

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MINUTES

MAY 13, 2008 – 7:00 P.M.

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

1 of 13

Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on May 13, 2008 at 7:00 p.m at the Deseronto Lions Hall, 300 Main Street in Deseronto.

ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	C. Zieman
Councillors	D. Johnston D. McMeeken E. Tumak
Clerk	B. Brooks
Treasurer	T. Lloyd

**Public
Press**

1. **OPENING PRAYER** – The Mayor lead those in attendance in the Lord’s Prayer

2. **DISCLOSURE OF INTEREST** - None noted

3. **APPROVAL OF AGENDA –**

Resolution 10-08-01

Moved by: D. Johnston
Seconded by: C. Zieman

THAT the agenda be approved with the addition of a closed session finance matter and the renumbering of items under section 12.

CARRIED

4. **APPROVAL OF MINUTES**

- Minutes of the April 22, 2008 regular meeting of Council

Resolution 10-08-02

Moved by: C. Zieman
Seconded by: D Johnston

THAT Council ask the Clerk to make the notable changes and issue a revised copy for approval at the next council meeting.

CARRIED

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2 of 13

5. BY-LAWS

- 5.1 Draft Hydrant Use By-Law from Greater Napanee Utilities
- Discussion ensued regarding the draft by-law presented. Council would like to review this by-law when a more formal by-law that incorporates current actions occurring at the September 11, 2007 Council meeting.

- 5.2 Emergency Management of Ontario draft by-law

*** A copy of this by law is to be brought to the next council meeting with the positions listed and the final draft for approval.**

- 5.3 Procedural By-Law

* The Deputy Mayor informed Council that his committee will be reviewing this by-law for review in the next meeting scheduled by Finance and Administration

- 5.4 By law to stop up, close and sell Municipal Road Allowance

Resolution 10-08-03

Moved by: C. Zieman

Seconded by: D. Johnston

THAT by-law 21-08 being a by law to stop-up, close and sell a part of the Municipal Road Allowance known as Part of Old Main St abutting Gypsy Lane (West End of Old Main St.), Registered Plan No. 302, Town of Deseronto, County of Hastings, designated as part 1 plan 21R-22589 be considered read a first, second and third time and finally signed sealed and approved this 13 May 2008.

CARRIED

6. DEPUTATIONS/PETITIONS

*** Linda Willmott was on hand to discuss her request to have the rental of the Centennial Park canteen fee lowered to \$100.00/month, and discuss her ability to collect boat launching fees for the 2008 season.**

Resolution 10-08-04

Moved by: E. Tumak

Seconded by: C. Zieman

THAT Council leaves the signage and rates to Recreation Committee Chair and the Clerk, and for them to report back to Council on May 27, 2008 with their decisions.

CARRIED

- 7. QUESTIONS FROM THE AUDIENCE - No audience present at this time.**

8. CORRESPONDENCE

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MAY 13, 2008 – 7:00 P.M.

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3 of 13

8.1 Correspondence requiring No Action

- a) Thank you card from B.Bouma
- b) Thank you card from B. Brooks
- c) Tyendinaga Police press release

Resolution 10-08-05

Moved by: C. Zieman

Seconded by: D. Johnston

THAT items 8.1 a,b,c be received and filed as presented.

CARRIED

8.2 Correspondence Requiring Action

- a) Bain Group Consulting request for consideration of their firm for future facilitation needs.

Resolution 10-08-06

Moved by: C. Zieman

Seconded by: D. Johnston

THAT Council refers this to the Finance and Administration Committee for their review and follow up.

CARRIED

9. PASSING OF ACCOUNTS

- Schedule of Accounts numbered 07-08

Resolution 10-08-07

Moved by: C. Zieman

Seconded by: D. Johnston

Motion to accept the Schedule of Accounts numbered 07-08 in the amount of \$ 153,045.91 as presented.

CARRIED

Resolution 10-08-08

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Council instructs Deseronto Transit to purchase diesel whenever possible at Sunrise Variety and any other town vendor that sells diesel.

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MAY 13, 2008 – 7:00 P.M.

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4 of 13

10. STANDING COMMITTEE REPORTS

10.1 Finance & Administration

- a) Letter received February 26, 2007 from the Ministry of Community and Social Services regarding Accessibility Leads of Public Sector organizations obligated under the Ontarians with Disabilities Act, 2001 (ODA)

- It was the consensus of Council that this item be referred to the Finance & Administration Committee

Resolution 21-07-12 (Sept. 25)

Moved by: C. Zieman
Seconded by: E. Tumak

That Council develop a RFP which the Finance & Administration Committee will review to hire an architect to look at the building to confirm future intended plans, and potential uses.

- b) Analysis of water and sewer from Greer Galloway

Resolution 05-08-27 (March 25th)

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT item 12.1 be left on the agenda and referred to the Finance & Administration Committee and further that the invoice not be paid until Council is satisfied.

- c) Copy of submission for Trenval grant on a joint application from the Deseronto Library Board and Tyendinaga Township Library Board

Resolution 10-08-09

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT the Trenval grant application be received and filed and that the Clerk or Treasurer confirm the addition in the application and verify the contributions in kind column on the application.

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MAY 13, 2008 – 7:00 P.M.

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5 of 13

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- d) Motion to allow GNU to process our Pre Authorized payment plans into the Town's bank account (Motion included in package)

Resolution 10-08-10

Moved by: C. Zieman

Seconded by: E. Tumak

THAT a letter of direction be sent to the CIBC advising the bank to setup EFT services for a designate (Madonna Funnell) at Greater Napanee Utilities for the intended purpose of pre-authorized payments only with a new originator number, user and daily limit of \$60,000.

CARRIED

- e) Copy of minutes from April 30th, 2008 Finance and Administration Committee meeting

* A copy of the Finance and Administration minutes are to be brought back to the May 27, 2008 council meeting.

10.2 Public Works and Fire Department Committee

- a) Equipment Quotations

- Both the Fire Department and Streets are getting quotes for Capital Equipment as Council has requested in the past.
- Councillor McMeeken has stated that Council will be receiving copies of quotes for fire trucks, a new holder and a new plow.

10.3 Parks and Recreation Committee

- a) Repair and replacement quotations for playground equipment at Centennial Park (detailed drawings available from the Clerk's office)

Resolution 22-07-11 (Oct. 9)

Moved by: D. Johnston

Seconded by: E. Tumak

THAT the topic of the Centennial Park playground equipment be referred to the next meeting of Council.

- b) Request from the Nuts & Bolts Hockey Academy requesting usage of the Deseronto Arena in August

Resolution 02-08-09

Moved by: D. Johnston

Seconded by: E. Tumak

THAT the request be referred to the Recreation Committee to report back to Council.

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COUNCIL MINUTES

MAY 13, 2008 – 7:00 P.M.

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6 of 13

- c) Quotation received Bel-Con Design Builders Ltd. for repair of masonry work at arena.

Resolution 05-08-30 (March 25th)

Moved by: D. Johnston
Seconded by: C. Zieman

THAT the quotation be referred to the Parks and Recreation Committee to report back to Council.

- d) Agreement for rental of Centennial Park Canteen

- e) Request to alter executed Centennial Park Canteen Agreement

Resolution 10-08-11

**Moved by: C. Zieman
Seconded by: E. Tumak**

THAT the agreement in principle is accepted and further that Council refer this to the Recreation Department for docking fees and contract execution and if there are any changes to please notify Council.

CARRIED

- f) Quote for compressor overhaul

Resolution 10-08-12

**Moved by: C. Zieman
Seconded by: E. Tumak**

THAT the compressor overhaul quote from CIMCO be accepted at quoted price of \$ 1,998.00 plus applicable taxes.

CARRIED

10.4 Economic Development & Planning Committee

- a) Reply e-mail from Paul Walsh regarding water capacity

Resolution 01-08-10 (Jan 8)

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT Council forwards this letter to Councillor Tumak for his committee to review this matter.

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MINUTES

MAY 13, 2008 – 7:00 P.M.

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7 of 13

- b) Letter from Hastings County regarding their new Investment Lead Handling Protocol

Resolution 04-08-39

Moved by: E. Tumak
Seconded by: D. Johnston

THAT the letter from Hastings County be referred to the Economic Development and Planning Committee for their review and their response.

- c) Recommendation from D. Valentyne regarding lead handling protocol from Hastings County

Resolution 10-08-13

**Moved by: E. Tumak
Seconded by: C. Zieman**

THAT Council we endorse the County of Hastings proposal for Investment for Lead Handling and instruct the Clerk to provide written support.

CARRIED

- d) Request from D.Valentyne to submit an application for funding to Hastings Economic Development Funding Program.

Resolution 10-08-14

**Moved by: E. Tumak
Seconded by: C. Zieman**

THAT council accepts the grant proposal from Dana Valentyne to be submitted to the County of Hastings.

CARRIED

- e) Minutes from Deseronto Transit Steering Committee on March 19, 2008

Resolution 10-08-15

**Moved by: E. Tumak
Seconded by: C. Zieman**

THAT the March 19, 2008 Deseronto Transit Steering Committee minutes be accepted as presented

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COUNCIL MINUTES

MAY 13, 2008 – 7:00 P.M.

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8 of 13

Resolution 10-08-16

Moved by: E. Tumak

Seconded by: C. Zieman

THAT Council forwards the correspondence for the bus purchase from Capital Bus to O’Flynn, Weese LLP and try and contact upper management at Capital Bus to see if they are going to respond to the Clerk’s original letter.

CARRIED

- f) Copy of application submitted to Trenval for Local Initiatives program

Resolution 10-08-17

Moved by: E. Tumak

Seconded by: C. Zieman

THAT a copy of the application for Trenval Local Initiatives program be received and filed.

CARRIED

- g) Response from Councillor Tumak regarding Green Municipal Fund and the Municipal Eco Challenge Fund application process.

* Councillor Tumak advised councillors of the requirements for these grants and confirmed that Council would need an energy audit prior to submission of grant applications. He has confirmed he would forward correspondence to the Administration staff.

Resolution 10-08-18

Moved by: E. Tumak

Seconded by: C. Zieman

**THAT the Town Clerk communicating with the Finance and Administration committed be authorized to engage an energy auditor for the Community Centre and Town Hall as soon as possible to qualify for the June 19, 2008 deadline for the Green Municipal Fund opportunity and future Municipal Eco Challenge fund deadlines and;
The Town Clerk and Councillor Tumak, communicating with Finance and Administration committee, on a priority basis contact and engage the necessary architectural and engineering support for the Community Centre and Town Hall for the Green Municipal Fund opportunity and future Eco Challenge fund based on the terms of reference previously submitted to Council for the Community Centre and Town Hall.**

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COUNCIL MINUTES

MAY 13, 2008 – 7:00 P.M.

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9 of 13

11. UNFINISHED BUSINESS

- 11.1 Letter from the Mohawks of the Bay of Quinte regarding meeting on mutual concerns (This item was moved from 8.1)

Resolution 04-08-16

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT the Clerk respond to the Mohawks of the Bay of Quinte and inform them that we will forward them dates as they become clear.

Resolution 04-08-17

Moved by: C. Zieman
Seconded by: D. Johnston

THAT the correspondence be retained in Unfinished Business.

- 11.2 Discussion on the need for an exotic animal by-law

Resolution 04-08-26

Moved by: C. Zieman
Seconded by: E. Tumak

THAT the exotic animal by-law be left as Unfinished Business.

Resolution 10-08-19

Moved by: D. Johnston
Seconded by: D. McMeeken

THAT item 11.2 is to be removed from agenda.

CARRIED

- 11.3 Response from Greer Galloway regarding the intersection of Dundas and Centre Streets

Resolution 04-08-32

Moved by: C. Zieman
Seconded by: E. Tumak

THAT Council leave the Greer Galloway response on the agenda as Unfinished Business.

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MAY 13, 2008 – 7:00 P.M.

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10 of 13

11.4 Community Working Group

Resolution 04-08-49

Moved by: E. Tumak
Seconded by: C. Zieman

THAT Council refer the Community Working Group to Unfinished Business.

11.5 Severance proposal from Mr. Mike Gordon

Resolution 04-08-51

Moved by: C. Zieman
Seconded by: D. Johnston

THAT the severance proposal be moved to Unfinished Business.

11.6 2007 Annual report for the Deseronto Water Treatment Plant and Distribution Sub-system

Resolution 04-08-52

Moved by: C. Zieman
Seconded by: E. Tumak

THAT the 2007 Annual report for the Deseronto Water Treatment Plant and Distribution Sub-system be moved to Unfinished Business.

12. NEW BUSINESS

12.1 Notes from the treasurer, (for information only)

Resolution 10-08-20

**Moved by: C. Zieman
Seconded by: E. Tumak**

**THAT the Treasurer's report be received and filed as presented.
CARRIED**

12.2 Final report for Clean Water Works Inc. (Test and Seal) is available in the Clerk's office

Resolution 10-08-21

**Moved by: C. Zieman
Seconded by: E. Tumak**

THAT Council ask the Clerk to obtain more copies and move this item to Unfinished Business.

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MAY 13, 2008 – 7:00 P.M.

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11 of 13

- 12.3 Record Of Employment Web Agreement ratification of execution by Treasurer

Resolution 10-08-22

Moved by: C. Zieman

Seconded by: D. McMeeken

THAT Council accepts and ratifies the agreement as executed by the Town of Deseronto Treasurer.

CARRIED

- 12.4 Building Inspections Services Committee Report for April

Resolution 10-08-23

Moved by: C. Zieman

Seconded by: D. Johnston

THAT Council receives the BISC report for the month of April report as presented.

CARRIED

- 12.5 Mohawks of the Bay of Quinte correspondence with the County of Hastings

Resolution 10-08-24

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Council ask the Clerk to get a copy of the faxed correspondence from the Mohawks of the Bay of Quinte to the County of Hastings regarding approval for development.

CARRIED

- 12.6 Correspondence from Deb Shaw for requesting permission to have a Motorbike Show and Shine.

Resolution 10-08-25

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Council refers this to the Recreation Committee for review

CARRIED

- 13. MOTIONS & NOTICES OF MOTION – None Noted**

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12 of 13

14. MOTION TO MOVE IN-CAMERA

- Financial matters
- Personnel matters

Resolution 10-08-26

Moved by: C. Zieman

Seconded by: D. Johnston

THAT Council rise and move to “In Camera” for Financial and Personnel Matters as required under Municipal Act S239 .

CARRIED

15. MOTION TO CONFIRM ACTIONS TAKEN “ IN-CAMERA”

Resolution 10-08-30

Moved by: C. Zieman

Seconded by: D. McMeeken

THAT Council confirm the actions taken “In Camera”.

CARRIED

SPECIAL MEETING CALLED

On the request of the Mayor, a Special meeting of Council for a Closed session meeting with Cynthia Law of O’Flynn Weese LLP. on May 16, 12:00 at a Belleville location to be determined by the Clerk to discuss property matters.

16. BY-LAWS

- 16.1 A By-Law to confirm the proceedings of the Council Meeting of May 13, 2008.

Resolution 10-08-32

Moved by: C. Zieman

Seconded by: E. Tumak

By law 22-08 being a by law to confirm the proceedings of the Council meeting of May 13, 2008, having been read a first, second, and a third time on May 13, 2008 and finally be passed signed, sealed and number assigned.

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13 of 13

17. MOTION TO ADJOURN

Resolution 10-08-33

Moved: D. McMeeken

Seconded by: E. Tumak

THAT this May 13, 2008 meeting of the Council of the Town of Deseronto be adjourned.

CARRIED

(Signed)

**MAYOR
(Norman J. Clark)**

**CLERK
(Bryan Brooks)**