

**CORPORATION OF THE TOWN OF DESERONTO**

**COUNCIL MINUTES**

**APRIL 16, 2012 – 9:00 a.m.**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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**Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on Monday April 16, 2012 at 9:00 a.m. at the Deseronto Lions Hall, 300 Main Street in Deseronto, Ontario.**

**ATTENDANCE:**

<b>Mayor</b>	<b>N. Clark</b>
<b>Deputy Mayor</b>	<b>C. Zieman</b>
<b>Councillors</b>	<b>D. Johnston - Absent E. Tumak D. Tompkins</b>
<b>Clerk</b>	<b>B. Brooks</b>

- 1. MOMENT OF SILENT REFLECTION – The Mayor requested those in attendance to observe a moment of silent reflection.**
- 2. MAYOR’S ADDRESS**
- 3. DISCLOSURE OF INTEREST - None**
- 4. APPROVAL OF AGENDA -**

**Resolution 05-12-01**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council accept the agenda with the clarification and then removal of a personnel item in Closed Session (15.3), and the addition of a deputation from Napanee Area Community Health Centre, and the addition of an item under 11.4.**

**CARRIED**

**5. MINUTES**

- a) Minutes of the March 12, 2012 Deseronto Council meeting**

**Resolution 05-12-02**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council accept the minutes of the March 12, 2012 Deseronto Council meeting as presented.**

**CARRIED**

- b) Minutes of the February 27, 2012 Water and Sewer Liaison committee meeting.**

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**Resolution 05-12-03**

**Moved by: C Zieman  
Seconded by: D Tompkins**

**THAT Council accept the minutes of the February 27, 2012 Water and Sewer Liaison committee meeting as presented.**

**CARRIED**

**6. BY-LAWS**

- a) **By-law 14-12, being a by-law to amend Schedule A of By-law 10-05, which is the by-law to provide for the issuance of building permits, demolition permits, plumbing permits, change of use permits, sewage system permits and swimming pool permits and to set fees for same**

**Resolution 05-12-04**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT by-law 14-12, being a by-law to amend Schedule A of By-law 10-05, which is the by-law to provide for the issuance of building permits, demolition permits, plumbing permits, change of use permits, sewage system permits and swimming pool permits and to set fees for the same, having been read a first and second time, be finally passed this 16<sup>th</sup> day of April, 2012.**

**CARRIED**

**7. DEPUTATIONS**

- a) **Napanee and Area Community Health Centre (Stafford Murphy)**

**Stafford Murphy, Staff Manager of the Napanee Area Community Health Centre, proposed to Council that given the details of the present agreement, it does not allow for the use of the hall. Stafford requested the amendment of the agreement to allow for the use of the hall, scheduling permitting.**

**Resolution 05-12-05**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council authorize the amendment to the rental agreement, to allow for complimentary use of the hall portion of the facility as part of the agreement.**

**CARRIED**

**8. QUESTIONS FROM THE AUDIENCE**

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**9. CORRESPONDENCE**

**9.1 CORRESPONDENCE REQUIRING ACTION**

**9.2 CORRESPONDENCE REQUIRING NO ACTION**

**10. PASSING OF ACCOUNTS**

**a) Schedule of Accounts 04-12**

**Resolution 05-12-06**

**Moved by: C Zieman**

**Seconded by: E Tumak**

**THAT Council accept Schedule of Accounts numbered 04-12 in the amount of \$570,939.52 for payment as presented.**

**CARRIED**

**11. STANDING COMMITTEE REPORTS/COMMITTEE OF THE WHOLE**

**11.1 Finance and Administration**

**a) Proposal from Earl Silver Construction to repair the soffit and fascia board at the Deseronto Lions Hall.**

**Resolution 05-12-07**

**Moved by: C Zieman**

**Seconded by: D Tompkins**

**THAT Council accept the quote from Earl Silver for repairs to the soffit and fascia of the Deseronto Lions Hall in the amount of \$2,857.38 plus HST as presented.**

**CARRIED**

**b) Notice of resignation from a member of the Deseronto Cemetery Board**

**Resolution 05-12-08**

**Moved by: C Zieman**

**Seconded by: E Tumak**

**THAT Council receive the resignation as presented.**

**CARRIED**

**c) Draft Water and Sewer Collection Policy for Council consideration**

**Resolution 05-12-09**

**Moved by: C Zieman**

**Seconded by: E Tumak**

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**THAT Council forward this policy to the Finance and Administration and Public Works, Water and Sewer, & Recreation Committees for comment and to make a recommendation to Council within the next 60 days.**

**CARRIED**

**11.2 Public Works, Water and Sewer & Recreation Committee**

**a) Recommendation to establish a Recreation fundraising committee**

**C Zieman informed Council that to date, very little has been completed on the creation of the committee.**

**CDO, Dana Valentyne, updated Council that this committee would be established for the creation of a fundraising committee for Centennial Park upgrades.**

**Council members requested that terms of this committee be drafted and presented at the next Council meeting.**

**b) Notice for Spring Clean Up**

**Resolution 05-12-10**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council accept the notice as presented.**

**CARRIED**

**c) Copy of application submitted for 2 summer students under the 2012 Summer Experience Program**

**Resolution 05-12-11**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council accept the terms of the 2012 Summer Experience Program application as presented.**

**CARRIED**

**d) Corporate rate structure for the Community Centre.**

**Council members discussed their positions on the possibility of entertaining a corporate rate structure.**

**Resolution 05-12-12**

**Moved by: D Tompkins  
Seconded by: C Zieman**

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**THAT Council authorize an amendment to the agreement with Joseph Sliwa of the Deseronto Fitness Recreation Centre to allow for a corporate rate of \$25.00 per month.**

**CARRIED**

**11.3 Economic Development and Emergency Services**

**a) Copy of Eastern Ontario Development Program Community Innovation Application (Resolution attached)**

**Resolution 05-12-13**

**Moved by: D Tompkins**

**Seconded by: C Zieman**

**THAT WHEREAS**, the Council of the Town of Deseronto desires to proceed with marina/waterfront development initiatives to result in economic growth resulting from tourism, commercial and residential development; and

**WHEREAS**, a marina/waterfront development feasibility study has concluded that marina and related developments are economically feasible and produced viable marina and land development concepts the Municipality desires to pursue; and

**WHEREAS**, a review of the approval process has confirmed that the project is subject to an Individual Environmental Assessment in accordance with the Environmental Assessment Act & Canadian Environmental Assessment Act before it can proceed to the physical development stage; and

**WHEREAS**, the Town of Deseronto considers it in the best public interest to complete the development project described in the application;

**NOW THEREFORE, THE TOWN COUNCIL OF THE TOWN OF DESERONTO, HEREBY RESOLVES AS FOLLOWS:**

**THAT the proper town officials on behalf of the Town of Deseronto make formal application to the Eastern Ontario Development Program for funding assistance and shall enter into and agree to the understandings and assurances contained in said application;**

**FURTHER THAT any funding assistance received be used for preparation of the Environmental Assessment Terms of Reference;**

**FURTHER THAT the Town of Deseronto hereby certifies that its share of project funding is committed in the amount of \$25,000 actual cash and \$5,850 in-kind which includes meeting space, materials, staff salary and project promotion expenses;**

**FURTHER THAT the project will commence upon approval, and be completed by February 28, 2013;**

**FURTHER THAT the proper town officials on behalf of the Town of Deseronto execute all documents necessary for the carrying out of said**

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**application, and are authorized to provide such additional information as may be required to accomplish the obtaining of such grant;**

**FURTHER THAT this resolution shall become part of a formal application to the TRENVAL Eastern Ontario Development Program (EODP).**

**CARRIED**

- b) Notice of resignation from a member of the Deseronto Revitalization Committee**

**Resolution 05-12-14**

**Moved by: D Tompkins  
Seconded by: C Zieman**

**THAT Council accept the resignation as presented.**

**CARRIED**

- c) Formal ratification of commitment to the RCMP Musical Ride event**

**Resolution 05-12-15**

**Moved by: D Tompkins  
Seconded by: C Zieman**

**THAT Council authorizes a \$ 5,000 contribution to the RCMP Musical Ride event and provide for site/event services by the Town of Deseronto Public Works Department. FURTHER THAT any requests required by the committee will be forwarded to the staff member responsible for assistance.**

**CARRIED**

- d) Recommendation to create a Community Development Advisory Committee**

**Resolution 05-12-16**

**Moved by: D Tompkins  
Seconded by: E Tumak**

**THAT Council accept the recommendation to create a Community Development Advisory Committee (CDAC) as presented. FURTHER THAT CDO Dana Valentyne present to Council the terms of reference and guidelines for the CDAC**

**CARRIED**

**11.4 Cultural and Social Services**

- a) Notice from the Ministry of Community Safety and Correctional Services advising Council and staff of full compliance under the Emergency Management and Civil Protection Act (EMCPA) and Ontario Regulation 380/04 for 2011**

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**Resolution 05-12-17**

**Moved by: E Tumak  
Seconded by: C Zieman**

**THAT Council receive and file.**

**CARRIED**

- b) Request for use of property at the Deseronto Lions Hall for a Community Garden**

**Resolution 05-12-18**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council authorize the use of a portion of property (approximately 20' x30') located south of the Lions Hall for use for a community garden to be operated by a volunteer group lead by Shirley Rayer.**

**CARRIED**

- c) Notice of Earth Day activities and free tree seedling giveaway on April 21, 2012 at Rathbun Park**

**Resolution 05-12-19**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council receive and file.**

**CARRIED**

- d) Public School property**

**Councillor Tumak updated Council that the on-file document he was attempting to access has finally been forwarded to him. He further indicated that a 1984 decision to retain this property due to deflated property values, seems to be the decision of record determining the future for this property.**

**Councillor Tumak suggested that seniors' housing or a community park could be an ideal use for this property.**

**Councillor Tumak requested support for his efforts to pursue the possibility of the School Board disposing or developing of the land.**

**Resolution 05-12-20**

**Moved by: C Zieman  
Seconded by: D Tompkins**

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**THAT Council authorize Councillor Tumak to pursue the possibility of a park, seniors' residences or some other community use with the Hastings-Prince Edward School Board and report back to Council.**

**CARRIED**

**12. UNFINISHED BUSINESS**

- a) Correspondence from the OPP regarding the new deployment model methodology

Resolution 02-12-26

Moved by: D Tompkins  
Seconded by: C Zieman

THAT Council defer this item to Unfinished Business.

**13. NEW BUSINESS**

- a) **Correspondence from Waste Management to the Ministry of Environment pertaining to various reports (Odour Monitoring Plan, Storm Water Contingency and Remedial Action Plan and the Richmond Landfill Monitoring report No. 25 )(copies of the report are available upon request from the Clerk's office)**

Resolution 05-12-21

Moved by: D Tompkins  
Seconded by: C Zieman

THAT Council receive and file.

**CARRIED**

- b) **Request from Chase Taxi for Council to consider a price increase for ridership in the Town's Taxi by-law**

Resolution 05-12-22

Moved by: D Tompkins  
Seconded by: E Tumak

THAT Council authorize the amendment to Schedule A of the Taxi by-law to increase the rate presently charged in the Taxi By-law to allow for a \$15.00 fare to Napanee (up from \$12.00) and the route stop charge to be \$2.00 (up from \$1.00) effective immediately.

FURTHER THAT Council approve a change to the current CPIC and vulnerable sector screening requirements under the Taxi by-law and authorize the vulnerable sector screening and CPIC to be submitted on a 24 month cycle with the annual statutory declaration to be sworn in front of a commissioner for taking affidavits in the alternating year that the check is not required.

**CARRIED**



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**14. MOTIONS & NOTICES OF MOTION – NONE NOTED**

**15. IN CAMERA**

**Property  
Finance**

**Resolution 05-12-23**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council, as required under Section 239(2) of the Municipal Act, rise and move in camera for the purpose of discussing Property and Finance matters.**

**CARRIED**

**16. MOTION TO CONFIRM ACTIONS TAKEN “IN-CAMERA**

**Resolution 05-12-26**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council, as required under section 239(2) of the Municipal Act, confirm the actions taken In Camera.**

**CARRIED**

**17. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**Resolution 05-12-27**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT By-law 15-12, being a by-law to confirm the proceedings of the Council meeting of April 16<sup>th</sup>, 2012, having been read a first and second time, be finally passed this 16<sup>th</sup> day of April 2012.**

**CARRIED**

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**18. MOTION TO ADJOURN**

**Resolution 05-12-28**

**Moved by: C Zieman**

**Seconded by: D Tompkins**

**THAT the Council meeting of April 16<sup>th</sup>, 2012 be adjourned.**

**CARRIED**

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**MAYOR**

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**CLERK**