**APSC Board Meeting Agenda**

**Sunday, January 19, 2014. 9pm-11pm.**

**ARCH 112. Transitioned to Huntsman Hall GSR @10pm.**

Updates:

Chair

* Annual Report/Transition Docs
	+ continue updating the transition docs!
	+ Will get in touch with Curtis about the Annual Report
* APSC 101 Workshop?
	+ Have all the presidents there; workshop about leadership
	+ Mithin is qualified to lead it- but would like our board to participate as well
	+ Would involve a breakdown of what APSC is and what we mean to presidents s a resource
	+ Side note- will definitely have a finance workshop
* EducASIAN: Mental Wellness
	+ Point person for CAPS is actually Mithin’s professor
	+ Reach out to her for programming
	+ Anyone who wants to jump on board should get in touch with her (Rebekah, Mithin)
* University Council - Seat change
	+ Mithin will be attending the meeting tomorrow with Curtis
	+ Every other Wednesday from 4-6 pm
	+ Board members encouraged to attend at least once
* History of APSC/ Wikipedia Page
	+ Still a work in progress
	+ Will incorporate the really long APSC document into this (see Peter)
	+ Because of its time consuming nature, we might put a hold on this until next semester. We will continue collecting data
* Data Disaggregation
	+ We can use the info we have for programming
* Bringing iLL-Literacy - [http://ill-literacy.com](http://ill-literacy.com/)
	+ Spoken word group; speaks a lot about APA issues, and identity
	+ Group of three guys (?)
	+ Victoria was impressed by them
	+ Think about this later when we start programming
* ANZAP
	+ Wanted to join APSC
	+ Australian group, New Zealander group; they withdrew at the end
	+ Might want to get back in touch with us
	+ Technically falls under Pacific Islander; very niche, small group that is not very well known
* Connecting w/ Internationals
	+ Met with admin. (director who deals with international students and difficulties acclimating on campus). We should reach out to him in future

Vice Chair

* First Year Immersion
	+ Set the FYI session for this semester the same week of GBM
	+ Aashish will get the listserv from Jeff and Amy and directly contact participants
	+ There will be a intro session so participants can bond and socialize
	+ Incorporate more icebreakers, have a powerpoint prepared
* Alumni Board
	+ Haven’t contacted them yet, but he will
	+ Would like to set a date for us to possibly meet them
	+ Should ask about what worked and what didn’t, what was feasible, etc.
	+ Should do this after our Vision Meeting
* Board Retreat
	+ Basically just need times and locations from the rest of the board
	+ We don’t necessarily need to have one, but it will take at least half a day
	+ Shouldn’t have vision meeting at the same time
	+ Aashish will send out potential dates
	+ Laser tagging, cosmic bowling, go-karting another potential option
* Residential Program/East Asia  Collab
	+ Movie night for this floor; want movie suggestions pertinent to AA audiences
	+ If we collab with them, all we would be doing is advertising
	+ More info to come, not until mid-Feb
	+ This event will be open to everyone

Political

* 5B
	+ Everything stopped over break, no meetings
* POCO Collab
	+ they reached out to us for a collab in the future
	+ on the table for now, no specifics yet
* ARCH Programming
	+ Will meet with Shiella and two other coordinators tomorrow
	+ Jin wants input from us on the scavenger hunt during the open house
	+ Need a name for scavenger hunt; this will be completely student run
	+ As a board we will get more info down the line on how to market this
	+ potential name: “seARCH” (thanks Aashish)

Constituent

* PennThai
	+ The president was studying abroad the past semester, had trouble getting people to show up
	+ Not very involved
	+ Up to us to decide whether or not we want to put them up for vote
	+ We will look at their attendance in the next few GBMs; if they miss one more, we will put them up for discussion
* Constituent List-servs
	+ Emailed every single president or other board member and asked to be added to their listervs
	+ MAP has an event - not sure if this is internal or external, but we should add this to dollars just to increase awareness
* APSC Dollars
	+ CSA and PPA won; we allocated $120 for first place last semester
	+ Cash prize
	+ still continuing, new spreadsheet for this semester (divide into part 1 and 2)
* Constituent Events - main event schedule
	+ already got started with calendar- updated with upcoming parties
	+ Facebook event will be created on Tuesday

Finance

* ICF/T-Change/Penn Traditions
	+ No emails have been sent out from Penn Traditions or T-Change
	+ Once they send out emails to Aashish he will forward them to Kelly
	+ Kelly will email them to add herself onto listserv
* APSC Budget
	+ Kusum and Kelly went over the budget again - turns out we’re in deficit
	+ SPEC hasn’t transferred the money yet; spoke with Xiaoyan and Nicole and they said that money will be in shortly
	+ PAACH hasn’t allocated money to us yet; so as of now we cannot decide how much money to set aside for constituent funding
	+ We should decide how constituents can apply for funding (more on this later)
* ASEAN Gala
	+ transfer was never made
	+ they were well funded without our money; should we ask them if they still need the money?
	+ We should still make an announcement/pull them aside at the end of the GBM
* Residential Program
	+ Kelly is going abroad sophomore spring semester
	+ This is completely optional; up to Kelly
	+ Mention that you’re in APSC and you’re bound to get in
	+ Roommates must get in as well in order for you to stay with your group

External

* PAPAYA
	+ Not doing this anymore
* ECAASU Bid Team
	+ This will be more on an individual basis
	+ Team: Melody and Melissa
	+ Unless you’re really passionate about bring ECAASU here, it might be frustrating to do this
	+ This isn’t going to work out if the team presenting it won’t be here next semester
	+ Really time consuming work, need to present by ECAASU and everyone on bid team must attend
	+ Might be more feasible and effective to focus on gathering a solid group of people to attend ECAASU this year -> good start for next year
* IMPACT magazine article
	+ progressive social magazine
	+ focusing on identity this spring semester
	+ Tyler has been contacting 5B and wanted to ask APSC on what we perceive are strengths and issues of the APA community at Penn, in Philly, and on a national level
	+ Victoria will send the survey to us so we can look over it
	+ should send this in to Tyler by the end of the week
	+ will not be quoted unless writer contacts you for an interview
* Summer initiatives
	+ Would really like to see us compile a list of summer programs and internships and send this out to constituents
	+ Contact Shiella
* Philly Organizations
	+ Haven’t contacted anyone yet

Communications

* Website Updates
	+ Elections Post
	+ Board Profiles
* Listserv/Newsletter - Addressing Structure, Sending Day, Mailchimp
	+ Include the IMPACT magazine survey

Discussion:

* Regular Board Meeting Time
	+ Sundays, 7:30-9:30 pm
	+ Location preferences: High Rises
* Vision Meeting
	+ Took 9 hours last semester
	+ We need to decide what we want to focus on and dedicate our time to
	+ Should happen ASAP
	+ Feb. 1, 1-9 pm
* GBM Planning
	+ ARCH 108
	+ Potential Icebreakers
		- Icebreaker 1: Person running icebreakers will have words in mind (i.e. fat, ridiculous, long, etc.). Teams will send one person out to receive the second word (i.e. a noun such as cactus). So they would act out “cute cactus” or whatever.
		- Icebreaker 2:
	+ Another 20 minute discussion on yellow face in How I Met Your Mother (Jin will organize this and add discussion questions)
	+ We should ask Kusum to order food for us (Aashish will do this; max budget is $150)
* Transitioning/One-on-ones
	+ Everyone but Mithin has had a transition meeting
* Town Hall
	+ Meet with constituent groups (more of a complaint town hall)
	+ want a venue where all the presidents can gather
	+ Mithin should plan this before the vision meeting; everyone on our board should be there
	+ 3-5 pm, Jan. 26th. Kelly will try to book a classroom
	+ Kelly will be 30 mins late and Rebekah will be an hour late
	+ potentially have food at this event
* Workshop Series - Finance
	+ This can happen after the Vision Meeting
	+ Talk more about this next week
* New funding structure
	+ Funding was always biased; generally the groups who applied were big groups that needed large sums of money. This is why our budget was depleted so quickly
	+ Constituents have operational budgets in other funding systems; they’re guaranteed a certain amount of money on whatever events they need to do -> this encourages smaller groups to have more events. This money will be readily available to them
	+ only problem is that we don’t want groups to be discouraged when asking for large sums of money
	+ Set a deadline for them to have a determined sum of money; after deadline this money would become up for grabs (maybe about $50)
	+ They would still have to apply and people would vote on it because the money is not ours to give
	+ Mithin will talk to Kusum about this (need faculty perspective) on Tuesday
	+ Will not announce at the upcoming GBM
* Board Gear
	+ Something we can wear (crewneck or sweatpants)
	+ APSC XX Board, gray, dark blue, black with red letters
	+ Rebekah will do this before vision meeting
* Database of constituent information/constitutions
	+ Ask constituents to send us a copy of their constitution; we can look for them on their websites as well
* Website Maintenance - Add SASE
	+ Rebekah will add them to our website