

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MINUTES

May 25, 2007 – 3:00 P.M.

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on Friday May 25, 2007 at 3:00 p.m. at the Deseronto Lions Hall, 300 Main Street in Deseronto.

ATTENDANCE:

Deputy Mayor **C. Zieman**

Councillors **D. McMeeken**
 E. Tumak

Clerk Treasurer **B. Brooks**

Press

Public

1. **OPENING PRAYER** – Deputy Mayor Zieman, in the absence of Mayor Clark led those in attendance at Council in the Lord's Prayer.

2. **DISCLOSURE OF INTEREST** - None

3. **APPROVAL OF AGENDA**

Resolution 12-07-01

Moved by: **E. Tumak**
Seconded by: **D. McMeeken**

THAT the agenda be accepted with the addition of several items to the agenda.

CARRIED

4. **APPROVAL OF MINUTES**

- Regular Meeting of Council held on May 15, 2007

Resolution 12-07-02

Moved by: **D. McMeeken**
Seconded by: **E. Tumak**

THAT the minutes of the regular meeting of Council be accepted as presented.

CARRIED

- Minutes of the Deseronto Transit Steering Committee held on May 10, 2007

Resolution 12-07-03

Moved by: **E. Tumak**
Seconded by: **D. McMeeken**

THAT the May 10, 2007 minutes of the Deseronto Transit Steering Committee be accepted as presented.

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- Minutes of the Deseronto Transit Steering Committee held on May 17, 2007

Resolution 12-07-04

Moved by: E. Tumak
Seconded by: D. McMeeken

THAT the May 17, 2007 minutes of the Deseronto Transit Steering Committee be accepted as presented.

CARRIED

5. BY-LAWS

- 5.1 Fire Dispatch Services Agreement between the Town of Greater Napanee and the Town of Deseronto for telephone dispatching services

Resolution 09-07-04

Moved by: C. Zieman
Seconded by: E. Tumak

THAT the agreement be forwarded to the Town solicitor for review and discussion and further that the solicitor report to the next Council meeting.

- 5.2 By-Law to appoint a member of Council to act in the absence, in place of the head of Council at County Council

Resolution 12-07-05

Moved by: E. Tumak
Seconded by: D. McMeeken

THAT By-Law 26-07, being a by-law to appoint the Deputy Mayor to act in the absence of the Mayor at County Council, having been read a first time on May 25, 2007 be now considered as read a second time and a third time on May25, 2007 and be finally passed, signed, sealed and number assigned.

CARRIED

- 5.3 Reconsideration of the by-law requiring a four foot six inch fence around swimming pools containing in excess of eighteen inches of water

Resolution 12-07-06

Moved by: D. McMeeken
Seconded by: E. Tumak

THAT the by-law pertaining to swimming pool fences be amended to read that fences should be five feet in height.

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6. DEPUTATIONS/PETITIONS

- 6.1 Mr. Dan Johnston previously submitted a petition to Deputy Mayor Zieman.
- 6.2 Mrs. Irene Usher appeared before Council and voiced her concern regarding the Yacht Club bass derby and the Waterfront Festival being on the same weekend.

7. QUESTIONS FROM THE AUDIENCE

- 7.1 Mr. Peter Brown from Downtown Variety inquired about his store being able to have a propane exchange program.

Resolution 12-07-07

**Moved by: D. McMeeken
Seconded by: E. Tumak**

THAT Council approve and supports the Smart Exchange propane program for Downtown Variety, given the storage of the tanks is in a safe and unexposed location, not on town property (the alley was the expected location) and that Council encourage a new service to the area for its' residents.

CARRIED

8. CORRESPONDENCE

8.1 Correspondence requiring No Action

- a) Building Inspection Services Committee report of the month of April 2007.

Resolution 12-07-08

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT the April 2007 Building Inspection Services Committee report be received and filed.

CARRIED

8.2 Correspondence Requiring Action

- a) Letter received from Quinte Conservation with a copy of their motion regarding Integrated Pest Management policies.

Resolution 12-07-09

**Moved by: E. Tumak
Seconded by: D. McMeeken**

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THAT in addition to supporting Quinte Conservation's pesticide "non-use" motion, Councillor Tumak will provide information to pass out to the public.

CARRIED

- b) Letter from Susan Stephenson-Baker with an estimate related to a 5.1 policing scenario.

Resolution 12-07-10

**Moved by: D. McMeeken
Seconded by: E. Tumak**

THAT the letter from Susan Stephenson-Baker be turned over to the Finance & Administration Committee.

CARRIED

- c) Request from the Deseronto Pentecostal Church to have usage of Centennial Park on Sunday evenings from July 1st, 2007 until August 25th, 2007 for their annual Music in the Park

Resolution 12-07-11

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT Council support Deseronto Pentecostal Church's request for the annual Gospel Music in the Park concerts.

CARRIED

9. PASSING OF ACCOUNTS

Schedule of Accounts numbered 09-07

Resolution 12-07-12

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT Schedule of Accounts numbered 09-07 in the amount of \$37,562.48 be approved.

CARRIED

10. STANDING COMMITTEE REPORTS

10.1 Finance & Administration

- a) Letter received February 26, 2007 from the Ministry of Community and Social Services regarding Accessibility Leads of Public Sector organizations obligated under the Ontarians with Disabilities Act, 2001 (ODA)
- **It was the consensus of Council that this item be referred to the Finance & Administration Committee**

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- b) Letter dated April 20, 2007 from Hydro One announcing a PowerSaver Business Incentive Program for the arena

Resolution 11-07-12 (May 15)

Moved by: B. Woodcock
Seconded by: E. Tumak

THAT the letter from Hydro One be referred to the Finance & Administration Committee and further that Ron Allison Electric be given a copy of the letter.

- c) Greater Napanee Utilities Status Report for the month of April 2007.

Resolution 11-07-22 (May 15)

Moved by: B. Woodcock
Seconded by: E. Tumak

THAT the Greater Napanee Utilities report of the month of April 2007 be received and referred to the Finance & Administration Committee.

- d) Request from the Deseronto Pentecostal Church regarding a road cut permit

Resolution 12-07-13

**Moved by: D. McMeeken
Seconded by: E. Tumak**

THAT Council approve waiving the deposit for the road cut fee for the Deseronto Pentecostal Church.

CARRIED

10.2 Public Works and Fire Department Committee

- a) Letter dated April 25, 2007 from Quinte Conservation regarding the recent oil spill

Resolution 11-07-08 (May 15)

Moved by: E. Tumak
Seconded by: B. Woodcock

THAT in accordance with the recommendations of Quinte Conservation that:

- An advisory is posted recommending children (as well as pets) avoid playing along the shoreline this year because it may take a while for residual oil to dissipate;
- Town Council through the Economic Development & Planning Committee investigate means to prevent similar drainage into storm sewers; and
- Emergency plan measures are reviewed for effectiveness and that every elected official as well as all Town staff have

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copies of all required/anticipated emergency plan procedures

- To be referred to Councillor McMeeken, Fire Chief Conger and their departments

10.3 Parks and Recreation Committee

- a) Greer Galloway - Arctic Gardens site

Resolution 23-06-18 (Oct. 10)

Moved by: I. Miller
Seconded by: D. Tompkins

THAT the matter be referred to the new Council under Unfinished Business.

Resolution 26-06-30 (Dec. 12)

Moved by: C. Zieman
Seconded by: B. Woodcock

THAT the matter be left on Unfinished Business and referred to the Community Centre, Recreation, Parks and Environment Committee Chair.

- b) Quotation dated April 5, 2007 received from B.C. Roofing for removal and installation of a new roof at the arena.
- c) Quotation dated April 5, 2007 received from Dafoe Roofing Ltd. for removal and installation of a new roof at the arena.
- d) Quotation received from Amherst Roofing and Sheetmetal Limited for replacement of the arena roof

Resolution 11-07-23 (May 15)

Moved by: B. Woodcock
Seconded by: E. Tumak

THAT the quotation be referred to the Parks & Recreation Committee.

Resolution 12-07-14

Moved by: D. McMeeken
Seconded by: E. Tumak

THAT a recommendation be brought back to Council from Dennis Vick and Bryan Brooks to get approval for the roof repair at the arena.

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10.4 Economic Development & Planning Committee

- a) Package dated October 31, 2006 from Greer Galloway with a draft copy of Subdivision / Site Plan Development Guidelines & Technical Standards (Available from the Clerk's office)

Resolution 25-06-20 (Nov. 14)

Moved by: B. Thompson
Seconded by: N. Clark

THAT the draft be left on the agenda for the next Council.

Resolution 26-06-35 (Dec, 12)

Moved by: C. Zieman
Seconded by: B. Woodcock

That item 10.9 be turned over to the Community & Economic Development Committee

- b) Staff report to the Board regarding Quinte Conservation's Pesticide Statement
- c) Copy of agreement for Downtown Revitalization from the Ministry of Agriculture Food and Rural Affairs.
- **It was the consensus of Council that this matter should be referred to the Community Centre, Recreation and Parks Committee**

Resolution 11-07-17 (May 15)

Moved by: B. Woodcock
Seconded by: E. Tumak

THAT item 10.3c) be referred to the Economic Development & Planning Committee.

- d) Deseronto Transit Committee outstanding matters

Resolution 12-07-15

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT at present:

- i) **The voting agents for the Deseronto Transit Steering Committee would be Councillor Edgar Tumak, Lori Brooks, and Frances Smith;**
- ii) **Mayor Norm Clark will Chair the Deseronto Transit Steering Committee and can vote in the event of a tie vote, or in the event that one of the other voting members are not present;**

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- iii) **In the event that Mayor Clark is away, Frances Smith will replace him, and in the event that Frances Smith is away Lori Brooks will replace her.**

**Prior to the end of 2007, or before:
The Deseronto Transit Steering Committee will propose a format for additional voting members to the steering committee (e.g., town residents who could provide broader, suitable participation), as the remaining eight, non-voting participants on the committee all have registered conflicts of interest.**

CARRIED

Resolution 12-07-16

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT Deseronto Town Council authorizes the use of the old police station as the site of the Deseronto Transit Depot. All costs associated with heat, electricity, maintenance, telephone and computer would be borne by the Town of Deseronto (from the administration portion of the grant- not by municipal budget) as in keeping with its current status, and all other Town facilities. Town support for the depot continues as long as the transit system operates, unless the transit service and Town Council agree on another location and/or cost in which this will all be laid out in writing by Town Council in writing by December 31, 2007.

CARRIED

Resolution 12-07-17

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT Deseronto Town council authorizes staff of the Deseronto Transit Service to purchase, after suitable research, one bus with the following criteria endorsed by the Transit Steering committee, which are based on the grant funding guidelines and associated budget:

- a) **Seating capacity- minimum 12 with at least 2 wheelchair options (permanent or variable/modifiable);**
- b) **Price – maximum \$ 25,000.;**
- c) **Option for standing while traveling;**
- d) **Age 1998 or newer preferred**
- e) **Acknowledging that the country of purchase from minutes that were accepted already have altered to not limit the country of purchase.**

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Resolution 12-07-18

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT Council approve that the transit team is authorized to spend at their discretion, funds not to exceed \$ 500.00 per item/per week for non capital operating expenses as an interim measure

CARRIED

Resolution 12-07-19

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT anyone employed with the Town of Deseronto in two different departments be restricted to 44 hours maximum combined- in one week's work hours worked between the two departments without receiving overtime pay and that Council must give the employee written confirmation in order for approval to exceed 44 hours in one week.

CARRIED

11. UNFINISHED BUSINESS

- 11.1 Letter received May 9, 2007 from Jackie Austin requesting that a street light be installed at First and Main Streets.

Resolution 11-07-14 (May 15)

**Moved by: D. McMeeken
Seconded by: B. Woodcock**

THAT the Clerk be directed to get a quote for installation of a new light and report back to Council on the 22nd of May.

Resolution 12-07-20

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT Council approve installation of a new street light, providing the cost does not exceed \$1,500.00.

CARRIED

12. NEW BUSINESS

- 12.1 Package from Quinte Conservation with a copy of "Act for Clean Water – An Introduction to Source Water Protection" – (Available from the Clerks's Office)

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Resolution 12-07-21

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT the package from Quinte Conservation be received and filed.

CARRIED

- 12.2 Copy of a letter that was sent to the Ministry of the Environment by Todd Harvey of Greater Napanee Utilities
- 12.3 Memo from Tammy Lloyd requesting a new telephone/ voice mail system

Resolution 12-07-22

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT items 12.2 and 12.3 be moved to Unfinished Business.
CARRIED

13. MOTIONS & NOTICES OF MOTION - None

14. MOTION TO MOVE IN-CAMERA

- Security Issue
- Personnel matter

Resolution 12-07-23

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT Council rise and move to "In-Camera" session under Municipal Act s 239.

CARRIED

15. MOTION TO CONFIRM ACTIONS TAKEN " IN-CAMERA"

Resolution 12-07-27

**Moved by: E. Tumak
Seconded by: D. McMeeken**

THAT the Resolutions adopted while Council was "In-Camera" and the deliberations which took place therein be hereby approved.

CARRIED

16. BY-LAWS

- 16.1 A By-Law to confirm the proceedings of the Council Meeting of May 25, 2007.

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Resolution 12-07-28

**Moved by: D. McMeeken
Seconded by: E. Tumak**

THAT By-Law 27-07 being a By-Law to confirm the proceedings of the Council Meeting of May 25, 2007, having been read a first time on May 25, 2007 be now considered as read a second time and a third time on May 25, 2007 and be finally passed, signed, sealed and number assigned.

CARRIED

17. MOTION TO ADJOURN

Resolution 12-07-29

**Moved by: D. McMeeken
Seconded by: E. Tumak**

THAT this May 25, 2007 meeting of the Council of the Town of Deseronto be adjourned.

CARRIED

(Signed)

**MAYOR
(Norman J. Clark)**

**CLERK
(Bryan Brooks)**