

**CORPORATION OF THE TOWN OF DESERONTO**

**COUNCIL MINUTES**

**September 11, 2007 – 6:00 P.M.**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for it's residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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**Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on Tuesday September 11, 2007 at 6:00 p.m. at the Deseronto Lions Hall, 300 Main Street in Deseronto.**

**ATTENDANCE:**

<b>Mayor</b>	<b>N. Clark</b>
<b>Deputy Mayor</b>	<b>C. Zieman</b>
<b>Councillors</b>	<b>D. Johnston D. McMeeken</b>
<b>Clerk Treasurer</b>	<b>B. Brooks</b>
<b>Regrets</b>	<b>E. Tumak</b>
<b>Public-</b>	<b>7</b>
<b>Press</b>	<b>1</b>

- 1. OPENING PRAYER** – Mayor Clark led those in attendance at Council in the Lord's Prayer
- 2. DISCLOSURE OF INTEREST - None**
- 3. APPROVAL OF AGENDA**

**Resolution 20-07-01**

**Moved by: C. Zieman**  
**Seconded by: D. Johnston**

**THAT item 6.0 – Deputations be moved prior to approval of the agenda.**  
**CARRIED**

**Resolution 20-07-02**

**Moved by: D. Johnston**  
**Seconded by: D. McMeeken**

**THAT Council approve the agenda as presented with reordering changes.**

**CARRIED**

- 4. APPROVAL OF MINUTES**

- Minutes of the Deseronto Transit Steering Committee of July 18, 2007 be deferred.  
Resolution 19-07-03 (Aug 14<sup>th</sup>)

**Moved by: C. Zieman**  
**Seconded by: E. Tumak**

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THAT the minutes of Deseronto Transit Steering Committee meeting dated July 18, 2007 be deferred to a later date.

- Minutes of the regular meeting of the August 14, 2007
- Minutes of the Deseronto Transit Steering Committee meeting of August 15, 2007

**Resolution 20-07-03**

**Moved by: C. Zieman**  
**Seconded by: D. Johnston**

**THAT Council accept the July 18<sup>th</sup> and August 15<sup>th</sup> minutes of the Deseronto Transit Steering Committee as well as the August 14<sup>th</sup> minutes of the regular meeting of Council.**

**CARRIED**

**5. BY-LAWS**

- 5.1 Fire Dispatch Services Agreement between the Town of Greater Napanee and the Town of Deseronto for telephone dispatching services

Resolution 09-07-04

Moved by: C. Zieman  
Seconded by: E. Tumak

THAT the agreement to be forwarded to the Town solicitor for review and discussion and further that the solicitor report to the next Council meeting.

- A reply has been received from O'Flynn Weese

Resolution 13-07-05 (June 12)

Moved by: C. Zieman  
Seconded by: D. McMeeken

THAT the Clerk contact Greater Napanee to have the phrase removed and to contact George A Grant Insurance to see if Council could get coverage from them.

- 5.2 Copy of the County of Hastings By-Law 2007-0023 regarding exemption of the Royal Canadian Legion and the Navy League of Canada from taxes for municipal purposes.
- It was the consensus of Council that a by-law be brought back to the next meeting of Council

- 5.3 Hastings County Social Services will appear before Council to discuss the Vital Services by-law

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Resolution 17-07-05 (July 17)

Moved by: C. Zieman

Seconded by: E. Tumak

THAT Council adopt the Vital Services Draft By-law and move forward to finalize it at the next meeting of Council.

**Resolution 20-07-04**

**Moved by: C. Zieman**

**Seconded by: D. McMeeken**

**THAT By-Law 37-07 being a By-Law concerning the provision of vital services at leased or rental dwellings in the Town of Deseronto, having been read a first time on September 11, 2007 be now considered as read a second time and a third time on September 11 2007 and be finally passed, signed, sealed and number assigned.**

**CARRIED**

- 5.4 Draft Hydrant Use By-Law from Greater Napanee Utilities (to be presented at Council meeting)
- Discussion ensued regarding the draft by-law presented. Council would like to review this by-law when a more formal by-law that incorporates current actions occurring at the September 11, 2007 Council meeting.
- 5.5 A by-law authorizing the Town to enter into an agreement with her Majesty, the Queen in right of Ontario, as represented by the Minister of Municipal Affairs for a Special Assistance Grant (SAG)

**Resolution 20-07-05**

**Moved by: C Zieman**

**Seconded by: D Johnston**

**THAT By-Law 38-07 being a By-Law authorizing the Corporation of the Town of Deseronto to enter into an agreement with Her Majesty, the Queen in Right of Ontario, as represented by the Minister of Municipal Affairs, having been read a first time on September 11, 2007 be now considered as read a second time and a third time on September 11, 2007 and be finally passed, signed, sealed and number assigned and further that the Mayor and Clerk be authorized to sign the agreement.**

**CARRIED**

**6. DEPUTATIONS/PETITIONS**

- 6.1 M.P. Daryl Kramp and Eric DenOuden appeared before Council to discuss land claim issues.

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6.2 Mr. Jack Walker of the Ontario Geneological Society appeared before Council to discuss transcribing the Deseronto Cemetery.

- **Council will let Mr. Walker know of their decision in the near future**

6.3 Lisa McNally appeared before Council to discuss the Deseronto Public School 50<sup>th</sup> anniversary reunion. She would like Council to host a greet & meet at the Town Hall on September 29<sup>th</sup> from 9-10 a.m.

6.4 Steve Blakey from Greer Galloway appeared before Council to discuss the Request for Proposals. Mr. Blakey will have the proposal with two alternatives ready for the September 25<sup>th</sup> Council meeting.

### 7. QUESTIONS FROM THE AUDIENCE

### 8. CORRESPONDENCE

#### 8.1 Correspondence requiring No Action

- a) Copy of letter from Quinte Conservation regarding Ontario Regulation 97/04: Development, Interference with Wetlands & Alterations to Shorelines & Watercourses
- b) Letter dated August 1, 2007 from the 9-1-1 Advisory Board seeking financial assistance
- c) Copy of the Deseronto Water Treatment Plant – Drinking Water System Inspection Report
- d) Letter dated August 23, 2007 from Lorraine O'Leary advising that Elections Ontario officials will be canvassing door to door from August 23<sup>rd</sup> to September 20<sup>th</sup>.
- e) Building Inspection Services Committee report for the month of July 2007
- f) Copies of letters to Margaret Walsh and the Hon. Chuck Strahl, Minister of Indian Affairs from Daryl Kramp
- g) Building Inspection Services Committee report for the month of August 2007.
- h) Second quarterly report for 2007 from the Municipal Property Assessment Corporation (MPAC)
- i) Letter from Carolyn Stimpson advising Council that the Lions' Hall kitchen has been cleaned and thanking Council for the use of the Lions' Hall
- j) Copy of letter to Lisa McNally from Carolyn Stimpson thanking Lisa for including the seniors in the recreation programs

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**Resolution 20-07-06**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

**THAT items 8.1(a) –( j) be received and filed.**

**CARRIED**

**8.2 Correspondence Requiring Action**

- a) Letter dated July 19, 2007 requesting usage of Rathbun Park on August 9<sup>th</sup>, 2008 for a wedding ceremony.

**Resolution 20-07-07**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

**THAT Council approve usage of Rathbun Park and further that the Clerk Treasurer notify the interested party.**

**CARRIED**

- b) Letter from Collins-Barrow regarding the consolidated financial statements

**Resolution 20-07-08**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

**THAT Council receive and have the Mayor and Clerk sign the letter and return to Collins Barrow.**

**CARRIED**

- c) Letter dated August 7, 2007 from Greer Galloway regarding their work plan and fee estimate for the WWTP Needs Study

**Resolution 20-07-09**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

**THAT Council accept Greer Galloway's proposal and move forward with this quote.**

**CARRIED**

- d) Letter from Hastings Highlands with a copy of their Drive Clean resolution that they would like other municipalities to support.

**Resolution 20-07-10**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

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**THAT Council support the resolution as proposed by Hastings Highlands regarding the Drive Clean initiative.**  
**CARRIED**

- e) Request from Martha Fenwick to plant a tree in Centennial Park in memory of Marjorie Steeves.

**Resolution 20-07-11**

**Moved by: D Johnston**  
**Seconded by: D McMeeken**

**THAT Council turn the Fenwick request over to the Parks and Recreation Committee for their review.**

**CARRIED**

- f) Letter from the Ministry of Public Infrastructure Renewal announcing \$40 million in funding to provide capital and operating assistance to municipalities with public drinking water systems serving small populations.

**Resolution 20-07-12**

**Moved by: C. Zieman**  
**Seconded by: D. Johnston**

**THAT Council receive and file and address this grant in 2009.**

**CARRIED**

**9. PASSING OF ACCOUNTS**

- Schedule of Accounts numbered 13-07

**Resolution 20-07-13**

**Moved by: C. Zieman**  
**Seconded by: D. Johnston**

**THAT Council approve Schedule of Accounts numbered 13-07 in the amount of \$258,427.84 as presented.**

**CARRIED**

**10. STANDING COMMITTEE REPORTS**

**10.1 Finance & Administration**

- a) Letter received February 26, 2007 from the Ministry of Community and Social Services regarding Accessibility Leads of Public Sector organizations obligated under the Ontarians with Disabilities Act, 2001 (ODA)
- It was the consensus of Council that this item be referred to the Finance & Administration Committee

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- b) Memo from Tammy Lloyd requesting a new telephone/ voice mail system

Resolution 12-07-22 (May 25)

Moved by: E. Tumak  
Seconded by: D. McMeeken

THAT items 12.2 and 12.3 be moved to Unfinished Business.

Resolution 13-07-24 (June 12)

Moved by: C. Zieman  
Seconded by: B. Woodcock

THAT item 11.2 be referred to the Finance & Administration Committee for the June 26<sup>th</sup> meeting.

**Resolution 20-07-14**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

**THAT Council remove item 10.1 (b) from the agenda and the matter will addressed in the 2008 budget.**

**CARRIED**

- c) Finance & Administration Minutes of July 14, 2007

Resolution 17-07-17 (July 17)

Moved by: C. Zieman  
Seconded by: E. Tumak

THAT Council passes the recommendations from the minutes and further that the balance of the minutes will be brought back to the next meeting of Council on August 14<sup>th</sup>.

- d) Changing of Human Resources policy to reflect same mileage reimbursement as paid by the County of Hastings

**Resolution 20-07-15**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

**THAT Council update our Human Resources policy to read that mileage will be paid out at the same rate as Hastings County.**

**CARRIED**

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- e) Job Descriptions

**Resolution 20-07-16**

**Moved :** C. Zieman  
**Seconded:** D. McMeeken

**That Council authorize Collins Barrow to complete job descriptions at their convenience.**

**CARRIED**

**10.2 Public Works and Fire Department Committee**

- a) Copy of By-Law 42-04 regarding the Municipal Emergency Plan for the Town.
- b) Complaint from Town resident regarding condition of fence along Highway #2

**Resolution 20-07-17**

**Moved by:** C. Zieman  
**Seconded by:** D. McMeeken

**THAT Council ask Greer Galloway to look into a possible resolution for the intersection in order to stop the concern from the public of public accident risk.**

**CARRIED**

**10.3 Parks and Recreation Committee**

- a) Vacation notice from Bill Young

**Resolution 20-07-18**

**Moved by:** C. Zieman  
**Seconded by:** D. Johnston

**THAT Council refer the matter of vacation notices to Unfinished Business.**

**CARRIED**

- b) Minutes of the Deseronto Storm Executive Committee meeting of August 9, 2007
- c) Minutes of the Deseronto Storm Executive Committee meeting of August 16, 2007
- d) Minutes of the Deseronto Storm Executive Committee meeting of August 23, 2007
- e) Minutes of the Deseronto Storm Executive Committee meeting of August 30, 2007



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**Resolution 20-07-19**

**Moved by: D. Johnston**

**Seconded by: C. Zieman**

**THAT Council accept the August 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup> minutes of the Deseronto Storm as presented.**

**CARRIED**

- f) Request from the Arena Supervisor for the purchase of hotdog and french fry machines

**Resolution 20-07-20**

**Moved: C. Zieman**

**Seconded: D. Johnston**

**That Council give the chairperson authorization to explore repair costs versus purchasing a new machine, and further that Council give authorization up to a maximum of \$5000.00 to purchase new equipment if necessary.**

**CARRIED**

**10.4 Economic Development & Planning Committee**

- a) Economic Development Intern Progress Report for the month of July 2007
- b) Economic Development Intern Progress Report for the month of August 2007.

**Resolution 20-07-21**

**Moved by: C. Zieman**

**Seconded by: D. Johnston**

**THAT Council receive and file the Economic Development Progress Reports for the months of July and August as presented**

**CARRIED**

- c) Action Items from the Deseronto Transit Steering Committee meeting of September 5, 2007

**Resolution 20-07-22**

**Moved by: C. Zieman**

**Seconded by: D. Johnston**

**THAT Council receive and file the Action items from the September 5<sup>th</sup> meeting of the Deseronto Transit Steering Committee.**

**CARRIED**

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- d) Building Inspection Services Committee review of fees for portable garages
  - e) Discussion on hiring a public relations firm to represent the Town of Deseronto

**Resolution 20-07-23**

**Moved by: C. Zieman**  
**Seconded by: D. Johnston**

**THAT Council instruct the Clerk and Councillor Tumak to research to see what the costs would be to hire a public relations firm.**

**CARRIED**

- f) Copy of proposed letter to the governments of Ontario and Canada

**Resolution 20-07-24**

**Moved by: C. Zieman**  
**Seconded by: D. McMeeken**

**THAT Council move the proposed letter to Unfinished Business.**

**CARRIED**

- g) Proposed development

**Resolution 20-07-25**

**Moved by: C. Zieman**  
**Seconded by: D. Johnston**

**That the Mayor respond in writing that there will be no confirmation of the details until we can review the full project impact.**

**CARRIED**

**11. UNFINISHED BUSINESS**

**11.1 Letter from Ken Brown**

- Discussion ensued about a letter recently received at the Town Hall from Mr. Brown. A copy of the letter will be provided to Council members and be reviewed at the next Council meeting dated September 11, 2007.

**Resolution 20-07-26**

**Moved by: C. Zieman**  
**Seconded by: D. Johnston**

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**THAT a letter be sent reminding the person that they resigned and that if the remarks continue we will forward this to our lawyer.**

**CARRIED**

**12. NEW BUSINESS**

12.1 Acceptance of the 2006 financial audit from Collins Barrow

**Resolution 20-07-27**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

**THAT Council accept the 2006 financial statements as presented.**

**CARRIED**

**13. MOTIONS & NOTICES OF MOTION – none reported**

**14. MOTION TO MOVE IN-CAMERA**

- Personnel matters

**Resolution 20-07-28**

**Moved by: D. Johnston  
Seconded by: D. McMeeken**

**THAT Council rise and move to “In-Camera” session under Municipal Act s 239.**

**CARRIED**

**15. MOTION TO CONFIRM ACTIONS TAKEN “ IN-CAMERA”**

**Resolution 20-07-34**

**Moved by: C. Zieman  
Seconded by: D. Johnston**

**THAT the Resolutions adopted while Council was “In-Camera” and the deliberations which took place therein be hereby approved.**

**CARRIED**

**16. BY-LAWS**

16.1 A By-Law to confirm the proceedings of the Council Meeting of September 11, 2007.

**Resolution 20-07-35**

**Moved by: C. Zieman  
Seconded by: D. McMeeken**

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**THAT By-Law 39-07 being a By-Law to confirm the proceedings of the Council Meeting of September 11, 2007, having been read a first time on September 11, 2007 be now considered as read a second time and a third time on September 11, 2007 and be finally passed, signed, sealed and number assigned.**

**CARRIED**

**17. MOTION TO ADJOURN**

**Resolution 20-07-36**

**Moved by: D. McMeeken  
Seconded by: D. Johnston**

**THAT this September 11, 2007 meeting of the Council of the Town of Deseronto be adjourned.**

**CARRIED**

**(Signed)**

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**MAYOR  
(Norman J. Clark)**

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**CLERK  
(Bryan Brooks)**