

**CORPORATION OF THE TOWN OF DESERONTO**

**COUNCIL MINUTES**

**AUGUST 19, 2008 – 7:00 P.M.**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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**Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on August 19, 2008 at 7:00 p.m at the Deseronto Town Hall, 331 Main Street in Deseronto.**

**ATTENDANCE:**

|                     |                    |
|---------------------|--------------------|
| <b>Mayor</b>        | <b>N. Clark</b>    |
| <b>Deputy Mayor</b> | <b>C. Zieman</b>   |
| <b>Councillors</b>  | <b>D. Johnston</b> |
|                     | <b>D. McMeeken</b> |
|                     | <b>E. Tumak</b>    |
| <b>Clerk</b>        | <b>B. Brooks</b>   |
| <b>Treasurer</b>    | <b>T. Lloyd</b>    |

**Public  
Press**

- 1. OPENING PRAYER –The Mayor lead those in attendance at 7:10 p.m**
- 2. DISCLOSURE OF INTEREST - None**
- 3. APPROVAL OF AGENDA –**

**Resolution 17-08-01**

**Moved – E Tumak  
Seconded- C Zieman**

**THAT Council approves the agenda with the following items:**

- That the O’Flynn, Weese LLP correspondence pertaining to a finance and property matter be added to closed session;**
- That the Draft By-law for the Deseronto Development Corporation by-law be added to section 5 of the agenda;**
- That another O’Flynn Weese LLP, Deseronto Development Corporation be added as a new business item along;**
- To include Mark Bain as a deputation in the agenda of August 19, 2008**

**CARRIED**

**4. APPROVAL OF MINUTES**

- Minutes of July 15, 2008 Regular Council Meeting**
- Deseronto Storm Executive Meeting July 15, 2008**

**Resolution 17-08-02**

**Moved by - D Johnston  
Seconded by - E Tumak**

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**THAT Council accept these minutes as presented with comment that the Mayor was to sign off on the response to item 8.2c (Quinte Labour Council)**

**CARRIED**

**5. BY-LAWS**

5.1 Draft By-Law for the establishment of Deseronto Development Corporation as a Municipal Service Corporation.

**\*Council reviewed the requirements and a draft by-law and has announced their intentions to pass this by-law at a council meeting in the future.**

**Resolution 17-08-03**

**Moved: C Zieman  
Seconded: E Tumak**

**That this by-law be left on the agenda until the next council meeting.  
CARRIED**

**6. DEPUTATIONS/PETITIONS**

\*Mr. Mark Bain was in attendance on request of the Deputy Mayor to discuss an Economic impact report to be completed for M.P Daryl Kramp. Deputy Mayor informed Mark Bain of the plans (3 days prior) for the Deseronto Development Corporation. Mr. Bain was advised of the intent to acquire land for the Corporation and asked whether he would provide a quote to prepare a business case study.

At the meeting, Mr. Bain submitted a quote for his services to prepare a report based on the findings from residents, council and ratepayers to express the request in a way that will clearly mark the figure needed as part of the request.

**Resolution 17-08-04**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council authorizes the \$ 3450.00 + GST proposal from Bain Consulting Group to complete an economic impact report for Minister Kramp based on the written proposal as received August 19, 2008 by council.**

**CARRIED**

\*Council members reviewed the proposal for a Business Case Study as submitted by Mark Bain of Bain Group Consulting. The proposal was submitted with a deadline of September 30, 2008.

**Resolution 17-08-05**

**Moved by: C Zieman  
Seconded by: E Tumak**

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**THAT Council authorizes \$ 3150.00 + GST for an entry level Business Case Study (as needed for Development Corporation) by Bain Group Consulting.**

**CARRIED**

**7. QUESTIONS FROM THE AUDIENCE - No questions from the audience**

**8. CORRESPONDENCE**

**8.1 Correspondence requiring No Action**

- a) Eastern Ontario Caucus letter regarding Culbertson Tract
- b) Letter from Minister Jim Watson regarding request for financial assistance for the Town of Deseronto

**Resolution 17-08-06**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council receives and file correspondence marked 8.1a and 8.1b.**  
**CARRIED**

**8.2 Correspondence Requiring Action**

- a) Request for new street light installation on Dundas St.

**Resolution 17-08-07**

**Moved by: C Zieman  
Seconded by: D McMeeken**

**That Council instructs the clerk to inquire into the cost of purchase and the installation of a new street light on Dundas Street and Main Street. Further that Council will consider this in 2009 budget deliberations. Further that Council instructs the Clerk to write to Mr. Dixon to be advised of the action to be taken.**

**CARRIED**

- b) Request to waive building ‘jump start’ fee

**Resolution 17-08-08**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council refers this item to unfinished business in order to allow the Mayor to discuss this item with the BISC Committee on September 18, 2008. Further that the Clerk advise the resident of the action taken.**

**CARRIED**

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- c) Response from the Mohawks of the Bay of Quinte regarding mutual meeting times

**Resolution 17-08-09**

**Moved by: C Zieman**

**Seconded by: D Johnston**

**THAT Council receives and files this request for available meeting times from the Mohawks of the Bay of Quinte.**

**CARRIED**

**9. PASSING OF ACCOUNTS**

Schedule of Accounts numbered 12-08

**Resolution 17-08-10**

**Moved by: C Zieman**

**Seconded by: E Tumak**

- 12- **THAT Council approves for payment the Schedule of Accounts 08 in the amount of \$352,156.65.**

**CARRIED**

**10. STANDING COMMITTEE REPORTS**

**10.1 Finance & Administration**

- a) Letter received February 26, 2007 from the Ministry of Community and Social Services regarding Accessibility Leads of Public Sector organizations obligated under the Ontarians with Disabilities Act, 2001 (ODA)

- It was the consensus of Council that this item be referred to the Finance & Administration Committee

Resolution 21-07-12 (Sept. 25)

Moved by: C. Zieman

Seconded by: E. Tumak

That Council develop a RFP which the Finance & Administration Committee will review to hire an architect to look at the building to confirm future intended plans, and potential uses.

- b) Analysis of water and sewer from Greer Galloway

Resolution 05-08-27 (March 25<sup>th</sup>)

Moved by: C. Zieman

Seconded by: D. McMeeken

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THAT item 12.1 be left on the agenda and referred to the Finance & Administration Committee and further that the invoice not be paid until Council is satisfied

- c) Greer Galloway Water and Sewer Analysis.

Resolution 12-08-28

Moved by: C Zieman  
Seconded by: E Tumak

THAT Council refers this to the Finance & Administration committee for their review.

**Resolution 17-08-11**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council instructs the Clerk to remove item 10.1c from the agenda.**

**CARRIED**

- d) August 6, 2008 Finance and Administration meeting minutes  
e) August 13, 2008 Finance and Administration meeting minutes

**Resolution 17-08-12**

**Moved C Zieman  
Seconded E Tumak**

**That Council accepts the Finance and Administration minutes of August 6, 2008 & August 13, 2008 as amended and presented.**

**CARRIED**

**10.2 Public Works and Fire Department Committee**

- a) Request to advertise for additional volunteer firefighters

**Resolution 17-08-13**

**Moved by: D McMeeken  
Seconded by: C Zieman**

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**THAT Council authorizes the Fire Department to advertise for additional volunteer firefighters in order to comply with the Provincial requirements.**

**CARRIED**

**10.3 Parks and Recreation Committee**

- a) Roney Engineering Ltd report of Physical condition and structural Adequacy of Deseronto Community Centre.

**Resolution 17-08-14**

**Moved by: D Johnston  
Seconded by: E Tumak**

**THAT Council receives and files the Physical Condition and Structural Adequacy of Deseronto Community Centre report as completed by Roney Engineering Ltd.**

**CARRIED**

- b) Deseronto Storm Minutes of Thursday December 20, 2007

- c) Deseronto Storm Minutes of Thursday October 25, 2007

**Resolution 17-08-15**

**Moved by: D Johnston  
Seconded by: E Tumak**

**THAT Council receives and files the Deseronto Storm Minutes of December 20, 2007 and Thursday October 25, 2007 as presented.**

**CARRIED**

**10.4 Economic Development & Planning Committee**

- a) Reply e-mail from Paul Walsh regarding water capacity

Resolution 01-08-10 (Jan 8)

Moved by: C. Zieman  
Seconded by: D. McMeeken

THAT Council forwards this letter to Councillor Tumak for his committee to review this matter.

**11. UNFINISHED BUSINESS**

- 11.1 Municipal Status Report MPAC Quarterly Report

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Resolution 13-08-28

Moved by: D Johnston  
Seconded by: E Tumak

THAT Council refers the MPAC quarterly report to unfinished business.

**11.2 Bain Consulting Proposal**

Resolution 13-08-29

Moved by: D Johnston  
Seconded by: E Tumak

Resolution 14-08-16

Moved By E Tumak  
Seconded by: D McMeeken

THAT Council leaves this proposal on unfinished business for next Council meeting and further that we forward the proposal to Cynthia Law for legal opinion. FURTHER THAT we instruct the clerk to contact Bain Group Consulting and inform them that due to documentation that is still required by solicitor and funding options it will possibly have to wait until the autumn to move forward.

**Resolution 17-08-16**

**Moved by: C Zieman  
Seconded by: D Johnston**

**THAT Council instructs the Clerk remove the Bain Group Consulting proposal from the agenda.**

**CARRIED**

**12. NEW BUSINESS**

**12.1 A copy of the Homelessness Partnership Initiative grant application is available in the Clerks office if any member of council would like to review the application.**

**12.2 Public Consultation component of the Deseronto Development Corporation in order to maintain legal status.**

**\*At this time Council reviewed the Deseronto Development Corporation and discussed the intent of this Corporation. This Corporation will be a Municipal Service Corporation set up by the Town of Deseronto. This Corporation's intent will be to help the**

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**Municipality pursue development options in the Town of Deseronto. As the municipality is not actively being developed, the Council of the Town of Deseronto believes becoming their own developers shall boost activity. The purpose of this item on the agenda was to make public awareness for the development of the Corporation. This Corporation will be created in late September or early October.**

**The Mayor informed Council members that the Canteen attendant would like to meet with Councillor Johnston to discuss supplies for the canteen and concerns of operation.**

**13. MOTIONS & NOTICES OF MOTION - NONE**

**14. MOTION TO MOVE IN-CAMERA**

- **Property/ Finance Issue**
- **Personnel Issue**

**Resolution 17-08-17**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT as required under section 239 of the Municipal Act, Council stand and move in camera for the purposes of discussing Property, Finance and Personnel issues.**

**15. MOTION TO CONFIRM ACTIONS TAKEN “ IN-CAMERA”**

**Resolution 17-08-26**

**Moved by: C Zieman  
Seconded by: E Tumak**

**THAT Council confirms the actions taken In-Camera.**

**CARRIED**

**16. BY-LAWS**

**16.1 A By-Law to confirm the proceedings of the Council Meeting of August 19, 2008.**

**Resolution 17-08-27**

**Moved by: D Johnston  
Seconded by: D McMeeken**

**THAT By law 33-08 being a by law to confirm the proceedings of the Council meeting of August 19, 2008, having been read a first,**



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**second, and a third time on August 19, 2008 and finally be passed signed, sealed and number assigned.**

**CARRIED**

**17. MOTION TO ADJOURN**

**Resolution 17-08-28**

**Moved by: D McMeeken**

**Seconded by: E Tumak**

**THAT this regular scheduled Council Meeting of August 19, 2008 be adjourned.**

**CARRIED**

**(Signed)**

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**MAYOR  
(Norman J. Clark)**

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**CLERK  
(Bryan Brooks)**