

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MINUTES

November 13, 2007 – 6:00 P.M.

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on Tuesday November 13, 2007 at 6:00 p.m. at the Deseronto Lions Hall, 300 Main Street in Deseronto.

ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	C. Zieman
Councillors	D. Johnston D. McMeeken E. Tumak
Clerk Treasurer	B. Brooks

**Public
Press**

1. **OPENING PRAYER** – Mayor Clark led those in attendance at Council in the Lord's Prayer.
2. **DISCLOSURE OF INTEREST** - None
3. **APPROVAL OF AGENDA**

Resolution 24-07-01

Moved by: C. Zieman
Seconded by: D. Johnston

THAT the agenda be accepted with the following changes:

- **Addition of 5 items under the In-Camera session**
- **Item 10.1(b) be removed from the agenda**

CARRIED

4. **APPROVAL OF MINUTES**

- Minutes of the Regular Council Meeting of the October 23, 2007
- Minutes of Finance and Administration Minutes October 27th, 2007
- Deseronto Storm Executive Minutes September 6th, 2007
- Deseronto Storm Executive Minutes October 4th, 2007

Resolution 24-07-02

Moved by: C. Zieman
Seconded by: E. Tumak

That Council accept all of the minutes as presented and amended

CARRIED

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5. BY-LAWS

5.1 Draft Hydrant Use By-Law from Greater Napanee Utilities

- Discussion ensued regarding the draft by-law presented. Council would like to review this by-law when a more formal by-law that incorporates current actions occurring at the September 11, 2007 Council meeting.

5.2 By law to accept Mr. John Maddox as our closed meeting Investigator as per 2008 Municipal Act Requirements. Hastings County has hired Mr. Maddox for all municipalities within Hastings County.

Resolution 24-07-03

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT By-Law 45-07 being a By-Law to appoint Mr. John Maddox as the Town's closed meeting investigator as per 2008 Municipal Act requirements, having been read a first time on November 13, 2007 be now considered as read a second time and a third time on November 13, 2007 and be finally passed, signed, sealed and number assigned.

CARRIED

6. DEPUTATIONS/PETITIONS

- Mayor Clark extended the time period beyond 10 minutes. Mr. Robert Keane of Infrastructure Ontario highlighted the details of the Ontario Infrastructure Program for Council members. Mr. Keane advised Council members of guidelines and requirements for the OSIFA loan programs. He has made himself available for future consultation (around table) discussion.

7. QUESTIONS FROM THE AUDIENCE – None

8. CORRESPONDENCE

8.1 Correspondence requiring No Action

- a) Letter received from Tyendinaga Township to Provincial Representatives
- b) Letter Received from Ministry of Aboriginal Affairs Deputy Minister's Office

Resolution 24-07-04

**Moved by: D. Johnston
Seconded by: E. Tumak**

THAT Council accept the correspondence as presented and receive and file it.

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8.2 Correspondence Requiring Action

- a) Deseronto Tree Lighting Ceremony, Deseronto Recreation Program and invite for Mayor and Council Members.

Resolution 24-07-05

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT Council endorse the event and turn this over to Councillor McMeeken to have this process started to ensure a tree is in place for November 23rd, 2007

CARRIED

- b) Letter from Susan Stolarchuk regarding parking spots at the Streets Department garage for the transit vehicles

Resolution 24-07-06

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT Council refer the matter to Councillor McMeeken for his review with Joe Carter for his comments, and that the Transit and Streets representatives get together and report back with a resolution

CARRIED

- c) Letter from Jack Walker, requesting reply for Cemetery recording request (presented to council in Sept.)

Resolution 24-07-07

**Moved by: C. Zieman
Seconded by: E. Tumak**

THAT Council authorize the commencement of the recording to begin as soon as possible

CARRIED

9. PASSING OF ACCOUNTS

- Schedule of Accounts numbered 17-07

Resolution 24-07-08

**Moved by: C. Zieman
Seconded by: E. Tumak**

THAT Council accept Schedule of Accounts numbered 17-07 in the amount of \$290,591.64.

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10. STANDING COMMITTEE REPORTS

10.1 Finance & Administration

- a) Letter received February 26, 2007 from the Ministry of Community and Social Services regarding Accessibility Leads of Public Sector organizations obligated under the Ontarians with Disabilities Act, 2001 (ODA)
- It was the consensus of Council that this item be referred to the Finance & Administration Committee

Resolution 21-07-12 (Sept. 25)

Moved by: C. Zieman
Seconded by: E. Tumak

That Council develop a RFP which the Finance & Administration Committee will review to hire an architect to look at the building to confirm future intended plans, and potential uses.

- b) Greer Galloway's report of Water Needs Study

Resolution 24-07-09

**Moved by: C. Zieman
Seconded by: E. Tumak**

THAT Council would like to defer this report to the next Council meeting.

CARRIED

- c) Committee Chair has called a Finance and Administration meeting for November 21st, 2007 at 10:30 a.m location to be determined.

10.2 Public Works and Fire Department Committee

- a) Copy of By-Law 42-04 regarding the Municipal Emergency Plan for the Town.
- The Clerk and the Fire Chief are to attend to this as soon as possible.

- b) Details on a new fire truck

Resolution 21-07-13 (Sept. 25)

Moved by: D. McMeeken
Seconded by: D. Johnston

THAT Council refers the matter of a new fire truck to Councilor McMeeken for further review.

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10.3 Parks and Recreation Committee

- a) Repair and replacement quotations for playground equipment at Centennial Park (detailed drawings available from the Clerk's office)

Resolution 22-07-11 (Oct. 9)

Moved by: D. Johnston
Seconded by: E. Tumak

THAT the topic of the Centennial Park playground equipment be referred to the next meeting of Council.

- b) Deseronto Storm Executive Committee - This needs to be accepted by council to recognize as a committee.

Resolution 24-07-10

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT Council accept these members of the Deseronto Storm Hockey Club.

CARRIED

- c) Social Housing Police calls
- Kerry Phillips of the Napanee O.P.P. presented Council with a report regarding the volume of calls for Social Housing matters

Resolution 24-07-11

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT Council request names, duties, and overall job descriptions of the people responsible for the complex to find out what their capabilities are, and means of facility management.

CARRIED

10.4 Economic Development & Planning Committee

- a) Building Inspection Services Committee review of fees for portable garages
- Councillor Tumak explained about the fees being tabled for discussion with a possible motion being presented by a Town Council representative. The committee has declined the proposal for the minimizing or elimination of the temporary garage structure building permit fee, on the basis that all communities should maintain the same by laws to ensure unity within our program.

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- b) Economic Development Intern progress report for the month of October 2007.

Resolution 24-07-12

Moved by: E. Tumak
Seconded by: C. Zieman

THAT Council receive the report as presented.

CARRIED

- c) Purchase finalization of transit style bus
- The Clerk updated members of Council on the finalization of the purchase of the bus as previously agreed to by Council.
- d) Quinte Conservation budget
- Quinte Conservation's budget was produced with approximately a 3% increase for the 2008 fiscal year. The committee asked to bring the increase to a 2.75% standard levy increase. A special levy may come at a later date but not specifically scheduled at this time.

Resolution 24-07-13

Moved by: C. Zieman
Seconded by: D. Johnston

THAT Council put our name forth as the initiative for the Dreams and Streams project through the Quinte Conservation.

CARRIED

11. UNFINISHED BUSINESS

- 11.1 Greater Napanee Utilities Report response regarding requests for purchase at October 23rd 2007 Meeting, from Todd Harvey.

Resolution 24-07-14

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT Council proceed with the purchase of these items given 2008 budget pre approval, in order to maintain status of C of A. Authorization to be estimated at \$ 23,678.48. Further that we ask GNU to get three quotes to ensure price is best available price.

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12. NEW BUSINESS

12.1 Greer Galloway Proposal for Design concept.

Resolution 24-07-15

Moved by: C. Zieman

Seconded by: E. Tumak

THAT Greer Galloway's proposal be turned over to the Finance & Administration Committee for review.

CARRIED

12.2 WOW document Management Services Package

Resolution 24-07-16

Moved by: E. Tumak

Seconded by: D. Johnston

THAT the Clerk inquire into costs for this type of initiative.

CARRIED

13. MOTIONS & NOTICES OF MOTION

14. MOTION TO MOVE IN-CAMERA

- Financial Matters
- Personnel Issues
- Property issues

Resolution 24-07-17

Moved by: E. Tumak

Seconded by: D. Johnston

THAT Council rise and move to "In-Camera" session under Municipal Act s 239.

CARRIED

15. MOTION TO CONFIRM ACTIONS TAKEN " IN-CAMERA"

Resolution 24-07-24

Moved by: D. Johnston

Seconded by: E. Tumak

THAT the Resolutions adopted while Council was "In-Camera" and the deliberations which took place therein be hereby approved.

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16. BY-LAWS

16.1 A By-Law to confirm the proceedings of the Council Meeting of November 13, 2007.

Resolution 24-07-25

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT By-Law 46-07 being a By-Law to confirm the proceedings of the Council Meeting of November 13, 2007, having been read a first time on November 13, 2007 be now considered as read a second time and a third time on November 13, 2007 and be finally passed, signed, sealed and number assigned.

CARRIED

17. MOTION TO ADJOURN

Resolution 24-07-26

Moved by: D. McMeeken
Seconded by: D. Johnston

THAT this November 13, 2007 meeting of the Council of the Town of Deseronto be adjourned.

CARRIED

(Signed)

MAYOR
(Norman J. Clark)

CLERK
(Bryan Brooks)