



**Evergreen Chapter - American Society for Public Administration  
Board of Directors Meeting  
Conference Call  
MEETING MINUTES  
Tuesday, January 14, 2014, 6:00 PM**

Participating: Steve Benowitz, David Broom, Mark Chubb, Liz DuBois, Amy Gould, Aaron Nix, Laura Ocha, Frank Valdez, and Mary Van Verst

Not in Attendance: Katja Bishop, Tammy Esteves, Caitlyn Jekel; Aaron Nix, Stephanie Schwenger, Mark Sullivan

Call to Order

Frank stood in for Tammy, calling the meeting to order at 6:07 p.m.

President's Report

None

Secretary's Report

Mary reported that she sent out the November 12 minutes, and there were no suggested edits or additions. Motions were offered, and the minutes for November 12, 2013 were approved.

Treasurer's Report

Dave reported that we have \$4,870.64 in our checking account, and \$101.14 in savings. We have no outstanding checks or receipts. There has been no communication from the IRS or ASPA on the status of our application over one year ago. Dave will make another call; he realizes that the IRS has been under scrutiny. Steve noted that another professional organization he knows is experiencing the same delays. Dave said that there may be another form for us to fill out at the end of this year.

Communications Committee

No report

Program Committee

**Quarterly Events**

Federal Way/Tacoma – early February (Mark/Katja): Katja is currently overseas, and Mark Sullivan was not on the call. E-mail from Tammy states that Feb. 12 is the selected date.

Seattle -- April (Liz): Liz reported that she and Frank have been in touch about this event. They are thinking about a presentation/recruiting event at S.U. More information is forthcoming.

Mariners/Awards – Mary (Liz/Frank): Frank said they are trying to remember the discussion and decisions made last year. He and Liz recall that there was discussion

about having the awards event on the same day as the Mariners game, and discussion about the cost. Frank mentioned that it is time to consider nominating the lifetime award winner.

The question arose, is there a list of the awards we give? Last year we gave J. Paul the Lifetime Achievement award. Liz said that was the first annual of its kind. Dave informed the board that the chapter traditionally gave an individual achievement and individual long-term contribution award, and these two awards also were also given to groups for singular and long-term achievements. In the last few years we hadn't been able to generate enough interest to recognize our own, or others, so we came up with the new award.

Dave suggested that a nominating committee be formed. It might also be to our advantage to partner with the Evans School for the sake of cost, and to broaden our reach of awards to academics and practitioners. We will want to hear from Tammy on these thoughts.

### **Career Fair**

Amy reported that she and Mark Sullivan will meet with the directors of the Evans School, S.U., and the new Center for Sustainable Infrastructure on Wednesday. They hope to coordinate and plan the career fair with them, gearing it to graduate students. They are aiming to hold the career fair in May. Steve remarked that our chapter has a lot of history with this. Amy said that Mark met with J. Paul to get his workbook.

### **National Public Service Week**

Mark Chubb reported that he would like to reach out to all of us to nominate people from kindred organizations, including universities that might want to contribute toward this event. He's anticipating an event the first week of May in Olympia or Seattle to highlight what the public sector does. He wants to draw attention from the media and contributors.

Steve said that the Public Personnel Society thinks they would be interested in helping. A basic document on why and what, where and when would be helpful. He could share it with them.

Mark repeated that he would like names and contacts. Aaron mentioned several, and will send Mark an e-mail.

Mark is interested in how broad the public service is. Dave suggested it would be helpful if Mark prepared some of his ideas for the board members in order to start other ideas flowing. Mark said he's concerned about dictating how others should be involved. Hopefully there's a willingness to collaborate, to put together some op-eds.

Steve noted that Brian Esteves could bring in the Association of Government Accountants. A couple of bullet points from Mark would be helpful to share.

### Old Business

#### **ASPA Conference in Seattle, 2016**

The planning meeting will be February 12, moved from the 11<sup>th</sup>. Look for more information to come from Tammy.

#### **Student Representatives**

Mary informed the board that it would be ideal to have a student representative from all our nearby universities and colleges with MPA programs. It's our hope that current board members will affiliations will take the lead in identifying a student who could be appointed by our president to the board. We would not go through a nomination process as we do with full-term board members. A student appointment is normally for one year. At this point in our program year, however, Tammy could consider making student representative appointments that last from now until the end of June, 2015.

Amy said that she would reach out tonight after the meeting to TESC, and bring up the subject next week at the collaboration meeting at the Evans School.

### New Business

Amy brought up new business by asking if there was a protocol or process used in the past for getting our chapter membership involved. Dave responded that we have had challenges throughout the past. This was even evidenced in the sparse response to the recent survey.

Amy wondered if we could each scan the last chapter roster, and if we know members, make a personal invitation to those people to help out with public service recognition week. Dave said that he had asked ASPA for the latest roster earlier in the day. Aaron agreed that he would like to see a list (the roster) – anything to get the numbers up in participation. Liz wondered if we could also get a list of the LinkedIn members from Caitlyn. Amy remarked that we had 215 members at last count, but not all of them are ASPA members.

In further discussion, it was thought that LinkedIn could be another way for getting people involved, while also working as an ultimate recruiting tool and promotion for events.

Mary brought up a second item of new business, informing the board that she was working on a PA TIMES article for the upcoming International Supplement. She has also been helping our colleague from the University of Hyogo, HAPSA member, Dr. Ryosuke Aota, with an article he is writing for the next edition. The article is on the situation of evacuees from Fukushima, Japan, since the disasters of 2011. Mary asked that people keep their eyes open for these articles in the upcoming PA TIMES.

### Adjourn

Frank adjourned the meeting at 6:39 pm. Our initial planning meeting for the 2016 ASPA conference is on February 12th, 6-9 pm, at the Federal Way Library in Meeting Room 1. The address for the library is 34200 1st Way S. in Federal Way. Our meeting in March will be by conference call on Tuesday, March 11, at 6:00 pm.

*Minutes respectfully submitted by Mary Van Verst*