

Evergreen Chapter - American Society for Public Administration
Board of Directors Meeting
MEETING MINUTES
Wednesday, October 12, 2016, 6:30 p.m.

Participating:, Steve Benowitz, Cassie Bordelon, Kathy Hoffman, Jennifer McEwen, Chris Page, Yuko Saika, Kiriko Takahashi, and Mary Van Verst

Not in Attendance: AyeNay Abye, Dave Broom, Crystal Chang, Liz DuBois, Steve Percy, and Mark Sullivan

President's Report

Steve called the meeting to order at 6:36 p.m. He reported that our chapter had a great networking event on September 26, and also a good reception for Susan Goodman on October 5. Steve estimated that about 20 people attended the networking event. He commented that the structure of the event and the location were good for social networking. He would like to consider doing it again. The reception for Susan brought together members of the chapter and others, and brought in at least one recruit. Steve said that about half of the attendees were affiliated with the Evans School as faculty or students. J. Paul Blake mailed a check for the catering yesterday. Steve was unsure if the bill for the networking event had been paid. He suspected that we used our debit card on the spot.

Secretary's Report

Mary reported that she recently distributed the final, revised minutes from our in-person on August 28. She also distributed the minutes from last month's call. There were no changes requested. Motions were carried and the board approved the minutes for our September 14, 2016 meeting.

Treasurer's Report

Steve reported that Dave left on vacation today, but prepared a financial report, which Steve sent to the board with the agenda. The report included that we have \$12,126.36 in our Wells Fargo checking account and \$101.23 in our savings account for a total of \$12,227.59. Our PayPal account balance is \$484.22. This amounts to a balance of total accounts of \$12,711.81. Dave also included numbers for the Networking Event. Revenues were \$140 (14 @ \$10/each = \$140. Expenses were \$703.62. Paypal Fees = 14 @ \$.59/each = \$5.90. The Tanakasan Venue = \$697.72. Net total is (\$563.62). The Board approved the financial report.

Reports from Working Groups

Collaborative Governance (Chris, Steve P., Kathy, Yuko)

Chris reported that he and Steve Percy had recent correspondence which resulted in a meeting that Chris had with Laurel Singer of the National Policy Consensus Center at Portland State. He learned about the collaborative governance initiative in Oregon. Chris apologized to Kathy and Yuko that this meeting had come up suddenly and he didn't have a chance to involve them. Current thought is about a 1 ½ hour program in February. A panel would likely include a public

agency (to be determined) from Washington State, and from Portland's city government. The question for discussion would be "Why collaborate?" and the role of public service.

Race and Social Justice (AyeNay, Liz, Mark, Crystal)

No one from the committee was on the call; no updates until another time.

Leadership (Cassie, Mark, Jen)

Cassie and Jen reported. They have confirmed a couple of presenters. They are aiming for an event in early December prior to students leaving on break. Mark is in charge of checking with the U.W. They will write up details so far to send to the board. Steve is happy to make the call (for Mark) if needed.

Public Service Recognition Week (Mary, Steve B., Dave, Kiriko, Yuko)

Mary reported that she worked with committee members on preliminary details to complete an event request for the Executive Residence (Governor's Mansion). The request was submitted on October 6. It may be a while before we hear back because the Executive Residence cannot be confirmed for an event earlier than six months prior to the date of the event.

We requested the evening of May 2, 2017, from 5:30-7:30 p.m. Normally public events must end by 7:00 p.m., but Mary said that the Residence Administrator issued an exception for us.

A reception (for up to 200 people) will be \$30 per person, which includes white and red wine, beer, punch, six heavy appetizers, and dessert.

Following the reception, the program we proposed will include a welcome from Steve, our Chapter President, as well a few words from the Governor and/or First Lady, if they are available. We also proposed having a guest speaker. The program also includes the presentation of awards.

Mary said that in the request, she gave additional information about the chapter regarding its history in recognizing public service during national Public Service Recognition Week. She also reinforced the support of the current and past governors for Washington's sister-state relationship with the Hyogo Prefecture of Japan, and our chapter's relationship with the Hyogo Administrative Policy Studies Association (HAPSA). Mary commented that our chapter has supported two anniversaries with Hyogo, and that two chapter members went to Japan with Governor Inslee and Senator Fraser as Friendship Delegates in 2015. The event at the Governor's Mansion will be an elegant opportunity to recognize these collaborations as the chapter honors individuals and teams selected for awards during Public Service Recognition Week in May, 2017.

Steve said that he will make a request for the Governor's presence at this event, right after the election. Steve noted that the Legislature may still be in session, impacting in the Governor's availability. Kathy confirmed that this will be a long legislative session, expected to go until July, and reminded us that parking options will need to be offered to guests.

Steve suggested we consider the Governor's Mansion for other future events, as well. Now that we have knowledge of private bus services (through Dave and his work in arranging transportation for the ASPA Conference Reception), we might be able to arrange bus transportation for people in Seattle.

Olympia Networking Event

Steve introduced this as a new event, and asked Kathy to talk about it. Kathy said that she's been talking with cohorts at The Evergreen State College, and can ask them about what kind of network event would be of interest to them. She's thinking about something outdoors, to be held in March or April. Kathy will write something up to share with the board.

Mary suggested consideration of an outdoor tour by the State's Horticulturalist, Brent Chapman. She remarked that Brent gives excellent tours of the Capitol Campus Grounds that include the history of the campus and the landscaping, and the political nature of decisions that are made about the grounds. Mary said that Brent has been willing to give special tours to groups at times that meet their needs, such as weekends.

Kathy additionally reported that she connected with ASPA's national office, learning that they don't have a way to make a banner for our chapter. Steve recalled that three days before a local event, a local firm took a jpeg of our chapter logo and turned it into a 4x6 that can be shrunk to fit letter head and enlarged for a banner (24x36 inches). They hung the banner for the event with Susan Goodwin. Mark is on this, and Steve will follow up with Mark about it.

New Business

Fundraising Event: Steve and Mark talked with Susan Goodwin about a fund-raising event. Susan is willing to write a letter of support for the event.

Student Representative from the U.W. and S.U.: Steve said that a previous student representative from the U.W. is now a full member on the board. He has asked the Evans School to post the position as a job. If anyone knows of a student who should apply, please let Steve know. Jen remarked that this is great. When she was applying to be a student representative, she learned from Sandra Archibald about the position during a meeting on unrelated business. Jen is willing to also post the position.

The board noted that Crystal and Aye Nay are our Seattle University connections. Perhaps they could help get the word out at S.U. Steve also wants to contact Larry Hubble, the director of S.U.'s Public Policy Institute.

ASPA Elections for Vice President: Steve introduced Dave's request for the board's endorsement of Jim Nordin who is running for Vice President of ASPA. Steve noted that he had sent a list of the Vice President candidates along with the current meeting's agenda. Unrelated to what the board decides to do, Steve said he will be supporting Michael Brintnall. Following discussion, the board voted to remain neutral on endorsement of a candidate.

Information Item: Steve reported that Caitlyn Jekel, a chapter member who has been very responsive in posting updates on our chapter website, needs assistance with the website and asked if anyone knows of a contractor, to let him know. Mary recalled that we had contracted with Josh Holland in the past. Mary will look into how to contact Josh.

Proposal from U.W. Evan's School: Steve referred to an email he sent to the board today regarding a proposal from Tamara Schaps at the Evan's School. She is requesting assistance from two people to assist with an event on Thursday, November 3, from 6-8 p.m. The event is partly recruitment and partly for encouraging people to work in public service.

Jen remarked that this was the best networking event she attended and would be happy to go. She described the setup: 8 tables with 2 students and 2 non-students who move from table to table to meet. She said it was a great way to meet people from various sectors.

Steve stated that Jen would represent the chapter very well. Chris said he has a conflict that night, but would otherwise go, because it is a great venue. Steve asked if age was an issue, and Jen replied that there were people from all over the spectrum.

The board voted to approve a contribution of \$50 for the event.

Adjourn

Steve adjourned the meeting at 7:40 p.m. Our next meeting is scheduled for Wednesday, November 9 at 6:30 p.m. by conference call. The call-in number will be the same each time, unless otherwise noted. The number is: 712-432-0373.

Minutes respectfully submitted by Mary Van Verst