

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL AGENDA

July 26th, 2016 – 4:00 P.M. – DESERONTO COMMUNITY CENTRE

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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ATTENDANCE:

Mayor **N. Clark**

Deputy Mayor **D. Johnston**

Councillors **T. Dickinson**
 S. Everhardus
 C. Zieman

CAO/Clerk **E. Hamel**

1. **MAYOR’S ADDRESS – Mayor Clark called meeting to order at 4:00pm. The Mayor noted that in the last couple of weeks he has met and spoke to a number of our staff members and was impressed with their conversations. Unfortunately, over the last couple of weeks he had also attended a number of local funerals. His thoughts are with those families. . He further discussed that once the summer holidays have passed there were a lot of things still to start, complete or be involved in on this term of council.**

2. **DISCLOSURE OF INTEREST - none noted**

3. **APPROVAL OF AGENDA**

a) **Agenda of the July 26, 2016 Committee of the Whole Meeting**

Resolution 21-16-01

Moved By: C. Zieman
Seconded By: S. Everhardus

THAT the agenda of the July 26, 2016 Committee of the Whole meeting be approved with additions under new business including, fire ban, burn properties. ATVs, HR procedures and Arctic Gardens, a HR matter under closed session, and the bylaw to remove the holding provision.

CARRIED

4. **DEPUTATIONS**

5. **CORRESPONDANCE**

5.1 CORRESPONDANCE REQUIRING ACTION

a) **Request for support from Perth County regarding Climate Change Action Plan**

Resolution 21-16-02

Moved By: S. Everhardus
Seconded By: C. Zieman

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THAT correspondence from Perth County regarding climate change action plan be received and filed.

CARRIED

- b) Request for support from West Lincoln regarding mandatory municipal consent for future renewable energy projects**

Resolution 21-16-03

Moved By: S. Everhardus

Seconded By: P. Dickinson

THAT the Town of Deseronto Support West Lincoln request regarding municipal consent for future renewable energy projects.

CARRIED

5.2 CORRESPONDANCE REQUIRING NO ACTION

- a) OEMC**

- b) Ontario Physician call for nominations**

Resolution 21-16-04

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT correspondence requiring no action a) & b) be received and filed.

CARRIED

6. DEPARTMENT/COMMITTEE REPORTS

6.1 Finance and Administration

- a) OCIF Formula Based Allocation Notice**

- b) Canada 150 Funding Opportunities**

Resolution 21-16-05

Moved: S. Everhardus

Seconded: D. Johnston

THAT council direct staff to make application under the Canada 150 Funding Opportunity to upgrades the community center's lighting to make it more energy efficient.

CARRIED

- c) Source Protection Municipal Implementation Fund (SPMIF) Grant Amendment**

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Resolution 21-16-06

**Moved By: S. Everhardus
Seconded By: D. Johnston**

THAT council authorize the staff and the Mayor to execute the amended agreement as requested.

CARRIED

6.2 Public Works and Water & Sewer

a) Resignation Letter L. McDonald

Resolution 21-16-07

**Move: D. Johnston
Seconded: C. Zieman**

THAT council received and file the resignation letter from L. McDonald.

CARRIED

b) Contract proposal for MBQ Water Distribution System

Resolution 21-16-08

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT council receive and file the correspondence regarding the MBQ water distribution system proposed agreement.

CARRIED

c) Sidewalks

Resolution 21-16-09

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT staff be directed report on the estimated cost of putting a sidewalk on the west side of First Street by August 15th.

CARRIED

Resolution 21-16-10

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT public works staff prepare a scope of work outlining the proposed capital street and sidewalk projects for the next council meeting.

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6.3 Emergency Services

6.4 Parks and Recreation

a) Memorial Tree Program

Resolution 21-16-11

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT staff be directed to create a policy based on the information provided by council by September's council meeting

CARRIED

b) Contract Parks Positions

Resolution 21-16-12

Moved By: D. Johnston

Seconded By: C. Zieman

THAT that we approve the staff recommendation as presented regarding the contract parks position.

CARRIED

c) Deseronto Community Centre Staffing Structure

Moved to close session

6.5 Transit

a) Staff Recommendation for temporary/part time driver

Resolution 21-16-13

Moved By: D. Johnston

Seconded By: C. Zieman

THAT the staff recommendation be approved as presented regarding temporary/part time drivers.

Susan, Deseronto Transit Operator was congratulated on being asked to be a guest speaker at AMO on Urban Transit System. This is a fantastic accomplishment.

6.6 Library & Cultural Services

a) Deseronto Archives Transfer Agreement

Move to unfinished business

6.7 Planning and Economic Development

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a) BISC Monthly Report

Resolution 21-16-14

Moved By: D. Johnston

Seconded By: C. Zieman

THAT the BISC report be received and filed.

CARRIED

7. UNFIINISHED BUSINESS

a) Water Capacity Limitations

b) Deseronto Banking

Norm talked to the gentleman in Toronto with response to the letter sent to the bank. He relayed the message the Town would need to follow their regular purchasing process.

c) Bridge Street West

Resolution 21-16-15

Moved: S. Everhardus

Seconded By: P. Dickinson

THAT staff purchase and install appropriate no trespassing signs on the Bridge Street West Property.

CARRIED

8. NEW BUSINESS

a) Fire Ban

Advertise that a total burn ban is in place.

b) Burn Properties

Resolution 21-16-16

Moved By: S. Everhardus

Seconded By: P. Dickinson

THAT council instruct the CBO to order the building be removed within 45 days or the Town would have the building demolished.

CARRIED

c) ATVs

Social media blast regarding safe ATV use may be warranted and the number of unsafe ATV users not following the rules of the road are rising again.

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d) Job Application Procedures of HR

All job applications be received at Town Hall and document provided in return stating that it's been received.

e) Artic Gardens

Arctic Garden's site still the biggest complaint in Town. Council wishes to see that property be cleaned up and free of debris piles.

9. BY-LAWS

a) Bylaw 25-16, being a bylaw to authorize the execution of an agreement between the Corporation of the Town of Deseronto and the Community Archives of Belleville and Hastings County.

Resolution 21-16-17

**Moved by: S. Everhardus
Seconded By: C. Zieman**

THAT bylaw 25-16, being a bylaw to authorize the execution of an agreement between the Corporation of the Town of Deseronto and the Community Archives of Belleville and Hastings County be read a first and second time this 26th day of July 2016.

CARRIED

Resolution 21-16-18

**Moved by: S. Everhardus
Seconded By: C. Zieman**

THAT bylaw 25-16, being a bylaw to authorize the execution of an agreement between the Corporation of the Town of Deseronto and the Community Archives of Belleville and Hastings County be read a third time and passed this 26th day of July 2016.

CARRIED

Resolution 21-16-19

**Moved: S. Everhardus
Second: D. Johnston**

THAT the agreement between the Town of Deseronto and the County of Hastings regarding the Deseronto Archives be accepted.

CARRIED

10. MOTIONS & NOTICES OF MOTION

Resolution 21-16-20

**Moved By: S. Everhardus
Seconded By: D. Johnston**

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WHEREARE, the Council of the Corporation of the Town of Deseronto desires to provide in proactive fashion, budgetary information to help boards in creating sustainable budgets;

WHEREAS, recent MPAC property valuations indicate a decline in overall assessment in the Town of Deseronto;

WHEREAS the Council of the Corporation of the Town of Deseronto wants to ensure quality services;

BE IT RESOLVED THAT:

THAT the CAO communicate with the chair of each of the following boards that the following funds are allocated to their perspective boards in 2017 and 2018:

Board	2017	2018
Archives	\$6,000	\$6,000
Cemetery	\$12,750	\$12,750
Library	\$110,000	\$110,000
Transit	\$20,000	\$20,000

FURTHER THAT the Council of the Corporation of the Town of Deseronto shares these grants for planning purposes only and reserves the right to add or withdraw any funding during its normal budget process.

FURTHER THAT CAO communicates to the chairs the prospective cost of living adjustments based on the August 2016 inflation data as soon as it becomes available.

CARRIED

14. IN CAMERA

a) Deseronto Community Centre Staffing

b) HR issue

Resolution 21-16-21

Moved: D. Johnston

Seconded: S. Everhardus

THAT council rise and move into closed session.

CARRIED

Resolution 21-16-22

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT one facilities operator position, whose primary responsibilities include but are not limited to general and ice

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maintenance, ice scheduling, supervising and instructing part time employees be advertised for hire.

CARRIED

Resolution 21-16-23

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the facilities operator position be advertised contract with the possibility of full time.

CARRIED

15. MOTION TO CONFIRM ACTIONS TAKEN “IN-CAMERA”

Resolution 21-16-24

Moved: S. Everhardus

Seconded: D. Johnston

THAT council confirm that actions taken in-camera.

CARRIED

16. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 21-16-25

Moved: S. Everhardus

Seconded: C. Zieman

THAT bylaw 26-16, being a bylaw to confirm the proceedings of council be read a first and second time this 26th day of July 2016.

CARRIED

Resolution 21-16-26

Moved: S. Everhardus

Seconded: C. Zieman

THAT bylaw 26-16, being a bylaw to confirm the proceedings of council be read a third time and passed this 26th day of July 2016.

CARRIED

17. MOTION TO ADJOURN

Resolution 21-16-27

Moved By: S. Everhardus

THAT the council meeting be adjourned.

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MAYOR

CLERK