

**CORPORATION OF THE TOWN OF DESERONTO**

**COUNCIL MINUTES**

**February 13, 2007 – 7:00 P.M.**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for it's residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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**Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on Tuesday February 13, 2007 at 7:00 p.m. at the Deseronto Lions Hall, 300 Main Street in Deseronto.**

**ATTENDANCE:**

<b>Mayor</b>	<b>N. Clark</b>
<b>Deputy Mayor</b>	<b>C. Zieman</b>
<b>Councillors</b>	<b>D. McMeeken</b>
	<b>E. Tumak</b>
	<b>B. Woodcock</b>
<b>Clerk Treasurer</b>	<b>B. Brooks</b>
<b>Press</b>	<b>One</b>
<b>Public</b>	<b>Four</b>

- 1. OPENING PRAYER** – Mayor Clark led those in attendance at Council in the Lord's Prayer
- 2. DISCLOSURE OF INTEREST** – None noted
- 3. APPROVAL OF AGENDA**

**Resolution 04-07-01**

**Moved by: E. Tumak**  
**Seconded by: B. Woodcock**

**THAT the agenda be accepted with the following changes noted:**

- Addition of two items (Personnel & Financial) under Closed Session**

**CARRIED**

- 4. APPROVAL OF MINUTES**

- Regular Meeting of Council held on January 23, 2007**

**Resolution 04-07-02**

**Moved by: E. Tumak**  
**Seconded by: C. Zieman**

**THAT the minutes of the Regular Council meeting of January 23, 2007 be accepted with the following amendments.**

- specific location for Sidey's garden centre**
- three typing errors**

**CARRIED**

- 5. BY-LAWS**

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**6. DEPUTATIONS/PETITIONS**

- 6.1 Mrs. Irene Usher appeared before Council requesting permission to replace the signage at Centennial Park. She brought some sign samples with her.

**Resolution 04-07-03**

**Moved by: C. Zieman**  
**Seconded by: B. Woodcock**

**THAT Council permit Mrs. Usher to make the decision on the new sign for Centennial Park.**

**CARRIED**

- 6.2 Mr. Ron Yeoman presented a proposal to Council for a public transportation system

**Resolution 04-07-04**

**Moved by: C. Zieman**  
**Seconded by: B. Woodcock**

**THAT the matter of public transportation be turned over to the Finance & Administration Committee to be dealt with as soon as possible.**

**CARRIED**

- 6.3 Mr. Max Christie from Greater Napanee Utilities appeared before Council to deliver his year-end reports. Mr. Christie also advised Council of various new provincial requirements.

**Resolution 04-07-05**

**Moved by: C. Zieman**  
**Seconded by: D. McMeeken**

**THAT the 2006 Annual Water Treatment Plant Report be received.**

**CARRIED**

**Resolution 04-07-06**

**Moved by: C. Zieman**  
**Seconded by: E. Tumak**

**THAT the 2006 Annual Sewage Plant Report be received.**

**CARRIED**

**7. CORRESPONDENCE**

- 7.1 **Correspondence Requiring No Action**

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**7.2 Correspondence Requiring Action**

**8. PASSING OF ACCOUNTS**

Schedule of Accounts numbered 03-07

**Resolution 04-07-07**

**Moved by: C. Zieman**  
**Seconded by: B. Woodcock**

**THAT Council pay this amount as presented if found correct.**  
**CARRIED**

**9. STANDING COMMITTEE REPORTS**

**a) Finance & Administration**

1. Letter dated November 30, 2006 received from Hastings County regarding the signing of a third medical student to the Family Physician Recruitment Program

Resolution 26-06-21 (Dec. 12)

Moved by: E. Tumak  
Seconded by: B. Woodcock

THAT Council refer the letter from Hastings County to the Finance and Administration Committee

2. Proposal from the Bank of Montreal for banking services

Resolution 26-06-44 (Dec. 12)

Moved by: C. Zieman  
Seconded by: D. McMeeken

THAT Council refer this to the Finance & Administration Committee for action and meeting for banking reviewal.

3. A by-law to govern the proceedings of Council and the Committees of Council

4. Letter dated December 14, 2006 from the Friendly Manor Nursing Home requesting usage of the Deseronto Lions Hall for emergency evacuation of the home

Resolution 01-07-09 (Jan 9)

Moved by: C. Zieman  
Seconded by: B. woodcock

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THAT the letter from Friendly Manor be referred to the Finance & Administration Committee.

5. Letter dated December 15, 2006 announcing the Eastern Ontario Development Program (EODP)

Resolution 01-07-10 (Jan 9)

Moved by: C. Zieman  
Seconded by: D. McMeeken

THAT the letter from the Eastern Ontario Development Program be referred to the Finance & Administration Committee.

6. Letter dated December 20, 2006 from the Ministry of Municipal Affairs & Housing regarding the Canada-Ontario Municipal Rural Infrastructure Fund (COMRIF)

Resolution 01-07-11 (Jan 9)

Moved by: C. Zieman  
Seconded by: E. Tumak

THAT the letter from the Ministry of Municipal Affairs & Housing be referred to the Finance & Administration Committee.

7. Letter received January 5, 2007 from Lisa McNally requesting usage of the old Police station

Resolution 01-07-12 (Jan 9)

Moved by: E. Tumak  
Seconded by: B. Woodcock

THAT the letter from Lisa McNally be referred to the Finance & Administration Committee.

8. Letter dated January 4, 2007 from Tina McCarney with various requests in reference to the Waterfront Festival (**Deputy Mayor Zieman had previously excused himself from this topic**)

Resolution 01-07-13 (Jan 9)

Moved by: B. Woodcock  
Seconded by: D. McMeeken

THAT Tina McCarney be granted permission to use Town owned properties, but it should also be explained to her that she has to receive the consent of the owners for private property that she wishes to use. The balance of the requests were referred to the Finance & Administration Committee.

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9. Russell Cassidy, from the Police Services Board, updated Council on their role and read a business plan to Council. It stated some of the actions that they have taken to push the police to devote more time and duty to our municipality. It also stated the 6 objectives/ goals for the Police Services Board. He submitted a copy of the business plan for Council's review.

Resolution 02-07-05 (Jan 23)

Moved by: C. Zieman  
Seconded by: B. Woodcock

THAT Mr. Cassidy's plan be received and referred to the Finance and Administration Committee

10. Committee Chair Zieman advised that there will be a meeting on Monday February 19<sup>th</sup> @ 1:00 p.m. to clear the above items. He also advised that there will be another meeting of Council as a Whole on February 20<sup>th</sup> @ 6:00 p.m.

**b) Public Works and Fire Department Committee**

1. Noise By-Law – fines
2. Swimming Pool By-Law – re- blow-up pools
3. Letter dated December 21, 2006 from Carroll Marshall regarding snow removal

**Resolution 04-07-08**

**Moved by: C. Zieman**  
**Seconded by: B. Woodcock**

**THAT the Streets Committee Chair look into the clearance of all sidewalks.**

**CARRIED**

4. Dog control and licensing

Resolution 01-07-22 (Jan 9)

Moved by: C. Zieman  
Seconded by: E. Tumak

THAT the matter of dog control & licensing be referred to the Public Works and Fire Department Committee and purchase dog tags for eventual animal control.

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**Resolution 04-07-09**

**Moved by: C. Zieman**

**Seconded by: B. Woodcock**

**THAT dog tags be sold up to April 1<sup>st</sup>, 2007 for \$15.00 and for \$20.00 after that date.**

**CARRIED**

**c) Community Centre, Recreation and Parks Committee**

1. Councillor Thompson presented a report that she had been give regarding arena repairs

Resolution 21-06-07 (Sept 12<sup>th</sup>)

Moved by: B. Thompson

Seconded by: D. Tompkins

THAT the report be received and moved to Unfinished Business.

Resolution 26-06-27 (Dec. 12)

Moved by: B. Woodcock

Seconded by: E. Tumak

THAT this correspondence be referred to the Community Centre, Recreation, Parks and Environment Committee for investigation.

**Resolution 04-07-10**

**Moved by: B. Woodcock**

**Seconded by: C. Zieman**

**THAT all repairs have been made and that this item should be removed from the agenda.**

**CARRIED**

2. Greer Galloway - Arctic Gardens site

Resolution 23-06-18 (Oct. 10)

Moved by: I. Miller

Seconded by: D. Tompkins

THAT the matter be referred to the new Council under Unfinished Business.

Resolution 26-06-30 (Dec. 12)

Moved by: C. Zieman

Seconded by: B. Woodcock

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THAT the matter be left on Unfinished Business and referred to the Community Centre, Recreation, Parks and Environment Committee Chair.

3. Fire alarm inspection report prepared by Mallory's Fire Alarm Division for the Deseronto Arena (available from the Clerk's office)

Resolution 26-06-43 (Dec. 12)

Moved by: B. Woodcock  
Seconded by: C. Zieman

THAT the Mallory Fire Alarm Division report be referred to the Community Centre, Recreation, Parks and Environment Committee for action to correct the contraventions that were found within the Arena.

4. Lisa McNally appeared before Council and reported on the most recent events and activities.

Resolution 01-07-07 (Jan 9)

Moved by: C. Zieman  
Seconded by: B. woodcock

THAT Lisa McNally's report be referred to the Community Centre, Recreation and Parks Committee

5. Letter dated January 4, 2007 from Tina McCarney with various requests in reference to the Waterfront Festival (**Deputy Mayor Zieman had previously excused himself from this topic**)

Resolution 01-07-13 (Jan 9)

Moved by: B. Woodcock  
Seconded by: D. McMeeken

THAT Tina McCarney be granted permission to use Town owned properties, but it should also be explained to her that she has to receive the consent of the owners for private property that she wishes to use. The balance of the requests were referred to the Finance & Administration Committee.

Resolution 02-07-11(Jan 23)

Moved by: E. Tumak  
Seconded by: B. Woodcock

THAT Council refer this matter to the Community Centre, Recreation and Parks Committee as well.

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**d) Community & Economic Development**

1. Package dated October 31, 2006 from Greer Galloway with a draft copy of Subdivision / Site Plan Development Guidelines & Technical Standards (Available from the Clerk's office)

Resolution 25-06-20 (Nov. 14)

Moved by: B. Thompson  
Seconded by: N. Clark

THAT the draft be left on the agenda for the next Council.

Resolution 26-06-35 (Dec, 12)

Moved by: C. Zieman  
Seconded by: B. Woodcock

That item 10.9 be turned over to the Community & Economic Development Committee

2. Amended pages for proposal prepared by F.G. Myatt Appraisal Services in reference to the Deseronto Marina – remove from agenda
3. Minutes of the Community & Economic Development Committee Meeting of January 30, 2007 (were not available for the meeting)
4. Minutes of the Community & Economic Development Committee Meeting of February 6, 2007 (were not available for the meeting)
5. Committee Chair Tumak gave a verbal report to Council on various outstanding items

**Resolution 04-07-11**

**Moved by: E. Tumak**  
**Seconded by: B. Woodcock**

**THAT item #2 be removed from the agenda.**

**CARRIED**

6. Archives Board

**Resolution 04-07-12**

**Moved by: E. Tumak**  
**Seconded by: B. Woodcock**

**THAT a by-law be brought before Council to form the Archives Board.**

**CARRIED**

7. Deseronto B.I.A.



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**Resolution 04-07-13**

**Moved by: C. Zieman**  
**Seconded by: B. Woodcock**

**THAT Councillor Tumak be appointed as the Council representative on the Deseronto B.I.A.**

**CARRIED**

**10. UNFINISHED BUSINESS**

10.1 Repair of cemetery fence

Resolution 22-06-22 (Sept 26)

Moved by: N. Clark  
Seconded by: I. Miller

THAT the Streets Supervisor be requested to get a quote and report back to the Clerk.

**11. QUESTIONS FROM THE AUDIENCE**

**12. NEW BUSINESS**

12.1 Package received from Alwyn Huigens of Totten Sims Hubicki Associates (available from the Clerk's office)

**Resolution 04-07-14**

**Moved by: C. Zieman**  
**Seconded by: B. Woodcock**

**THAT the package from Alwyn Huigens of Totten Sims Hubicki Associates be received and filed.**

**CARRIED**

12.2 Minor Variance application received from Mr. David Graham

- The meeting will be held at the Deseronto Lions Hall on March 9<sup>th</sup>, 2007.

12.3 Package received from the Bay of Quinte Tourist Council requesting Council's support

**Resolution 04-07-15**

**Moved by: E. Tumak**  
**Seconded by: C. Zieman**

**THAT the item be referred to the Economic Development Intern, to determine if Deseronto can get better representation in the**

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**literature of the Bay of Quinte Tourist Council, and a lower membership rate.**

**CARRIED**

- 12.4 Invitation for Council to attend the Deseronto Public Library Board meeting

**Resolution 04-07-16**

**Moved by: B. Woodcock  
Seconded by: C. Zieman**

**THAT Council receive the invitation.**

**CARRIED**

- 12.5 2006 Budget

**Resolution 04-07-17**

**Moved by: B. Woodcock  
Seconded by: C. Zieman**

**THAT all unused funds within all departments, as of December 31, 2006, be allocated as reserve funds for the Town of Deseronto.**

**CARRIED**

13. **MOTIONS & NOTICES OF MOTION - None**

14. **MOTION TO MOVE IN-CAMERA**

**Resolution 04-07-18**

**Moved by: C. Zieman  
Seconded by: B. Woodcock**

**THAT Council rise and move to "In-Camera" session under Municipal Act s 239.**

**CARRIED**

15. **MOTION TO CONFIRM ACTIONS TAKEN " IN-CAMERA"**

**Resolution 04-07-20**

**Moved by: C. Zieman  
Seconded by: B. Woodcock**

**THAT the Resolutions adopted while Council was "In-Camera" and the deliberations which took place therein be hereby approved.**

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**16. BY-LAWS**

16.1 A By-Law to confirm the proceedings of the Council Meeting of February 13, 2007.

**Resolution 04-07-21**

Moved by: C. Zieman  
Seconded by: D. McMeeken

**THAT By-Law 10-07 being a By-Law to confirm the proceedings of the Council Meeting of February 13, 2007, having been read a first time on February 13, 2007 be now considered as read a second time and a third time on February 13, 2007 and be finally passed, signed, sealed and number assigned.**

**CARRIED**

**17. MOTION TO ADJOURN**

**Resolution 04-07-22**

Moved by: D. McMeeken  
Seconded by: E. Tumak

**THAT this February 13, 2007 meeting of the Council of the Town of Deseronto be adjourned.**

**CARRIED**

**(Signed)**

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**MAYOR  
(Norman J. Clark)**

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**CLERK  
(Bryan Brooks)**