



Bishop's Committee Agenda

Subject: Bishop's Committee Meeting

Meeting Date: March 24, 2013

Attendance:

X	Andrew Grantias	X	James Knittel	X	Elaine Madigan	X	Andrew Fredel
X	Cindi Brickson	X	Kristine Grantias	X	Dan Moore	X	Sandy Obarski
X	Dale Deines	X	Mark Forsyth	X	Maggie Brickson		

Agenda:

	Prayer	
	Prior Meeting Minutes Review, Follow-ups, and Approval	
	Senior Warden's Report	
	Junior Warden's Report	
	Deacon's Report	
	Director of Music and Worship Report	
	Committee Reports	
	Communication	
	Pastoral Care	
	Music and Worship Commission	
	Garden/Food Shelf	
	Building and Maintenance	25 min
	Faith Formation	
	Facility Scheduling	10 min
	Committee Formation Update	
	Next Steps – Structure, Leadership, and Governance	20 min
	Healing and Reconciliation Needs and Service	
	Joy's Hours	
	Other	
	Open Business	
	Next Meeting	
	Prayer	



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Discussion Notes:

Item	Minutes
Prior Minutes and follow-ups	<ul style="list-style-type: none"> ▪ We have liquidated the Feldt assets and received the check this week. Maggie to get it invested with PIF this week. ▪ Andrew Granias called the insurance company and is planning to meet at the church next week. Andrew asked about filing a claim on the driveway as well as whether there were ways to reduce our insurance costs. ▪ Andrew Fredel has investigated insurance for the organ. There is a “fine arts” umbrella that covers the organ, piano, windows, etc that is \$1MM. The appraisal on which this dollar is based is about 20 years old. ▪ Cindi has the list of certified Safe Church trainers. Cindi coordinating with the Cathedral so that the Safe Church with Children training is offered once at each place, hoping that all who need training will be able to attend. We will also try to get those who use the building to attend as well. ▪ Elaine and Joy met about Joy extending her time as well as about the healing service. Karen and the bishop have not confirmed whether someone else is committed to being at Gethsemane for the next 6 weeks. ▪ Minutes accepted and will be forwarded to Dan for publishing on website and to Cindi for mailing as needed.
Senior Warden's Report	<ul style="list-style-type: none"> ▪ No update beyond already discussed topics.
Junior Warden's Report	<ul style="list-style-type: none"> ▪ Lots of Holy Week prep and communications stuff. Encouraged the group to embrace Triduum and bring the face of Gethsemane to any newcomers we see this coming week.
Deacon's Report	<ul style="list-style-type: none"> ▪ Sandy is working with several people from the Pastoral Care committee as Eucharistic visitors. Hoping to commission people on a Sunday sometime after Easter. ▪ Shelf of Hope continues to be an amazingly hard-working group. Expecting 100-125 people this Wednesday, since it's the end of the month. ▪ Attending Clergy Conference in Chaska in early April. Speaker talking about Missional Church. ▪ Sent the \$350 for Mission 2013 from Gethsemane.
Director of Music and Worship Report	<ul style="list-style-type: none"> ▪ Pleased with the forward movement of many things, including the choir having sung their first completely a cappella piece this morning.
Treasurer's Report	<ul style="list-style-type: none"> ▪ Need some additional counters to be trained. Historically, members of the BC or Vestry counted. Both James and Mark offered to take on that responsibility. ▪ Discussion of audit process, which has historically included two people from outside the financial process but inside the church to audit 2012 financials. ▪ A question was asked about how often we procure an external audit. Maggie following up. ▪ Trustees sent a letter about two outstanding loans to the trustees. Maggie to respond.
Committee Reports	<ul style="list-style-type: none"> ▪ Communications team is Dan, Wyn, and Mark Forsyth. Dan continues to do tons of work on the website and with e-mails. Hoping the Communications group can meet after Easter for next steps. ▪ Pastoral Care following up with those who have not attended very frequently lately. Group expecting to meet soon. ▪ Worship and Music Commission continues their good work. May work towards



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	<p>establishing a formal leadership structure, including chair person, etc.</p> <ul style="list-style-type: none"> ▪ Food Shelf continues to function very well. ▪ Garden: Dan is meeting with Constance this week. Four-party relationship with the garden has included Brian Short's land, Gethsemane, MCTC, and Constance's circle of friends, who are starting a non-profit urban gardening group. Discussions about how to grow as many calories per square foot for the Food Shelf in 2013. Dan working to understand the human and other resources needed for the 2013 season and will keep the BC and Gethsemane in the loop. ▪ Building and Maintenance: Andrew G has put together a large list of needs. The first six items are the priority and were reviewed in the meeting. ▪ The #1 issue is the moisture seeping into the boiler room, which is causing the boiler to rust and age prematurely. There is also significant concern about the structural integrity of the boiler room ceiling. ▪ A building and maintenance (online) is being created in order to track the cleaning and maintenance tasks so that people could volunteer to either fund or perform items on the list. ▪ Andrew G also meeting with a non-profit group called Restorative Justice to determine if some labor may be available for some of our maintenance tasks. ▪ Security and Safety is part of Building and Maintenance, but Dan will own as Junior Warden. Ice solution will need to be determined by fall. Other safety issues will be prioritized and surfaced as needed. ▪ In the short term, we will want additional ushers outside the doors to help people to navigate the ice. ▪ Faith Formation. Charlie Hample has agreed to chair the Faith Formation committee.
Facility Scheduling	<ul style="list-style-type: none"> ▪ First step is to know who is using the gym already. Dale is creating a schedule in order to identify users and then restrict access. BC members who are willing to monitor building as we create the schedule are to volunteer. ▪ ECMN rental agreement (boiler plate) was 28 pages long. Group attempting to get a rental agreement together. In the meantime, a simple agreement is being constructed. ▪ Master schedule of building use is needed. Online and non-public accessible calendar is envisioned, probably using Google Calendar. ▪ Need a building use policy. Will model after other established policies and procedures (E.g. St Mark's Cathedral, St John's Episcopal, Mary and Martha, etc) ▪ We continue to receive requests to rent the space.
Committee Formation Update	<ul style="list-style-type: none"> ▪ Community Life committee needs to be created.
Next Steps – Structure Leadership and Governance	<ul style="list-style-type: none"> ▪ Discussion about the way we embrace the healing needs of the church. ▪ Group agreed that having a service on April 7 is the beginning of the process, rather than the end. ▪ Joy suggested she focus on reconciliation in her sermon that week. Invite people into further conversation about reconciliation. Reminding that there is oil for healing after the service. The point was made strongly that this is the beginning of a process for us. ▪ Group feels a strong need to reach out to people to extend an invitation to join us for the reconciliation service. ▪ Group discussed at length the community's strong need to have input into the part-time vicar. Hoping the Mission process will give us a voice, though we will need to understand that our input will be aggregated into a final vicar decision.
Open Business	<ul style="list-style-type: none"> ▪ Next meetings, we may need to split up our meetings in order to cover the full agenda.



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| | <ul style="list-style-type: none">▪ BC discussed debriefing feedback from our April 7 conversations after the reconciliation forum. BC to meet at 1pm for debriefing. |
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Next Meetings: **April 7, 2013; 1:00 PM**
 April 21, 2013; 11:30 AM
 May 19, 2013; 11:30 AM

Meeting notes submitted by Maggie Brickson.