

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MINUTES

JULY 15, 2008 – 7:00 P.M.

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on July 15, 2008 at 7:00 p.m at the Deseronto Town Hall, 331 Main Street in Deseronto.

ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	C. Zieman
Councillors	D. Johnston
	D. McMeeken
	E. Tumak
Clerk	B. Brooks
Treasurer	T. Lloyd

**Public
Press**

- 1. OPENING PRAYER – The Mayor lead those in attendance**
- 2. DISCLOSURE OF INTEREST - None**
- 3. APPROVAL OF AGENDA –**

RESOLUTION 16-08-01

**Moved by: C Zieman
Seconded by: E. Tumak**

THAT Council approve the agenda with the following additional items to be included:

- * Revitalization recommendations be added to the agenda as requested by Economic Development Chair;**
- * Additional Finance motion under the Finance & Administration committee regarding Water and Sewer reserve accounts;**
- * Property matter in closed session;**
- * Item 8.1a be moved to 8.2c on the Agenda**

CARRIED

4. APPROVAL OF MINUTES

- Minutes of June 24th, 2008 Regular Council meeting**
- Minutes of July 2nd, 2008 Special Council meeting**

Resolution 16-08-02

**Moved by: E Tumak
Seconded by: C Zieman**

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THAT Council accept the minutes of the June 24th, 2008 Council meeting and the July 2nd, 2008 Special Council meeting as presented.

CARRIED

5. BY-LAWS

- 5.1 By-law to establish a Cemetery Board and name the board members to the Committee

Resolution 16-08-03

**Moved by: C. Zieman
Seconded by: E Tumak**

By-law 29-08 being a by law to establish a Cemetery Board and name the board members to the Committee, having been read a first, second, and a third time on July 15, 2008 and finally be passed signed, sealed and number assigned.

CARRIED

- 5.2 By-law to enter into an agreement for the Provincial Gas Tax Funds Agreement

Resolution 16-08-04

**Moved by: C Zieman
Seconded by: D. McMeeken**

By-law 30-08 being a by law to enter into an agreement for the Provincial Gas Tax Funds Agreements, having been read a first, second, and a third time on July 15, 2008 and finally be passed signed, sealed and number assigned.

CARRIED

- 5.3 By-law to enter into an agreement with the County of Hastings for funding for the Economic Development Program

Resolution 16-08-05

**Moved by: C Zieman
Seconded by: D. McMeeken**

By-law 31-08 being a by law to enter into an agreement for the County of Hastings for funding for Economic Development programs having been read a first, second, and a third time on July 15, 2008 and finally be passed signed, sealed and number assigned.

CARRIED

6. DEPUTATIONS/PETITIONS - None

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7. QUESTIONS FROM THE AUDIENCE - None

8. CORRESPONDENCE

8.1 Correspondence requiring No Action

8.2 Correspondence Requiring Action

- a) Response from Town of Greater Napanee for funding request for Deseronto Transit

Resolution 16-08-06

Moved by: C Zieman

Seconded by: D. McMeeken

THAT The Council for the Town of Deseronto request the Clerk to write to the Town of Greater and inform them that due to financial restraints in the Town, we are unable to contribute the \$5,000 for the Napanee Pool.

CARRIED

Resolution 16-08-07

Moved by: C Zieman

Seconded by: E Tumak

THAT the Napanee Pool budgeted funds be allocated to the Deseronto Transit Services budget to help offset increased costs for the 2008 fiscal year.

CARRIED

- b) Correspondence for Community Meal program application for The Town of Deseronto (*commitment needed for a staff person for one day per month and a location available for the program in order to move ahead with application*)

Resolution 16-08-08

Moved by: C Zieman

Seconded by: E Tumak

THAT Council will commit one staff person, for one day per month to the Community Meal program and allot the use of the Deseronto Lions Hall (free of charge) in order to accommodate the application on our behalf by County of Hastings staff.

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- c) Letter from Quinte Labour Council regarding negotiations of Landclaims

Resolution 16-08-09

Moved by: C Zieman

Seconded by: D. McMeeken

THAT the Mayor and Councillor Tumak create a response to the Quinte Labour Council with the informing the Quinte Labour Council of facts pertaining to their resolution supporting the Mohawks of the Bay Quinte.

CARRIED

9. PASSING OF ACCOUNTS

Schedule of Accounts numbered 11-08

Resolution 16-08-10

Moved by: C Zieman

Seconded by: D Johnston

That Schedule of Accounts numbered 11-08 in the amount of \$ 479,939.10 is approved as presented.

CARRIED

10. STANDING COMMITTEE REPORTS

10.1 Finance & Administration

- a) Letter received February 26, 2007 from the Ministry of Community and Social Services regarding Accessibility Leads of Public Sector organizations obligated under the Ontarians with Disabilities Act, 2001 (ODA)

- It was the consensus of Council that this item be referred to the Finance & Administration Committee

Resolution 21-07-12 (Sept. 25)

Moved by: C. Zieman

Seconded by: E. Tumak

That Council develop a RFP which the Finance & Administration Committee will review to hire an architect to look at the building to confirm future intended plans, and potential uses.

- b) Analysis of water and sewer from Greer Galloway

Resolution 05-08-27 (March 25th)

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Moved by: C. Zieman
Seconded by: D. McMeeken

THAT item 12.1 be left on the agenda and referred to the Finance & Administration Committee and further that the invoice not be paid until Council is satisfied

- c) Greer Galloway Water and Sewer Analysis.

Resolution 12-08-28

Moved by: C Zieman
Seconded by: E Tumak

THAT Council refers this to the Finance & Administration committee for their review.

- d) Financial Statements

Resolution 16-08-11

**Moved by: C. Zieman
Seconded by: E Tumak**

THAT the financial report be accepted as presented. The Finance and Administration Chairperson informed Council he will be reviewing this statement with the Treasurer in upcoming weeks.

CARRIED

- e) Water and Sewer request from Treasurer to reduce the 2007 fiscal year reserve funds due to overstating of reserve funds.

Resolution 16-08-12

**Moved by: C. Zieman
Seconded by: E Tumak**

“THAT Council approves a reduction to the 2007 year end account “reserve funds – water and sewer” based on a prior period adjustment(s) to the Water and Sewer general ledger account(s) with the amount to be determined by the Town’s auditors, Collins Barrow LLP.”

CARRIED

10.2 Public Works and Fire Department Committee

*Councillor McMeeken confirmed all activity is going well in the streets department and the streets crew is working diligently to improve the grass cutting and overall image of the Town.

10.3 Parks and Recreation Committee

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*Councillor Johnston confirmed with council that all plans are on track for hiring of facilities operator, and the scheduled maintenance is to be completed before the ice rentals open on August 11, 2008.

- a) Deseronto Show and Shine facility rental

Resolution 16-08-13

**Moved by: D Johnston
Seconded by: C Zieman**

**THAT Council authorizes the donation of the Lions Hall for the Show and Shine, due to inability to fund the rental.
CARRIED**

10.4 Economic Development & Planning Committee

- a) Reply e-mail from Paul Walsh regarding water capacity

Resolution 01-08-10 (Jan 8)

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT Council forwards this letter to Councillor Tumak for his committee to review this matter.

- b) Summary of Town of Deseronto Economic Development Grants (October 2006 -July 2008)

Resolution 16-08-14

**Moved by: C. Zieman
Seconded by: D. McMeeken**

**THAT Council receives and files the October 2006 – July 2008 history of funding report as submitted.
FURTHER that the employment status for Dana Valentyne be confirmed until August 31, 2008 by municipal funding and she be informed that that date is the deadline for municipal contribution.**

CARRIED

- c) Revitalization Recommendations

Autumn Community Yard Sale -Review ideas and confirm plans for a fall town wide yard & sidewalk sale.

Resolution 16-08-15

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**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT the committee receives Council approval to plan a Town wide yard & sidewalk sale for Saturday September 13th, 2008 from 8:00am – 3:00pm. All residents will be encouraged to hold a yard sale and businesses will be encouraged to hold a sidewalk sale. The streets will remain open for the sidewalk sale. All participants will be asked to register in advance, so an event map can be created that highlights all the sale locations. Expenses for this event will be minimal. The only expense will be the notice printing/distribution cost, and a small cost for signage/map creation. These expenses were included under the Sidewalk Sale/Community Event budget line in the 2008 Economic Development Budget.

CARRIED

Deseronto DVD

Review of the community promotional DVD (produced by Dale Morrisey of Wandering Journalist Productions) and determine the next course of action for this project.

Resolution 16-08-16

**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT upon conducting a thorough review, the committee rejects this promotional DVD. It is not acceptable for its intended use as a promotional tool to attract investment from business, and tourism to Deseronto. The DVD is unprofessional and does not adequately represent the Town and its features. FURTHER THAT the committee recommends Council pursues the recovery of the production portion of funds and any other attainable project funds from Mr. Morrisey. These funds paid to Mr. Morrisey in March of 2007 were to be used for the production of 300 DVD's upon Council approval of the final DVD. Due to the fact that the 300 copies of the DVD will not be produced, these funds are still remaining, and should be reimbursed to the Municipality by Mr. Morrisey. Additional funds could possibly be recovered as well due to the fact that the final product is not satisfactory. FURTHER THAT the committee receive approval to use any recovered funds from this project to produce a new community promotional DVD. Potential project providers will be researched by the committee and presented to Council for approval once funds are recovered.

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11. UNFINISHED BUSINESS

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11.1 2007 Annual report for the Deseronto Water Treatment Plant and Distribution Sub-System

Resolution 04-08-52

Moved by: C. Zieman

Seconded by: E. Tumak

THAT the 2007 Annual report for the Deseronto Water Treatment Plant and Distribution Sub-system be moved to Unfinished Business.

Resolution 16-08-17

Moved by: C Zieman

Seconded by: D. McMeeken

THAT we receive and file this report and remove the 2007 Annual Report for the Deseronto Water Treatment Plant from the agenda.

CARRIED

11.2 Municipal Status Report MPAC Quarterly Report

Resolution 13-08-28

Moved by: D Johnston

Seconded by: E Tumak

THAT Council refers the MPAC quarterly report to unfinished business.

11.3 Bain Consulting Proposal

Resolution 13-08-29

Moved by: D Johnston

Seconded by: E Tumak

Resolution 14-08-16

Moved By E Tumak

Seconded by: D McMeeken

THAT Council leaves this proposal on unfinished business for next Council meeting and further that we forward the proposal to Cynthia Law for legal opinion. FURTHER THAT we instruct the clerk to contact Bain Group Consulting and inform them that due to documentation that is still required by solicitor and funding options it will possibly have to wait until the autumn to move forward.

12. NEW BUSINESS

Councillor Johnston expressed a concern about a recent Break and Enter call for response to the O.P.P on an alleged assault.

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The police were not helpful and basically ignored the scene and never filed an investigation until the Landlord filed a complaint.

Resolution 16-08-18

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT Council instructs the Clerk to request an incident report from the O.P.P. regarding the break and enter and alleged assault to ensure the police adequately handled the situation.

CARRIED

Resolution 16-08-19

**Moved by: C. Zieman
Seconded by: E Tumak**

THAT the Clerk work to form a volunteer group of Community Policing Liaison Board as a committee, and further that the list be brought to the August 19, 2008

CARRIED

13. MOTIONS & NOTICES OF MOTION - NONE

14. MOTION TO MOVE IN-CAMERA

- **Personnel Issue**
- **Property Issue**

Resolution 16-08-20

**Moved by: C Zieman
Seconded by: E. Tumak**

THAT as required under section 239 (1) of the Municipal Act, Council rise to move In-Camera for the purposes of discussing property matter and personnel matters.

CARRIED

15. MOTION TO CONFIRM ACTIONS TAKEN “ IN-CAMERA”

Resolution 16-08-27

**Moved by: C Zieman
Seconded by: D McMeeken**

THAT Council confirms the actions taken In-Camera.

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CARRIED

16. BY-LAWS

- 16.1 A By-Law to confirm the proceedings of the Council Meeting of July 15, 2008.

Resolution 16-08-28

By law 32-08 being a by law to confirm the proceedings of the Council meeting of July 15, 2008, having been read a first, second, and a third time on July 15, 2008 and finally be passed signed, sealed and number assigned.

CARRIED

17. MOTION TO ADJOURN

Resolution 16-08-29

**Moved by: D McMeeken
Seconded by: E. Tumak**

THAT the July 15, 2008 Council meeting be adjourned.

CARRIED

(Signed)

**MAYOR
(Norman J. Clark)**

**CLERK
(Bryan Brooks)**