

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MINUTES

DECEMBER 13 2011 – 6:00 p.m.

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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Minutes of the meeting of the Council of the Corporation of the Town of Deseronto, held on Tuesday December 13, 2011 at 6:00 p.m. at the Deseronto Lions Hall, 300 Main Street in Deseronto, Ontario.

ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	C. Zieman
Councillors	D. Johnston - Absent E. Tumak D. Tompkins
Clerk	B. Brooks

1. IN CAMERA

- **PROPERTY**
- **CONTRACT/FINANCIAL MATTER**
- **PERSONNEL**

Resolution 22-11-01

**Moved by: C Zieman
Seconded by: D Tompkins**

THAT Council, as required under section 239(2) of the Municipal Act, rise and move in Camera for the purpose of discussing Personnel, Financial and Property matters.

CARRIED

2. MOTION TO CONFIRM ACTIONS TAKEN “IN-CAMERA

Resolution 22-11-04

**Moved by: D Tompkins
Seconded by: C Zieman**

THAT the Resolutions adopted while Council was “In- Camera” and the deliberations which took place therein be hereby approved.

CARRIED

3. MOMENT OF SILENT REFLECTION

- 4. MAYOR’S ADDRESS – The Mayor commented that 2012 is building up to be a busy year. With the Marina Feasibility Study and the Water and Sewer Plant upgrade, there could be in excess of \$ 14 million invested in our community.**

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The Mayor informed Council that he has requested that the Clerk inquire as to the cost of the creation of a more professional looking Council meeting setup.

The Mayor inquired as to the possibility of returning to a day time Council meeting for at least one meeting per month which could include department head participation, if requested by Council.

Resolution 22-11-05

**Moved by: C Zieman
Seconded by: E Tumak**

THAT commencing in 2012, Town Council will hold one meeting per month on 2nd Monday of every month. FURTHER THAT if requested, Department heads may be required to attend and report on an item. FURTHER THAT a memo to all Council committees be requested to complete an e-mail quorum to pass minutes and that at the end of every committee meeting a resolution/motion be passed to adopt proceedings of meetings.

FURTHER THAT Council meetings will commence at 9:00 a.m. and unless it's an emergency, no items are to be added to agenda.

CARRIED

- 5. DISCLOSURE OF INTEREST - Deputy Mayor C Zieman disclosed a conflict of interest in the process of hiring of a By-law Enforcement Officer and requested permission to remove himself from all discussions and the hiring.**

6. APPROVAL OF AGENDA

- a) Agenda of December 13, 2011 Council meeting**

Resolution 22-11-06

**Moved by: D Tompkins
Seconded by: E Tumak**

THAT Council accept the Agenda of December 13, 2011 with the addition of two items under 13.3, which is a request from the fire department and correspondence from a resident regarding a mortgage company declining a Deseronto mortgage due to land claim issues.

CARRIED

7. MINUTES

- a) Minutes of November 22, 2011 Council meeting**

Resolution 22-11-07

**Moved by: C Zieman
Seconded by: E Tumak**

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THAT Council accept the minutes of the November 22, 2011 Council meetings as presented.

CARRIED

b) Minutes of November 21, 2011 Water and Sewer Liaison meeting

Resolution 22-11-08

Moved by: C Zieman

Seconded by: E Tumak

THAT Council accept the November 21, 2011 Water and Sewer Liaison meeting minutes as presented.

CARRIED

c) Minutes of November 28, 2011 Water and Sewer Liaison meeting

Resolution 22-11-09

Moved by: C Zieman

Seconded by: E Tumak

THAT Council accept the minutes of the November 28, 2011 Water and Sewer Liaison meeting and the recommendations as presented(see below)

That the Water and Sewer Liaison committee recommend the acceptance of the Schedule C Class EA proposal as submitted by The Greer Galloway Group.

FURTHER THAT the project costs not exceed the submitted tender price plus a maximum of 5% for project contingencies.

FURTHER THAT a completion deadline of July 15, 2012 be given for the Schedule C with a 10% penalty for non-completion being applied, if Deseronto Town Council does not provide an extension in writing.

CARRIED

8. BY-LAWS

a) By- law 37-11, being a by-law to amend the Town of Deseronto Comprehensive Zoning by-law 13-93

Resolution 22-11-10

Moved by: C Zieman

Seconded by: E Tumak

THAT by-law 37-11, being a by-law to amend the Town of Deseronto Comprehensive Zoning by-law, having been read a first and second time, be finally passed this 13th day of December, 2011.

CARRIED

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- b) **By-law 38-11, being a by-law to adopt a Municipal Emergency Plan for the Town of Deseronto pursuant to Section 3. (1) of the Emergency Management Act, R.S.O. 1990, Ch. E 9, as amended.**

Resolution 22-11-11

**Moved by: C Zieman
Seconded by: E Tumak**

THAT by-law 38-11, being a by-law to adopt a Municipal Emergency Plan for the Town of Deseronto pursuant to Section 3 (1) of the Emergency Management Act, R.S.O. 1990, Ch. E 9, as amended, having been read a first and second time, be finally passed this 13th day of December, 2011.

CARRIED

9. DEPUTATIONS

10. QUESTIONS FROM THE AUDIENCE

11. CORRESPONDENCE

11.1 CORRESPONDENCE REQUIRING ACTION

11.2 CORRESPONDENCE REQUIRING NO ACTION

- a) **Letter of commendation of the Public Works department from a resident.**

Resolution 22-11-12

**Moved by: C Zieman
Seconded by: E Tumak**

THAT Council accept the correspondence received from R. Goodfellow and forward a copy to the Public Works Department.

CARRIED

12. PASSING OF ACCOUNTS

- a) **Schedule of Accounts 16-11**

Resolution 22-11-13

**Moved by: C Zieman
Seconded by: E Tumak**

THAT Schedule of Accounts numbered 16-11 in the amount of \$291,577.94 be accepted for payment as presented.

CARRIED

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13. STANDING COMMITTEE REPORTS/COMMITTEE OF THE WHOLE

13.1 Finance and Administration

- a) **Request from MBQ for supply of additional water capacity(400m3/month) as part of a Bulk Water Loading Agreement**

Resolution 22-11-14

**Moved by: C Zieman
Seconded by: E Tumak**

THAT Council agree to provide bulk water services to the MBQ with the rate charged being the cost of a m3 as per the year prior's annual reconciliation. FURTHER THAT this agreement be on an annual basis and be billed on the same billing cycle as the Town's water and sewer billing cycle.

CARRIED

- b) **Discussion regarding By-law Enforcement**

The Clerk updated members of Council that he and the Mayor have recently completed interviews for the position. The Clerk requested the maximum amount to be contributed and the wage desired for the position.

Resolution 22-11-15

**Moved by: D Tompkins
Seconded by: E Tumak**

THAT Council authorize a rate of pay of \$20.00 per hour (including travel/mileage) for approximately 8 hours per week on a part time/casual basis with a review of this employment arrangement being completed after 3 months.

FURTHER THAT an annual budget for the position (wage) of between \$9,000 and \$12,000 be included in the 2012 budget.

CARRIED

13.2 Public Works, Water and Sewer & Recreation Committee

- a) **Deputy Mayor Zieman informed Council that he has recently met with the Public Works Department Supervisor and went over his capital requirements for his department.**

Deputy Mayor Zieman suggested that our Council needs to review the entire Council picture and the staffing required for such, to ensure that what services we are offering and prioritizing match the services that we deem to be essential to our residents.

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Resolution 22-11-16

**Moved by: C Zieman
Seconded by: E Tumak**

**THAT Council approve the purchase of 2-2010 GMC ½ tonne trucks for the Deseronto Water and Sewer Plant in the amount of \$31,500 plus applicable taxes to be purchased on January 1, 2012.
CARRIED**

13.3 Economic Development and Emergency Services

- a) Request from the Deserono Fire Department for a \$125.00 donation or donation of the Deseronto Community Centre Hall on February 11, 2012.**

Resolution 22-11-17

**Moved by: D Tompkins
Seconded by: C Zieman**

THAT Council authorize a \$125.00 donation to the Deseronto Firefighters Association Valentine's Day dance on February 11, 2012 at the Deseronto Community Centre.

CARRIED

- b) Letter regarding mortgage decline due to land claim**

D Tompkins updated Council that he has received a letter from a property owner, who is selling his property, advising him that "because of the location of the property, different mortgage requirements exist"

Resolution 22-11-18

**Moved by: D Tompkins
Seconded by: E Tumak**

THAT the letter from the resident be forwarded to the Clerk, who is instructed to meet with the Town Solicitor to determine whether the Town is being discriminated against due to the land claim.

CARRIED

13.4 Cultural and Social Services

- a) Sale of transit vehicle**

Resolution 22-11-19

**Moved by: C Zieman
Seconded by: E Tumak**

THAT Council deem the 1985 Ford Handi-van a surplus vehicle and authorize sale of the vehicle for at least \$500.00.

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b) Transit Bus

E Tumak requested clarification on the possibility of purchasing the 16-18 passenger bus.

D Tompkins requested whether the Transit would be better off as a municipal service corporation or as its own entity.

Resolution 22-11-20

Moved by: C Zieman

Seconded by: E Tumak

THAT Council instruct the Clerk to request the details of the three quotes received to date for the purchase a 16-18 passenger bus.

FURTHER THAT the Clerk request copies of the quotes received to date and confirm the best available rate and term available for the purchase.

CARRIED

c) Old public school site

E Tumak informed Council that he has inquired as to the availability of the property across from the Deseronto Public School to possibly use as a future development site for the Town.

Council advised E Tumak to continue with his inquiry and report to Council if there are any findings that could be beneficial to the future of the community.

14. UNFINISHED BUSINESS

a) Sample chip truck by-law

Council members reviewed a copy of a chip truck and temporary vendors by-law. Council requested the Clerk to include the by-law on the January agenda for passing.

15. NEW BUSINESS

a) Insurance Report from Frank Cowan Company Ltd. for the 2012 renewal

Resolution 22-11-21

Moved by: C Zieman

Seconded by: D Tompkins

THAT Council accept the report in principle, to authorize the service provider as Cowans;

FURTHER THAT this report be referred to Unfinished Business for future Council review.

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16. MOTIONS & NOTICES OF MOTION - None

17. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 22-11-22

Moved by: E Tumak

Seconded by: D Tompkins

THAT by-law 39-11 being a by law to confirm the proceedings of Council meeting of December 13, 2011, having been read a first and second time, be finally passed this 13th day of December, 2011.

CARRIED

18. MOTION TO ADJOURN

Resolution 22-11-23

Moved by: D Tompkins

Seconded by: E Tumak

THAT the Council meeting of December 13, 2011 be adjourned.

CARRIED

MAYOR

CLERK