanie Schwenger, Mark Sullivan, Frank Valdez, and Mary Van Verst

Not in Attendance: Katja Bishop, David Broom and Liz DuBois

Call to Order

Tammy called the meeting to order at 6:00 p.m.

President's Report

Tammy did not give an official report because items she wanted to highlight were forthcoming on the agenda.

Secretary's Report

Mary prepared and sent out the Sept. 7 minutes by e-mail. Stephanie asked for a correction about the number of LinkedIn members. She will provide additional information to Mary to make the change.

Treasurer's Report

Dave (not able to join the meeting) prepared our Chapter Financial Report for 2012-2013 to be submitted to the national office of ASPA. Tammy sent the report out to the board on Oct. 6 for review and approval. Approval of the report was unanimous.

Communications Committee

Caitlyn reported that new e-mails are up; we have linked to City Club; the figure of members on LinkedIn is up to 240, but we do not know how many are chapter members.

Frank created a test page for ASPA on Facebook with Caitlyn as an administrator. Unfortunately, his Facebook page was hacked, so it is now down. Frank asked how we want the Facebook page to appear: general public or membership. Postings will need to go through an administrator.

Program Committee

Quarterly Events

Olympia – early November (Amy/Caitlyn/Mark): Amy reported that they had chosen a river walk tour in Tumwater Falls Park. However, the river historian who would lead the tour, was only available this coming Saturday, which is too soon. Plan B

is to set up a meeting with Mayor Steve Buxbaum. Amy asked that board members stay alert for more information about the early November event.

There were no updates on other forthcoming quarterly events.

Old Business

IRS Status

No update at this time.

Survey

Tammy reported that she received some feedback on the survey. She might add a question about a Civics program. Stephanie asked if the questions could be spread over multiple pages. Also, there is a tool in Survey Monkey to differentiate demographics of responders, if we'd like to use it. Caitlyn suggested we give more context, perhaps using introductory lines such as, "The following questions are about student interests." Frank asked if the survey could be sent to the board once again.

Caitlyn wondered if we have the ability to get back to individuals. The tool, Tammy said, does not attach names. Caitlyn suggested an open ended question for people to provide their name if they choose.

ASPA Conference in Seattle, 2016

Tammy reported that we are waiting for the green light from the national office, which takes the lead with planning.

New Business

Civics Program

Steve reported that he, Tammy, and Mary were contacted by a teacher at Seattle Public Schools, Web Hutchins. Web teaches high school, and previously taught at Franklin High School. His contact to us was based on previous connections with our chapter and the Franklin Public Service Academy. The concept had begun years ago in Washington, DC, when John Stone put together the first public service academy program at Anacostia.

Steve explained that Web's idea is that we don't teach civics in high school anymore, but we need to do so. Students graduate without knowledge of how civics or government works, but he has students who are greatly interested over events like the government shutdown. He noted a student who planned a trip to Rainier National Park, which had to be cancelled because of the shutdown. In his quest to include civics in high school, Web is getting no response from the school district. What he wants from us, however, remains uncertain.

Board members weighed in on the discussion. There was hesitancy to offer chapter support until we had a better understanding of what we could actually do to assist. Steve plans to talk with Web on Thursday this week, and will send us notes and his recommendations.

Committee Heads

Tammy emphasized that we need committee chairs for the following committees: Membership, National Public Service Week, Programs, and Scholarships and Awards.

Student Representatives

Tammy encouraged the board to consider candidates for student representatives on our board from TESC, S.U., and the U.W. Evans School. The representative would also serve as a liaison with our chapter to her/his school.

Other New Business

Mark and Amy are conducting student orientations. Amy is working on an event for November. Mark will connect with J. Paul Blake for material.

Caitlyn will be speaking with new cohort of students next Thursday. The MPA program at TESC now has a link to our website. Board members can send her information they'd like shared on the site.

Adjourn

Tammy adjourned the meeting at 6:47 p.m. Our next meeting will be at 6:00 p.m. on Tuesday, November 12, by conference call.

Minutes respectfully submitted by Mary Van Verst