

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MINUTES

JANUARY 15, 2013 – 6:00 P.M.

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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Minutes of the meeting of the Council of the Corporation of the Town of Deseronto, held on Tuesday January 15, 2013 at 6:00 p.m. at the Deseronto Lions Hall, 300 Main Street in Deseronto, Ontario.

ATTENDANCE:

| | |
|---------------------|---|
| Mayor | N. Clark |
| Deputy Mayor | C. Zieman |
| Councillors | D. Johnston E. Tumak D. Tompkins |
| Clerk | B. Brooks |

- 1. MOMENT OF SILENT REFLECTION – The Mayor requested those in attendance to observe a moment of silent reflection.**
- 2. MAYOR’S ADDRESS – The Mayor introduced and welcomed Ashley Foley of the Napanee Beaver to the Deseronto Town Council meeting.**

The Mayor discussed the procedural by-law and the scheduled dates of the Council meetings for 2013. Meetings will take place on the third Tuesday of each month at 6:00 p.m. (except July).

The Mayor encouraged Council members to continue to host committee meetings on Monday mornings or another time of their convenience.

The Mayor requested that each Council member come prepared to the next council meeting with a 5 minute brief overview of department expectations

- 3. DISCLOSURE OF INTEREST - None noted**
- 4. APPROVAL OF AGENDA**
 - a) Agenda of the January 15, 2013 Council meeting**

Resolution 01-13-01

**Moved by: E Tumak
Seconded by: D Johnston**

THAT Council accept and approve the Agenda of the January 15, 2013 Council meeting as presented with the addition of an item under 11.1(d) Transit matter.

CARRIED

- 5. MINUTES**
 - a) Minutes of the December 10, 2012 Council meeting**

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Resolution 01-13-02

**Moved by: D Johnston
Seconded by: C Zieman**

THAT Council accept the minutes of the December 10, 2012 Council meeting as presented.

CARRIED

6. BY-LAWS

a) By law 01-13, being a by-law to govern the proceedings of Council and the Committees of Council.

Resolution 01-13-03

**Moved by: C Zieman
Seconded by: E Tumak**

THAT by-law 01-13, being a by-law to govern the proceeding of Council and the Committees of Council, having been read a first and second time, be finally passed this 15th day of January, 2013.

CARRIED

7. DEPUTATIONS

a) Debra Murphy of Cowan's Insurance and Mike Airhart of Grants Insurance will discuss the additional insurance coverage on the 2013 municipal insurance policy

Debra Murphy reviewed the following:

Municipality liability limit (\$25,000,000 coverage per claim, with multiple coverage, no aggregate limit).

Third party claims deductible of \$10,000.

Forest Fire coverage has been added to our policy to cover property damage resulting from the incident if by provincial order, we must pay.

Wrongful Dismissal of up to \$250,000 for lawyer's fees (\$5,000 deductible) does not pay damages.

Errors and Omissions up to \$25,000,000 coverage. Claims made form, which means each claim is in its separate 12 month policy coverage and written notice for such is required.

Non-owned automobile coverage up to \$25,000,000. Own policy responds first, then the municipality responds afterwards.

Environmental Policy (dump sites) up to \$2,000,000 per claim up to a maximum of \$4,000,000 term policy.

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Council requested that the Clerk, Debra Murphy and Mike Airhart meet to discuss the insurance ramifications of the 2008 house fire, which had the municipality incur \$160,000 in clean up costs.

Crime (forgery, fraud etc) the money and securities is \$200,000 coverage

Board member policy coverage for accidental death and dismemberment of up to \$250,000. Council could also add coverage 24/7 for an added premium per member. Critical illness is covered as well.

Council requested a costing for 24/7 coverage for accidental death and dismemberment and critical illness coverage.

Accidental death and dismemberment of up to \$100,000 coverage

Conflict of interest pays 100% of legal with a maximum limit of \$100,000

Legal fees \$100,000 or up to \$250,000 per coverage year. Coverage defense for Criminal Code.

Property coverage \$2,500 deductible. Break down of equipment

Automobile policy – \$25,000,000 policy with \$2,500 deductible
Transit -\$10,000 deductible

Volunteer coverage – \$750 per year for up to 200 volunteers with a maximum coverage value of \$50,000 for them personally(death, dismemberment up to the age of 80)

Resolution 01-13-04

Moved by: D Tompkins

Seconded by: E Tumak

THAT the Town of Deseronto authorize the renewal of the 2013 Municipal Insurance Policy in the amount of \$116,437 as presented.

CARRIED

8. QUESTIONS FROM THE AUDIENCE

Gary McDonald, a resident at Thomas & Green Streets in Deseronto, presented some concerns shared by him and neighbouring residents regarding the community. He expressed concern over the lack of accessibility in the form of a ramp/lift for disabled individuals.

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Councillor Tumak responded that the Town hopes to address the issue this year, and has a requirement to comply with provincial regulations by 2014.

The Town will have to address many other issues as part of the installation of accessible options which will incur significant costs.

The issue will be addressed in the 2013 municipal budget. Mr. McDonald inquired as to who is responsible for preparing the municipal budget. Councillors Tumak and Johnston responded stating that all department supervisors and Council chairs are responsible for submitting municipal budgets which are passed by Council.

Mr. McDonald requested confirmation of the date the issue will be addressed. Councillor Tumak responded to say the issue is a 2013 priority.

Mr. McDonald expressed concern over the noise that the water/waste water plant has been emitting over the past week. The noise is from mechanical blowers used to supply air for the water treatment process. There are 3 blowers, recently one of the 2 main blowers was taken out of service for repairs and the back up blower was turned on. Turning this one particular blower on is creating a more excessive noise as a result. The noise should be dispensed with totally by 2013 as part of the plant upgrade project.

Mr. McDonald expressed concern over vehicles not adhering to the posted 40 km/hour signs posted throughout the municipality. He is suggesting that the municipality consider installing additional signs that are neon in colour and stating something to the effect of "This is a 40 km zone, children at play". The item was deferred to the Public Works department chair for further review.

Mr. McDonald felt that OPP coverage needs to be more under cover then uniformed.

Mr. McDonald inquired as to a caution light being installed at Centre and Dundas Streets and why the sidewalks are not cleared in the municipality by municipal workers.

Gary McDonald inquired as to street parking on public streets, which will be towed or ticketed for additional revenue.

Mr. McDonald commented that four wheelers and street bike operations on the streets are unsafe and are causing concern for area residents.

Mr. McDonald commented that Deseronto Transit should offer new driver training and operate on a 5.5 - 6 day schedule and not

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a 7 day schedule. He further commented on the hours of operation and Deseronto Transit tours etc.

9. CORRESPONDENCE

9.1 CORRESPONDENCE REQUIRING ACTION

- a) Request from the Deseronto Cemetery Board Committee to expand their voting members**

Resolution 01-13-05

**Moved by: D Johnston
Seconded by: C Zieman**

THAT Council approve the request from the Deseronto Cemetery Board Committee to expand their voting members by one, bringing the total number of voting members to six .

CARRIED

9.2 CORRESPONDENCE REQUIRING NO ACTION

- a) Managers Letter of December 2012 from Waste Management**

Resolution 01-13-06

**Moved by: D Johnston
Seconded by: C Zieman**

THAT Council receive and file this correspondence

CARRIED

10. PASSING OF ACCOUNTS

- a) Schedule of Accounts 01-13**

Resolution 01-13-07

**Moved by: E Tumak
Seconded by: D Johnston**

THAT Council authorize Schedule of Accounts numbered 01-13 in the amount of \$305,829.42.

CARRIED

11. STANDING COMMITTEE REPORTS/COMMITTEE OF THE WHOLE

11.1 Finance and Administration

- a) 2013 Employee Benefit Plan Renewal**

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Resolution 01-13-08

**Moved by: D Johnston
Seconded by: E Tumak**

THAT Council accept the Mosey and Mosey comprehensive benefit plan for municipal staff as presented in the annual amount of \$55,655.40.

CARRIED

- b) Letter of auditor independence from Collins Barrow Chartered Accountants regarding the 2012 Municipal Audit procedures**

Resolution 01-13-09

**Moved by: E Tumak
Seconded by: D Johnston**

THAT Council authorize the Mayor and Deputy Mayor to sign the Letter of Auditor Independence from Collins Barrow Chartered Accountants regarding the 2012 Municipal Audit procedures as presented

CARRIED

- c) Draft Sale & Disposition of Land Policy**

Resolution 01-13-10

**Moved by: E Tumak
Seconded by: D Johnston**

THAT Council adopt the Sale and Disposition of Land policy as presented

CARRIED

- d) Deseronto Transit Matter**

Resolution 01-13-11

**Moved by: E Tumak
Seconded by: C Zieman**

THAT Council authorize a 5% increase to single rider fares.

CARRIED

Budget meeting at 4:00 p.m. at the Community Centre.

11.2 Public Works, Water and Sewer

- a) Update on application for funding under the Municipal Infrastructure Investment Initiative**

The Clerk updated Council on the application for funding under the MIII funding, to replace the raw water line and recoat and re-

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finish the water tower. The application is \$600,000 and our share is approximately \$60,000.

11.3 Parks and Recreation

- a) D Tompkins updated Council that there is a meeting of recreational volunteers on February 22, 2013 for Centennial Park.**

Loan options for a new or used Olympia will be gathered and reviewed at the next committee meeting.

11.4 Economic Development

- a) The Mayor updated Council that the committee meeting of Economic Development took place yesterday and items discussed were surplus properties, real estate options, and development alternatives.**

The second Monday of each month will be the scheduled committee meetings for the department.

The Public Information Centre (PIC) will be taking place tomorrow evening from 4:00 p.m. - 6:30 p.m. for the Terms of Reference for the Marina Environmental Study.

The Mayor mentioned the opening of a new antique business that opened today at 10:00 a.m. at 501 Dundas Street.

11.5 Cultural/Social and Emergency Services

- a) 2013 Policing Cost Estimate**

Resolution 01-13-12

**Moved by: D Johnston
Seconded by: C Zieman**

THAT Council receive and file the 2013 policing cost estimate as presented. FURTHER THAT Council support the initiatives of other municipalities rebutting the provincial policing costs.

CARRIED

- b) Request for renewal/extension of the Waste Pickup and Disposal contracted service**

Resolution 01-13-13

**Moved by: D Johnston
Seconded by: C Zieman**

THAT Council authorize a 2 year extension of the waste pickup and disposal contracted service with Waste Management as presented.

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12. UNFINISHED BUSINESS

13. NEW BUSINESS

a) 2012 Annual Report from the Deseronto Archives Department

Resolution 01-13-14

Moved by: D Johnston

Seconded by: C Zieman

THAT Council receive and file the 2012 Annual Report from the Deseronto Archives Department as presented

CARRIED

14. MOTIONS & NOTICES OF MOTION – None Noted

15. IN CAMERA

- Personnel

- Finance

Resolution 01-13-15

Moved by: C Zieman

Seconded by: E Tumak

THAT Council rise and move In-Camera to discuss personnel and finance matters.

CARRIED

16. MOTION TO CONFIRM ACTIONS TAKEN “IN-CAMERA

Resolution 01-13-20

Moved by: C Zieman

Seconded by: E Tumak

THAT Council confirm the actions taken In Camera.

CARRIED

17. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 01-13-21

Moved by: E Tumak

Seconded by: C Zieman

THAT by-law 02-13, being a by-law to confirm the proceedings of the January 15, 2013 Council meeting, having been read a first and second time, be finally passed this 15th day of January, 2013.

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18. MOTION TO ADJOURN

Resolution 01-13-22

Moved by: E Tumak

Seconded by: C Zieman

THAT the Council meeting of January 15, 2013 be adjourned.

CARRIED



MAYOR



CLERK